

# COES MEADOW MANAGEMENT COMMITTEE



## **Minutes of a Meeting of the Coes Meadow Management Committee held on Tuesday 20th June 2023, starting at 12.00 noon at Coes Meadow Picnic area**

**Committee:** Ms Emma Banks, Cllr Antonia Crawshay, Cllr Laurence Nichols, Cllr Christine Harvey

**Also present:** Mr Mike Crome

**In the chair:** Cllr Laurence Nichols

**Secretary:** Bulmer Parish Clerk acting as temporary secretary

### **1. APOLOGIES FOR ABSENCE - None**

### **2. MINUTES OF PREVIOUS MEETING:**

The minutes of the meeting of Coes Meadow Management Committee held on 22<sup>nd</sup> February 2022 were approved as a correct record

**Proposed:** Cllr Crawshay

**Seconded:** Emma Banks

Agreed unanimously

### **3. PUBLIC FORUM**

Matters raised:

- Condition of footpaths: weedkiller needed? Working party to clear?

**Action:** Parish Clerk to contact grass cutting contractor to ask for quote for safe treatment with weedkiller

- Memorial oak tree by goal post: Brass plaque needs cleaning and replacing

### **4. COMMITTEE MEMBERSHIP AND MEETINGS SCHEDULE**

**4.1.** More committee members are needed, including a secretary.

**Action:** Volunteer request leaflet to be completed and distributed to all residents by the first week in July, giving details of vacancies for Parish Councillors, Coes Meadow Management Committee and Village Hall committee.

A number of new residents have moved to Bulmer and will be made aware of the vacancies. A "Friends of Coes Meadow" group for fund-raising was also suggested

**4.2.** To plan a further 3 meetings for the 2023-2024 financial year

**Action:** First Monday of the month suggested, to co-ordinate with Bulmer Parish Council meetings. Parish Clerk to prepare draft meetings calendar for approval and publication

### **5. FINANCE**

**5.1.** The annual accounts for 2022-23 which had been presented at the AGM and published on the Bulmer website and noticeboard were noted

**5.2.** The bank account balance of £3,489.20 at 20<sup>th</sup> June was noted. A reduced grant from Bulmer Parish Council of £1,500 for the 2023-2024 financial year had been received, this is £500 less than the previous year .

### **6. PLAY EQUIPMENT SAFETY INSPECTION 2022**

The RoSPA reports from October 2022 inspection were reviewed. Priority actions to be taken:

- replace the missing seat on the seesaw
- make replacement handles for the snail
- replace the seat on the tyre swing.

**Action:** Parish Clerk to obtain quote from local RoSPA qualified contractor.

*Update following the meeting:* A local volunteer has offered to do the work, if possible using wood from the old picnic tables

### **7. MAINTENANCE AND WORKING PARTY UPDATES**

**7.1.** Report from working parties and plans for future work needed including signage. Issues noted:

- Limes to be pollarded in 2024, so an expense for the next financial year

- Signage: Local wooden signmakers to be identified for Coes Meadow information signs.  
Dog owner and car park regulation signs possibly to be sourced online

**7.2.** It was noted that Jess Soper has kindly volunteered to empty Coes Meadow bins weekly, leaving the purple sacks at the car park entrance for collection by BDC

**7.3.** Annual Schedule of tasks –review and update will be carried out by working parties

**7.4.** Stour Valley & Dedham Vale AONB volunteers – local contact details to be confirmed.

**Action:** Parish Clerk to forward relevant information from Essex Wildlife Trust

*Update following meeting:* <https://www.essexwt.org.uk/news/new-partnership-wildlife-dedham-vale-and-stour-valley> gives details of the Wilder Together in the Stour Valley partnership

## **8. GRANT APPLICATIONS &S106 FUNDING**

**8.1.** To scope out project for ECC CIF fund grant application to be submitted by August 16<sup>th</sup> 2023

**Action:** Parish Clerk to obtain quotes for car park resurfacing with tarmac or similar

**Action:** Evidence of community support will be required. Mike Crome informed the committee it is possible to conduct a survey via the Bulmer website

**8.2.** Decision on future priority projects for other grants or the remaining S106 funding

## **9. COMMUNITY FUND RAISING EVENTS**

Community events to encourage more resident involvement and fund-raising were considered, including fund raisers at the Village Hall and events at Coes Meadow

**10. AGENDA ITEMS FOR NEXT MEETING –** to be confirmed

**11. DATE OF NEXT MEETING – Monday 5<sup>th</sup> September 2023, 7.15pm. Venue to be confirmed**

**The meeting closed at 1.27pm**