



Bradwell on Sea Parish Council

Parish Clerk / RFO: Kevin B. Money
7 Roach Vale Colchester Essex CO4 3YN
Tel: 07810781509 email bradwellpc@yahoo.co.uk
Website: <https://e-voice.org.uk/bradwellonseaparishcouncil/>

Dear Councillor

Your attendance is required at the forthcoming meeting of Bradwell on Sea Parish Council to be held at the Village Hall on **MONDAY 18th. MARCH 2024 at 7.30pm** in the village hall for the purpose of transacting the business ONLY shown on the agenda

KBMoney - Kevin B. Money Clerk/RFO to the Council – 13th. March 2024

AGENDA

23-24/161 Apologies for Absence

23-24/162 Code of Conduct Declaring an Interest/Registration of Councillors' Interests
Councillors to declare an interest in any item on the agenda.

23-24/163 Minutes from the previous meetings held to be agreed and signed.

To review and agree the minutes from the Parish Council meetings held on Monday 19th. February 2024

23-24/164 Public Forum

Any members of the public or Councillors wishing to address the Council may do so during this time.

23-24/165 Churchyard

- a) Discussion of potentially scheduling meeting with the village hall committee and the church committee.

23-24/166 Finance

- a. To receive the Bank reconciliations as at 29th. February 2024
- b. To receive the comparison of Actual to Budgeted for 2023/24
- c. To approve the payment of Accounts for March 2024 and to agree a transfer of funds to meet the Parish Council financial requirements

23-24/167 Planning

24/00003/VARM - Bradwell Power Station Downhall Beach Bradwell-on-sea Southminster
Variation of condition 1 on approved planning permission 20/00180/FUL (Retention of on-site cabins and containers. (retrospective))

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=24/00003/VARM>

24/00024/FUL - Bacons Farm Barn Bacons Chase Bradwell-On-Sea Essex
Works associated with conversion of barn to dwelling. Alterations to existing garage
Drawing No(s): BACM07PH_BP3.0, BACM07PH_SP2.1, BACM07PH-DRN1.3T, BACM07PH-DRN1.3S, BACM07PH-DRN1.3R, BACM07PH-DRN1.3Q, BACM07PH-DRN1.3P, BACM07PH-DRN1.3N, BACM07PH-DRN1.3M, BACM07PH-DRN1.3L, BACM07PH-DRN1.3K, BACM07PH-DRN1.3A, BACM07PH-DRN1.3J, BACM07PH-DRN1.3I, BACM07PH-DRN1.3H, BACM07PH-DRN1.3G, BACM07PH-DRN1.3F, BACM07PH-DRN1.3E, BACM07PH-DRN1.3D, BACM07PH-DRN1.3C, BACM07PH-DRN1.3B, BACM07PH-DRN1.3A,

The above application has been amended by the submission of revised description

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=24/00024/FUL>

24/00212/RES - Land At The Old Rectory East End Road Bradwell-On-Sea
Reserved matters application for the approval of all matters on approved planning application 22/01071/OUT (Outline planning application (with all matters of detail reserved) for a detached self build dwelling.)

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=24/00212/RES>

23-24/168 Councillors to discuss the Essex minerals Local Plan Review - consultation

23-24/169 Planning Decisions made by ECC / MDC affecting Bradwell on Sea

LDE/MAL/23/01202 - Bacons Farm Barn Bacons Chase Bradwell-On-Sea Essex

Claim for a lawful development certificate for confirmation of use as a separate dwelling house

APPROVE

23-24/170 Appeals affecting Bradwell on Sea

23-24/171 Highways & public footpaths

- a) To report any new highways or public footpath defects & to report any repairs or updates on existing defects.
- b) Notice board on Mill End Road

23-24/172 Groundsman

- a) Update from the Groundsman.
- b) To receive an update on the tree report and agree any work that needs to be completed.

23-24/173 Village Hall and play area

- Update from the VH Committee.
- Update/ reports on any findings on Councillors weekly checks of the hall. Any immediate repairs to be decided on.

23-24/174 Village Hall/Park Check List & Village Hall Maintenance Schedule

- a) Date of next Litter picking
- b) New dog bin to be agreed to purchase
- c) Hedge by village hall requires trimming

23-24/175 District & County Councillors report

To receive a report from the District Councillor.

23-24/176 Receive and consider reports and minutes of meetings attended or information relating to meetings coming up

- 1) DHGPC – update from Cllr J. Noble
- 2) Climate Action – Update from Cllr H. Baker

23-24/177 Ongoing village projects

To note and update as necessary, the ongoing village projects list.

23-24/178 Date of next meetings Monday 15th. April 2024 at 7.30pm

Councillors to note the meeting dates in 2024

13.05.24: 17.06.24: 15.07.24: 16.09.24: 21.10.24: 18.11.24: 16.12.24

23-24/179 Any items for the next agenda

23-24/180 To Close the meeting

To close the Meeting having considered and determined all items of business



Bradwell on Sea Parish Council

Parish Clerk / RFO: Kevin B. Money

7 Roach Vale Colchester Essex CO4 3YN

Tel: 07810781509 email bradwellpc@yahoo.co.uk

Website: www.bradwell-on-sea-parish-council.co.uk

Minutes of the Parish Council meeting held on Monday 19th. February 2024 at 7.30pm in the Village Hall

Present: Cllrs M. Neall (Chairman), D. Allen, H. Baker, M. Martin, J. Noble and Kevin B. Money Parish Clerk. There were also 3 members of the public present.

23-24/140 Apologies for Absence were received from ECC Cllr W. Stamp & Cllr J. Meehan

23-24/141 Code of Conduct Declaring an Interest/Registration of Councillors' Interests

Councillors will declare an interest in any item on the agenda. In accordance with the Council's Code of Conduct (and Section 106 of the Local Government Finance Act). **None Declared**

23-24/142 Co-Option

Councillors are requested to receive written applications for the office of Parish Councillor and to co-opt a candidate to fill the existing vacancy

The Candidate/s having completed a short application form and confirmed their eligibility for the position of Councillor within the statutory rules (Local Government Act 1972 section 79). Forms have been returned to the Parish Clerk by the prescribed deadline 8th. December 2023

Mr. Paul Davidson gave a short presentation to Councillors. Cllr M. Neall then proposed accepting Mr. Davidson as a Parish Councillor. Cllr H. Baker seconded. **All Agreed.**

Mr. Davidson then signed the Declaration of Acceptance of Office. E Consent form and the Clerk then asked P. Davidson to complete the Register of Interest form and return it to him within 28 days.

Cllr P. Davidson then took his seat as a Parish Councillor

23-24/143 Minutes from the previous meetings held to be agreed and signed.

To review and agree the minutes from the Parish Council meetings held on Monday 18th. December 2023
All Agreed

23-24/14 Public Forum

Any members of the public or Councillors wishing to address the Council may do so during this time.

Comments will be recorded as part of the meeting.

Ditch next to Dove Cottage. The flooding is getting worse. Could this be reported to Essex Highways.

The resident to send photographs and "What3words" to assist the Clerk

23-24/145 Churchyard

a) Discussion of potentially scheduling meeting with the village hall committee and the church committee.

Lights are still on during the daytime. Could the light timers be adjusted.

Meeting has been arranged on Saturday 6th. April in the morning.

23-24/146 Finance

a. To receive the Bank reconciliations as at 31st. January 2024

Councillors noted the Bank reconciliations as at 31st. January 2024

b. To receive the comparison of Actual to Budgeted for 2023/24

Councillors noted the comparison of Actual to Budgeted for 2023/24

c. To approve the payment of Accounts for January & February 2024 and to agree a transfer of funds to meet the Parish Council financial requirements. **All Agreed**

23-24/147 Planning

23/01202/LDE - Bacons Farm Barn Bacons Chase Bradwell-On-Sea Essex

Claim for a lawful development certificate for confirmation of existing residential use and operational development for alterations to the barn to allow for habitable use.

The above application, submitted to Maldon District Council, seeks to establish that the existing development on site is lawful. Maldon District Council, in determining this application, **will not** be able to consider the planning merits of the development, i.e. in context of the policies of the Development Plan, but solely whether the applicant can prove that 'on the balance of probability' the factual evidence available demonstrates that the development is lawful for the required period. The required period varies for the type of development, 10 years

for a use/activity or breach of a planning condition or 4 years for operational development or occupation of a building as a single dwelling house.

RESOLVED: No objections to this application

24/00094/TCA - New Hall High Street Bradwell-on-sea Southminster

T1- Lime - Crown reduction by 2.5m, removal of deadwood.

RESOLVED: Support this application subject to the tree and conservation officers' approval

24/00024/FUL - Bacons Farm Barn Bacons Chase Bradwell-On-Sea Essex

Conversion of barn to dwelling and associated works. Alterations to existing garage.

RESOLVED: No objections to this application

24/00025/LBC - Bacons Farm Barn Bacons Chase Bradwell-On-Sea Essex

Conversion of barn to dwelling and associated works. Alterations to existing garage.

RESOLVED: No objections to this application

For information only

22/00314/OUTM - Land South of Fambridge Road Burnham Road and East West of Station Road

Althorne

Outline planning application with all matters reserved except for access, for a phased mixed use development including: Up to 550 dwellings (Class C3) including affordable housing; Up to 1,000sqm commercial space (Use Class E); Early years facility (Use Class E(f)); Education provision (Use Class F1(a)); A 16ha District Park; A 3.3ha Local Park ; Allotments Access enhancements and associated development.

Revised drawing nos.: 751-F001-REV F, 751-F005-REV C, 751-F010-REV C, 751-F036-REV B, 751-F037-REV A, 751-F037-REV A, 751-F032-REV D, 751-F033-REV D, 751-F034-REV D, 751-F030-REV H, 751-F031-REV E, 751-F035-REV E, 751-F006-REV E, 403.065094.00001.002. REVD, 403.065094.00001.003. REVB, 403.065094.00001. REV N

The above application has been amended by the submission of revised plans / documents

23-24/148 Councillors to discuss the Essex Minerals Local Plan Review – consultation

Councillors discussed the consultation plan.

23-24/149 Planning Decisions made by ECC / MDC affecting Bradwell on Sea

OUT/MAL/23/01110 - Land Rear of Ancora South Street Bradwell-On-Sea Essex

Erection of 9 retirement bungalows with all matters reserved. **REFUSE**

23-24/150 Appeals affecting Bradwell on Sea. No appeals submitted

23-24/151 Highways & public footpaths

- a) To report any new highways or public footpath defects & to report any repairs or updates on existing defects.

Ditch next to Dove Cottage. The flooding is getting worse. Could this be reported to Essex Highways.

The resident to send photographs and "What3words" to assist the Clerk

- b) Flooding on East End Road. This has become much worse and report to Essex Highways.

- c) Hedge Trimming at Mill End. The hedge from Tillingham to Water Sports has been hacked to bits. The landowner has been informed. The hedge has been cut back too heavily. Essex Highways have been informed

- d) Notice board on Mill End Road. This notice board will be finished this week.

23-24/152 Groundsman

- a) Update from the Groundsman. No update from the Groundman

- b) To receive an update on the tree report and agree any work that needs to be completed. No update

23-24/153 Village Hall and play area

- Update from the VH Committee.

Village Hall week 16th. – 24th. March '24. Saturday 23rd. March '24 village hall open day.

- Update/ reports on any findings on Councillors weekly checks of the hall. Any immediate repairs to be decided on. Village Hall guttering end panel needs re-clipping.

- Discussion of potentially scheduling meeting with the village hall committee. No dates have been put forward

- Councillors to discuss the zip wire. Councillors noted that the zip wire project is put on hold until funds become available

23-24/154 Village Hall/Park Check List & Village Hall Maintenance Schedule

Councillors noted the updated Village Hall / Car Park check list

23-24/155 District & County Councillors report. To receive a report from the District Councillor.

- Dengie Solar Farm re-applied application
- UK Government siting policy for Nuclear Power stations. The site at Bradwell could be utilised.

23-24/156 Receive and consider reports and minutes of meetings attended or information relating to meetings coming up

- 1) DHGPC – update from Cllr J. Noble.
 - New Chairman appointed.
 - Joint fund to be set up to help run the DHGPC. By paying the Clerk and finding venues to hold the meetings
- 2) Climate Action – Update from Cllr H. Baker
 - Meeting last month.
 - All information has been sent to Councillors.
 - Recycling was mentioned.
 - Pollution in the rivers.
 - Bio-diversity planting of more trees on Parish land

23-24/157 Ongoing village projects

To note and update as necessary, the ongoing village projects list. Councillors noted the project list
Councillors went through the Ongoing village project list

23-24/158 Date of next meetings Monday 18th. March 2024 at 7.30pm

Councillors to note the meeting dates in 2024

15.04.24: 13.05.24: 17.06.24: 15.07.24: 16.09.24: 21.10.24: 18.11.24: 16.12.24

23-24/159 Any items for the next agenda

Hedge by village hall requires trimming

Date for litter pick

New dog bin purchase

23-24/160 To Close the meeting

To close the Meeting having considered and determined all items of business

The Chairman then closed the meeting at 9.05pm and thanked everyone for attending

Signed

18th. March 2024

**M. Neall
Chairman**

	BANK RECONCILIATION			
Financial year ending 31.03.24				
Bank Balance as at	30.04.23	31.05.23	30.06.23	31.07.23
Barclays Bank - Current account	£ 500.00	£ 500.00	£ 500.00	£ 500.00
Barclays Bank - Current account	£ 50,363.58	£ 44,970.41	£ 24,462.73	£ 22,875.23
Total	£ 50,863.58	£ 45,470.41	£ 24,962.73	£ 23,375.23
Less Unpresented cheques	£ -	£ -	£ -	£ -
Total of unpresented cheques	£ -	£ -	£ -	£ -
Net Bank Balances as at	£ 50,863.58	£ 45,470.41	£ 24,962.73	£ 23,375.23
CASH BOOK				
Balance as at 01.04.23	£ 24,672.42	£ 24,672.42	£ 24,672.42	£ 24,672.42
Plus Receipts	£ 27,540.00	£ 27,540.00	£ 27,619.00	£ 27,619.00
Total	£ 52,212.42	£ 52,212.42	£ 52,291.42	£ 52,291.42
Less Payments	£ 1,348.84	£ 6,742.01	£ 27,328.69	£ 28,916.19
Grand Total	£ 50,863.58	£ 45,470.41	£ 24,962.73	£ 23,375.23
Difference	£ -	£ 0.00	£ -	£ -
Financial year ending 31.03.24				
Bank Balance as at	31.08.23	30.09.23	30.10.23	31.11.23
Barclays Bank - Community account	£ 500.00	£ 500.00	£ -	£ -
Barclays Bank - Current account	£ 26,278.74	£ 25,841.73	£ 24,451.36	£ 22,507.39
Total	£ 26,778.74	£ 26,341.73	£ 24,451.36	£ 22,507.39
Less Unpresented cheques	£ -	£ -	£ -	£ -
Total of unpresented cheques	£ -	£ -	£ -	£ -
Net Bank Balances as at	£ 26,778.74	£ 26,341.73	£ 24,451.36	£ 22,507.39
CASH BOOK				
Balance as at 01.04.23	£ 24,672.42	£ 24,672.42	£ 24,672.42	£ 24,672.42
Plus Receipts	£ 31,838.84	£ 31,838.84	£ 31,838.84	£ 32,286.18
Total	£ 56,511.26	£ 56,511.26	£ 56,511.26	£ 56,958.60
Less Payments	£ 29,732.52	£ 30,169.53	£ 32,059.90	£ 34,451.21
Grand Total	£ 26,778.74	£ 26,341.73	£ 24,451.36	£ 22,507.39
Difference	£ 0.00	£ 0.00	£ 0.00	£ -
Financial year ending 31.03.24				
Bank Balance as at	31.12.23	31.01.24	29.02.24	
Unity Trust Bank Current account	£ 21,130.71	£ 20,851.34	£ 18,992.05	
Unity Trust Bank - EMR account	£ -	£ -	£ -	
Total	£ 21,130.71	£ 20,851.34	£ 18,992.05	
Less Unpresented cheques	£ -	£ -	£ -	
Total of unpresented cheques	£ -	£ -	£ -	
Net Bank Balances as at	£ 21,130.71	£ 20,851.34	£ 18,992.05	
CASH BOOK				
Balance as at 01.04.23	£ 24,672.42	£ 24,672.42	£ 24,672.42	
Plus Receipts	£ 32,286.18	£ 32,286.18	£ 32,286.18	
Total	£ 56,958.60	£ 56,958.60	£ 56,958.60	
Less Payments	£ 35,827.89	£ 36,107.26	£ 37,966.55	
Grand Total	£ 21,130.71	£ 20,851.34	£ 18,992.05	
Difference	£ -	£ 0.00	£ 0.00	

BRADWELL ON SEA PC ACTUAL AGAINST BUDGET REPORT				
		Budget 2023/24	Total Income / Spend to Mar '24	Left In Budget as at Mar '24
Income	Precept	27540	£ 27,540.00	
	Grants	0	£ -	
	Interest	0	£ 152.82	
	Other	0	£ 447.34	
	VAT Refund	0	£ 4,146.02	
	TOTAL	27540	£32,286.18	
Exp.				
Staff	Clerk Salary	7000	£ 7,004.98	-£ 4.98
	Groundsman Salary + Expenses	4000	£ 3,258.85	£ 741.15
	Office Allowance	360	£ 300.00	£ 60.00
	TOTAL	11360	£ 10,563.83	£ 796.17
Adm.	Admin Expenses	850	£ 161.75	£ 688.25
	Audit Fees	500	£ 460.00	£ 40.00
	TOTAL	1350	£ 621.75	£ 728.25
General	Insurance	2200	£ 2,177.01	£ 22.99
	EALC/NALC Subscriptions	480	£ 494.84	-£ 14.84
	Training	500	£ 300.00	£ 200.00
	VH Window cleaning	120	£ 30.00	£ 90.00
	Website/Email costs	500	£ 299.40	£ 200.60
	Solicitors	1250	£ -	£ 1,250.00
	Mower Service	300	£ -	£ 300.00
	Contingency	2000	£ 503.33	£ 1,496.67
	BT Broadband	480	£ 210.78	£ 269.22
	Elections	1000	£ 126.05	£ 873.95
	Churchyard Electricity	250	£ -	£ 250.00
	Rangers	1750	£ -	£ 1,750.00
	Village Projects	4000	£ 18,925.27	-£ 14,925.27
	MDC - TruCam	0	£ 1,094.31	-£ 1,094.31
	CCTV Storage of data			
	Church Wall repair			
	Play Inspection	0	£ 65.10	-£ 65.10
	Mary Brown Trust - Hampers	0	£ 1,050.00	-£ 1,050.00
	Bank Charges	0	£ 1.57	
	TOTAL	14830	£25,277.66	-£ 10,446.09
	GRAND TOTAL	27540	£36,463.24	-£ 8,921.67
	Total VAT reclaim		£ 2,285.92	
	TOTAL in Expenditure account		£38,749.16	

BOSPC FINANCE MARCH 2024						
Income:						
Expenditure						
Chq No.	Invoice No.	Payee	Cost	VAT	Total	BOSPC Ref. No.
BACS	Mar '24	Stephen Dewick - Groundsman	£ -	£ -	£ -	59
BACS	Mar '24	Kevin B. Money - Clerk	£ 647.85	£ -	£ 647.85	60
BACS	3289986	MDC - Parish council election cost	£ 126.05	£ -	£ 126.05	61
BACS		Wicks - Downpipe supplies	£ 7.26	£ 1.45	£ 8.71	62
TOTAL:			£ 781.16	£ 1.45	£ 782.61	
		Denotes To be paid end March				

ONGOING PROJECTS / ACTION LIST

AS AT 18.03.24

	PROJECT	PROGRESS/ INFO	PERSON DEALING
VILLAGE HALL	CLEAN & RESTAIN ANNES BENCH LEASE	<p>AWAITS COMPLETION</p> <p>THIS HAS BEEN AT THE NEGOTIATION STAGE BETWEEN THE PC AND THE VHMC FOR THE PAST 7+ YEARS. IT IS CURRENTLY WITH THE VHMC FOR THEM TO AGREE THE CONTENTS WITH THEIR SOLICITOR.</p> <p>PC SOLICITOR – GEPP SOLICITORS</p> <p>DETAILS FROM LAST EMAIL FROM GEPP DATED 19TH MAY 2023:</p> <p>Sanjay Makwana Associate Solicitor Gepp Solicitors 01245 493939</p> <p>5 Springfield Lyons Approach, Chelmsford, Essex, CM2 5LB</p> <p>Solicitors in Chelmsford, Essex - Gepp Solicitors</p>	<p>CLLR NEALL</p> <p>VHMC</p>
	INSTALL BIN BASE IN PLAY AREA 19.02.24 KEY GIVEN TO CLLR J. NOBLE	<p>AWAITS COMPLETION</p> <p>THE BIN IS CURRENTLY IN CLLR NOBLE'S GARAGE</p> <p>ONCE INSTALLED, KEYS THAT THE CLERK HAS ARE TO BE SENT TO JAYNE STEVENS, SERVICE DELIVERY @ MDC</p> <p>GROUNDSMAN ALREADY HAS A KEY FOR THE NEW BIN</p>	<p>A KAY BRICKWORK 07795 553388</p>
	NEW TOP KITCHEN	<p>COMPLETED – AWAITS SUGGESTIONS FROM VHMC</p> <p>THE KITCHEN REFURB WAS RECENTLY COMPLETED. THE PREVIOUS KITCHEN WAS MOULDY AND NOT FIT FOR PURPOSE WITH HALL USERS REFUSING TO USE IT AND BRINGING FLASKS IN .</p> <p>THE VHMC ARE NOT HAPPY WITH THE NEW KITCHEN. THEY HAVE BEEN ASKED TO WRITE A LIST AND COME UP WITH POSSIBLE SOLUTIONS.</p> <p>THERE ARE NO OUTSTANDING INVOICES TO BE PAID TO THE CONTRACTORS.</p>	<p>VHMC</p>
	PAINT FRONT DOORS AND FALSE WINDOWS	<p>AWAITS COMPLETION</p>	<p>CLLR NEALL CLLR NOBLE</p>

	PROJECT	PROGRESS/ INFO	PERSON DEALING
	SOLAR PANELS ON VH ROOF	OBTAIN QUOTES – A POSSIBLE FUTURE PROJECT	CLERK
	MINI-SERVICE JET WASHER	AWAITS COMPLETION	CLLR MARTIN
	ADD MESH COVERING TO WATER TAP DRAIN		CLLR BAKER
DOWNHALL	NEW DOG WASTE BIN	INITIAL ENQUIRY MADE WITH MDC AGREED AT JUNE 2023 MEETING	CLERK/ MDC
CHURCH	REPAIR WALL	WITHIN 2024/25 BUDGET	PC/M JONES
VILLAGE HALL	GUTTERING BROKEN		COMPLETED BY CLLR DAVIDSON
	DECKING	SOME BOARDS ARE SHOWING SIGNS OF ROTTING, THESE WILL REQUIRE REPLACING	
	DECKING	SECTIONS OF THE HANDRAIL WILL REQUIRE REPLACING	
	DECKING	THE NEW WOOD ON THE RAMP REQUIRES A COAT OF PERSERVATIVE	