



# Bradwell on Sea Parish Council

Parish Clerk / RFO: Kevin B. Money  
7 Roach Vale Colchester Essex CO4 3YN  
Tel: 07810781509 email [bradwellpc@yahoo.co.uk](mailto:bradwellpc@yahoo.co.uk)  
Website: <https://e-voice.org.uk/bradwellonseaparishcouncil/>

Dear Councillor

Your attendance is required at the forthcoming meeting of Bradwell on Sea Parish Council to be held at the Village Hall on **MONDAY 19<sup>th</sup>. FEBRUARY 2024 at 7.30pm** in the village hall for the purpose of transacting the business ONLY shown on the agenda

*KBMoney* - Kevin B. Money Clerk/RFO to the Council – 13<sup>th</sup>. February 2024

## AGENDA

### 23-24/140 Apologies for Absence

### 23-24/141 Code of Conduct Declaring an Interest/Registration of Councillors' Interests

Councillors to declare an interest in any item on the agenda.

### 23-24/142 Co-Option

**Councillors are requested to receive written applications for the office of Parish Councillor and to co-opt a candidate to fill the existing vacancy**

The Candidate/s having completed a short application form and confirmed their eligibility for the position of Councillor within the statutory rules (Local Government Act 1972 section 79).

### 23-24/143 Minutes from the previous meetings held to be agreed and signed.

To review and agree the minutes from the Parish Council meetings held on Monday 18<sup>th</sup>. December 2023

### 23-24/14 Public Forum

Any members of the public or Councillors wishing to address the Council may do so during this time. Comments will be recorded as part of the meeting.

### 23-24/145 Churchyard

- a) Discussion of potentially scheduling meeting with the village hall committee and the church committee.

### 23-24/146 Finance

- a. To receive the Bank reconciliations as at 31<sup>st</sup>. January 2024
- b. To receive the comparison of Actual to Budgeted for 2023/24
- c. To approve the payment of Accounts for January & February 2024 and to agree a transfer of funds to meet the Parish Council financial requirements

### 23-24/147 Planning

#### 23/01202/LDE - Bacons Farm Barn Bacons Chase Bradwell-On-Sea Essex

Claim for a lawful development certificate for confirmation of existing residential use and operational development for alterations to the barn to allow for habitable use.

The above application, submitted to Maldon District Council, seeks to establish that the existing development on site is lawful. Maldon District Council, in determining this application, **will not** be able to consider the planning merits of the development, i.e. in context of the policies of the Development Plan, but solely whether the applicant can prove that 'on the balance of probability' the factual evidence available demonstrates that the development is lawful for the required period. The required period varies for the type of development, 10 years for a use/activity or breach of a planning condition or 4 years for operational development or occupation of a building as a single dwelling house.

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=23/01202/LDE>

#### 24/00094/TCA - New Hall High Street Bradwell-on-sea Southminster

T1- Lime - Crown reduction by 2.5m, removal of deadwood.

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=24/00094/TCA>



**24/00024/FUL** - Bacons Farm Barn Bacons Chase Bradwell-On-Sea Essex  
Conversion of barn to dwelling and associated works. Alterations to existing garage.

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=24/00024/FUL>

**24/00025/LBC** - Bacons Farm Barn Bacons Chase Bradwell-On-Sea Essex  
Conversion of barn to dwelling and associated works. Alterations to existing garage.

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=24/00025/LBC>

### **For information only**

**22/00314/OUTM** - Land South Of Fambridge Road Burnham Road And East West Of Station Road Althorne

Outline planning application with all matters reserved except for access, for a phased mixed use development including: Up to 550 dwellings (Class C3) including affordable housing; Up to 1,000sqm commercial space (Use Class E); Early years facility (Use Class E(f)); Education provision (Use Class F1(a)); A 16ha District Park; A 3.3ha Local Park ; Allotments Access enhancements and associated development.

Revised drawing nos.: 751-F001-REV F, 751-F005-REV C, 751-F010-REV C, 751-F036-REV B, 751-F037-REV A, 751-F037-REV A, 751-F032-REV D, 751-F033-REV D, 751-F034-REV D, 751-F030-REV H, 751-F031-REV E, 751-F035-REV E, 751-F006-REV E, 403.065094.00001.002. REVD, 403.065094.00001.003. REVB, 403.065094.00001. REV N

The above application has been amended by the submission of revised plans / documents

### **23-24/148 Councillors to discuss the Essex minerals Local Plan Review - consultation**

### **23-24/149 Planning Decisions made by ECC / MDC affecting Bradwell on Sea**

### **23-24/150 Appeals affecting Bradwell on Sea**

### **23-24/151 Highways & public footpaths**

- a) To report any new highways or public footpath defects & to report any repairs or updates on existing defects.
- b) Flooding on East End Road
- c) Hedge Trimming at Mill End
- d) Notice board on Mill End Road

### **23-24/152 Groundsman**

- a) Update from the Groundsman.
- b) To receive an update on the tree report and agree any work that needs to be completed.

### **23-24/153 Village Hall and play area**

- Update from the VH Committee.
- Update/ reports on any findings on Councillors weekly checks of the hall. Any immediate repairs to be decided on.
- Discussion of potentially scheduling meeting with the village hall committee
- Councillors to discuss the zip wire

### **23-24/154 Village Hall/Park Check List & Village Hall Maintenance Schedule**

### **23-24/155 District & County Councillors report**

To receive a report from the District Councillor.

### **23-24/156 Receive and consider reports and minutes of meetings attended or information relating to meetings coming up**

- 1) DHGPC – update from Cllr J. Noble
- 2) Climate Action – Update from Cllr H. Baker

### **23-24/157 Ongoing village projects**

To note and update as necessary, the ongoing village projects list.

### **23-24/158 Date of next meetings** Monday 18<sup>th</sup>. March 2024 at 7.30pm

Councillors to note the meeting dates in 2024

15.04.24: 13.05.24: 17.06.24: 15.07.24: 16.09.24: 21.10.24: 18.11.24: 16.12.24

### **23-24/159 Any items for the next agenda**

### **23-24/160 To Close the meeting**

To close the Meeting having considered and determined all items of business



## **BRADWELL ON SEA PARISH COUNCIL CO-OPTION ELIGIBILITY FORM**

1. In order to be eligible for co-option as a Bradwell on Sea Parish Councillor you must be a British subject, or a citizen of the Commonwealth, or the European Union. You must also be 18 years of age or over on the "relevant date", that being the day on which you are nominated, or if there is a poll, then the day of the election. You must additionally be able to agree with the following qualifications set out below. Please circle which of the following four points applies to you.

a) I am registered as a local government elector for the parish or

BRADWELL - ON - SEA

b) I have, during the whole of the twelve months preceding the date of my co-option, occupied as owner or tenant, land or other premises in the parish or

BRADWELL - ON - SEA

c) My principal or only place of work during those twelve months has been within the parish or

RETIRED

d) I have, during the whole twelve months, resided in the parish, or within 3 miles of it.

YES

2. Please note that under Section 80 of the Local Government Act 1972, a person is disqualified from being elected as a Local Councillor or being a member of a Local Council if he/she:

a) Holds any paid office or employment of the local council (other than the office of Chairman) or of a joint committee on which the Council is represented or

b) Is a person who has been adjudged bankrupt or has made a composition or arrangement with his/her creditors (but see below) or

c) Has within five years before the day of election, or since his/her election, been convicted in the UK, Channel Islands or Isle of Man of any offence and has been sentenced to imprisonment (whether suspended or not) for not less than three months without the option of a fine or

d) Is otherwise disqualified under Part III of the Representation of the People Act 1983 for corrupt or illegal practices. This disqualification for bankruptcy ceases in the following circumstances: i. If the bankruptcy is annulled on the grounds that either the person ought not to have been adjudged bankrupt or that his/her debts have been fully discharged; ii. If the person is discharged with a certificate that the bankruptcy was caused by misfortune without misconduct on his/her part iii. If the person is discharged without such a certificate. In (i) and (ii) above, the disqualification ceases

on the date of the annulment and discharge respectively. In (iii), it ceases on the expiry of five years from the date of discharge.

I, (INSERTNAME) PETER NEIR DAVIDSON hereby confirm, that I am eligible to apply for the vacancy of Bradwell on Sea Parish Councillor, and that the information given on this form is a true and accurate record.

Signed P. Davidson Dated 04.12.2023

I HAVE NOW LIVED IN BRADWELL-ON-SEA FOR FIFTY YEARS AND HAVE ALWAYS BEEN PROACTIVE WITH NUMEROUS ACTIVITIES WITHIN THE VILLAGE. WHENEVER THE VILLAGE HAS REQUIRES WORK/MAINTENANCE I ASSIST WHEN NEEDED. I HELP AT THE VILLAGE SCHOOL IN A SIMILAR MANNER AS REQUIRED.



address to allow us to communicate with you in a more secure way.

Any opinions or views expressed are not necessarily those of Bradwell on Sea Parish Council and do not form any kind of contract.

All communications sent to or from the Parish Council may be subject to recording and/or monitoring in accordance with relevant legislation.

On Thursday, 7 December 2023 at 10:46:31 GMT, David Horner <[david@horner.org.uk](mailto:david@horner.org.uk)> wrote:

Dear Kevin Money

I note that subject to an election not being called that the PC intend to appoint someone to the Parish Council to fill the vacancy left by the resignation of Cllr. Prout.

Please could you accept this email as my application to be considered by the PC to fill the vacancy.

Name: David Geoffrey Horner

D.O.B: 24.04.1952

Address: 4 Bate-Dudley Drive, Bradwell-on-Sea, CM0 7QG

Email: [david@horner.org.uk](mailto:david@horner.org.uk)

Tel: 07799665584

Employment - retired. Worked in the commercial property sector for many years after qualifying as a Chartered Surveyor, then became a planning consultant and advisor on self build homes. Finally director of a small house build company formed by one of my self build clients.

Previous local government experience:

District Councillor for Mayland Ward on MDC 2007-2015.

Parish Councillor Tillingham Village Council 2020-2021 - I resigned when I moved back to Bradwell in 2021.

I moved to the District in 1993 and lived in St Lawrence until 2008. Since then we have lived in Rayleigh, Althorne and Switzerland but returned to UK in 2016 and lived in Bradwell 2016-2018 then Tillingham, then back to Bradwell in 2021. My daughter and her family live in Bradwell and my younger granddaughter attends St Cedds.

Regards





# Bradwell on Sea Parish Council

Parish Clerk / RFO: Kevin B. Money  
7 Roach Vale Colchester Essex CO4 3YN  
Tel: 07810781509 email [bradwellpc@yahoo.co.uk](mailto:bradwellpc@yahoo.co.uk)  
Website: [www.bradwell-on-sea-parish-council.co.uk](http://www.bradwell-on-sea-parish-council.co.uk)

Minutes of the Parish Council meeting held on Monday 18<sup>th</sup>. December 2023 at 7.30pm in the Village Hall

Present: Cllrs M. Neall (Chairman), D. Allen, H. Baker, M. Martin, J. Meehan, J. Noble, ECC Cllr W. Stamp and Kevin B. Money Parish Clerk. There were also 7 members of the public present.

**23-24/119 Apologies for Absence.** None were received

**23-24/120 To accept the resignation of Cllr F. Prout with immediate effect.** The Council thanked Cllr Pratt for his long service on the Council

**23-24/121 To ratify the appointment of Mr. Kevin B. Money as Parish Clerk/RFO to Bradwell on Sea Parish Council. All Agreed**

**23-24/122 Code of Conduct Declaring an Interest/Registration of Councillors' Interests**

Councillors will declare an interest in any item on the agenda. In accordance with the Council's Code of Conduct (and Section 106 of the Local Government Finance Act).

Councillors are reminded that if their interests have changed then they have an obligation to update their form at the District Council within 28 days of that change. **None Declared**

**23-24/123 Minutes from the previous meetings held to be agreed and signed.**

To agree the minutes from the Parish Council meeting held on Monday 20<sup>th</sup>. November 2023. **All Agreed**

**23-24/124 Public Forum**

Any members of the public or Councillors wishing to address the Council may do so during this time.

Planning application: MDC Cllr M. Neall has called it in with the planning officer. Discussion took place on the application.

ECC Cllr W. Stamp to take up enforcement issue with a bridge across the land. Cllr M. Neall to give Cllr W. Stamp the "What3Words"

Burglaries in the area. The Parish Council cannot physically undertake this issue except to report it to the Police. A new Neighbourhood Watch Scheme to be set up. Cllr M. Neall has contacted the Maldon Chief Inspector to increase patrols in the area.

With police stations being closed the response times have escalated with the limited patrols in the area.

Cllr W. Stamp informed the meeting to pressurise the local Police & Fire Police Commissioner

Notice Board on Mill End. A new post and board require replacing. Cllrs D. Allen and M. Martin to address this problem

School parking is still a problem at the school especially at drop off and pick up times. Rangers to be contacted to assist in this matter.

There are the 12 regular drivers who offend. SEPP should be approached again as the standard school signs are in place.

Mrs. J. Allen, Mary Brown Trust, has prepared 31 hampers @ £33 each of food

a) Asset of Community Value - The Cricketers Public House has been listed as an Asset of Community Value from 30.11.23 and the public list of assets at MDC will be updated shortly.

**23-24/125 Churchyard**

a) Church Floodlighting – update from Mr. Laurie Main

Spoke to Churchwardens and a PC and PCC meeting to be discussed in January / February '24

**23-24/126 Finance**

a. To receive the Bank reconciliations as at 30<sup>th</sup>. November 2023

Councillors noted the Bank reconciliations as at 30<sup>th</sup>. November 2023

b. To receive the comparison of Actual to Budgeted for 2023/24

Councillors noted the comparison of Actual to Budgeted for 2023/24



- c. To approve the payment of Accounts for December 2023 and to agree a transfer of funds to meet the Parish Council financial requirements. **All Agreed**
- d. To agree changing the CCLA contact details to the new Clerk. This form from CCLA was signed by Mrs. J. Allen and Cllr J. Meehan. **All Agreed**

### **23-24/127 Budget 2024/2025 - Councillors to finalise the Budget for 2024/2025**

Cllr M. Neall proposed the 2024/2025 budget at £28915. Resulting in a Precept demand of £28840. This, using the MDC Tax Base figure of 341.1 resulted in a Band D property of £84.55pa

Cllr D. Allen seconded. **All Agreed**

The RFO to submit the Precept demand form to MDC by 5<sup>th</sup>. January 2024

### **23-24/128 Planning**

**23/01110/OUT** - Land Rear Of Ancora South Street Bradwell-On-Sea Essex

Erection of 9 retirement bungalows with all matters reserved

**RESOLVED:** Refuse this planning application due to

Scale, bulk and design. Sustainable development. Lack of amenities. Outside village envelope. This application may also be in contrary to MDC policies S1, D1, H1, H4

### **TOWN AND COUNTRY PLANNING ACT 1990 (as amended)**

**Application No: ESS/97/23/MAL** - Curry Farm Pit, Mill End, Bradwell-on-sea, Essex, CM0 7HL

**Proposal:** Continuation of the winning and working of mineral and associated activities permitted under planning permission reference ESS/34/18/MAL without compliance with condition 2 (site and restoration time limit) and condition 9 (removal of plant) to allow additional time for completion and restoration of the development - **See Decision below**

### **TOWN AND COUNTRY PLANNING ACT 1990 (as amended)**

**Application No: ESS/98/23/MAL** - Curry Farm Pit, Mill End, Bradwell-on-sea, Essex CM0 7HL

**Proposal:** Continuation of the winning and working of mineral and associated activities permitted under planning permission reference ESS/33/18/MAL without compliance with condition 2 (site and restoration time limit) and condition 9 (removal of plant) to allow additional time for completion and restoration of the development – **See Decision below**

### **23-24/129 Planning Decisions made by ECC / MDC affecting Bradwell on Sea**

**Application No: ESS/98/23/MAL & ESS/97/23/MAL** - Curry Farm Pit, Mill End Bradwell-on-sea CM0 7HL

**Proposal:** Continuation of the winning and working of mineral and associated activities permitted under planning permission reference ESS/33/18/MAL without compliance with condition 2 (site and restoration time limit) and condition 9 (removal of plant) to allow additional time for completion and restoration of the development. **EIA not required**

Full decision see link - <https://planning.essex.gov.uk/Planning/Display/ESS/98/23/MAL/SO>

### **23-24/130 Appeals affecting Bradwell on Sea**

**22/00916/LDE** (Appeal Ref: APP/X1545/X/22/3313618) - 2 Oak Cottages, Maldon Road, Bradwell-on-Sea

Claim for lawful development certificate for existing use of building as independent dwelling.

Area: SE Decision Level: Delegated **APPEAL ALLOWED – 17.11.2023**

### **23-24/131 Highways & public footpaths**

- a) To report any new highways or public footpath defects & to report any repairs or updates on existing defects. Footpath sign at FP8 where meets no.11 is missing

### **23-24/132 Groundsman**

- a) Update from the Groundsman. The groundsman gave a verbal report on the condition of the War Memorial, playing field and trees

- b) To receive an update on the tree report and agree any work that needs to be completed.

Get report from Stephen

### **23-24/133 Village Hall and play area**

- Update from the VH Committee. The Fire Doors are not suitable for purpose and the company states that new doors are required. A meeting with BOSPC and VH Committee should be held on a more regular basis.

- Update/ reports on any findings on Councillors weekly checks of the hall. Any immediate repairs to be decided on. Cllr J. Noble to supply the Clerk with the weekly list requirements.

- To discuss and agree the process of replacing the basketball net and post following its damage. The Clerk to source a new net post and installation and to ask to people to re-imburse



**23-24/134 District & County Councillors report**

To receive a report from the District Councillor.

Cllr W. Stamp sends a regular email trail to keep all Parish Councillors informed throughout the month.

LHP is not fit for purpose.

MDC Cllr M. Neall has nothing further to report except for Buglaries and Crime which has been circulated to Councillors

**23-24/135 Receive and consider reports and minutes of meetings attended or information relating to meetings coming up**

Cllr. J. Noble attended the DHGPC meeting.

Purpose of the group and its reference – To work closer with ECC and MDC

Cost of the meeting was discussed. Other Councils to host every month / 3 month

List of core items to be addresses at the meeting – Traffic flow in Dengie. Bradwell B. Road Safety general.

Community Speedwatch. Dengie Climate Action Group. Public Transport. 2 attendees per Council.

Bus services to be kept in situ in the Dengie area.

Next meeting mid January '24

Climate action group – Setting up arrangements. Solar panel grants for schools etc. Litter picking. Electric charging points. Cutting carbon footprints. To increase peoples awareness.

**23-24/136 Ongoing village projects**

To note and update as necessary, the ongoing village projects list.

Councillors noted the ongoing village projects list

**23-24/137 Date of next meetings** Monday 19<sup>th</sup>. February 2024 at 7.30pm. A Co-Option meeting will start at 7pm on 19.02.24

Councillors to note the meeting dates in 2024

18.03.24: 15.04.24: 13.05.24: 17.06.24: 15.07.24: 16.09.24: 21.10.24: 18.11.24: 16.12.24

**23-24/138 Any items for the next agenda**

DHGPC item

Climate Action Group

**23-24/139 To Close the meeting**

To close the Meeting having considered and determined all items of business

The Chairman then closed the meeting at 8.55pm and thanked everyone for attending

Signed

19<sup>th</sup>. February 2024

**M. Neall**  
**Chairman**



	<b>BANK RECONCILIATION</b>			
Financial year ending 31.03.24				
Bank Balance as at	<b>30.04.23</b>	<b>31.05.23</b>	<b>30.06.23</b>	<b>31.07.23</b>
Barclays Bank - Current account	£ 500.00	£ 500.00	£ 500.00	£ 500.00
Barclays Bank - Current account	£ 50,363.58	£ 44,970.41	£ 24,462.73	£ 22,875.23
<b>Total</b>	<b>£ 50,863.58</b>	<b>£ 45,470.41</b>	<b>£ 24,962.73</b>	<b>£ 23,375.23</b>
Less Unpresented cheques	£ -	£ -	£ -	£ -
Total of unpresented cheques	£ -	£ -	£ -	£ -
<b>Net Bank Balances as at</b>	<b>£ 50,863.58</b>	<b>£ 45,470.41</b>	<b>£ 24,962.73</b>	<b>£ 23,375.23</b>
<b>CASH BOOK</b>				
Balance as at 01.04.23	£ 24,672.42	£ 24,672.42	£ 24,672.42	£ 24,672.42
Plus Receipts	£ 27,540.00	£ 27,540.00	£ 27,619.00	£ 27,619.00
<b>Total</b>	<b>£ 52,212.42</b>	<b>£ 52,212.42</b>	<b>£ 52,291.42</b>	<b>£ 52,291.42</b>
Less Payments	£ 1,348.84	£ 6,742.01	£ 27,328.69	£ 28,916.19
<b>Grand Total</b>	<b>£ 50,863.58</b>	<b>£ 45,470.41</b>	<b>£ 24,962.73</b>	<b>£ 23,375.23</b>
Difference	£ -	£ 0.00	£ -	£ -
Financial year ending 31.03.24				
Bank Balance as at	<b>31.08.23</b>	<b>30.09.23</b>	<b>30.10.23</b>	<b>31.11.23</b>
Barclays Bank - Community account	£ 500.00	£ 500.00	£ -	£ -
Barclays Bank - Current account	£ 26,278.74	£ 25,841.73	£ 24,451.36	£ 22,507.39
<b>Total</b>	<b>£ 26,778.74</b>	<b>£ 26,341.73</b>	<b>£ 24,451.36</b>	<b>£ 22,507.39</b>
Less Unpresented cheques	£ -	£ -	£ -	£ -
Total of unpresented cheques	£ -	£ -	£ -	£ -
<b>Net Bank Balances as at</b>	<b>£ 26,778.74</b>	<b>£ 26,341.73</b>	<b>£ 24,451.36</b>	<b>£ 22,507.39</b>
<b>CASH BOOK</b>				
Balance as at 01.04.23	£ 24,672.42	£ 24,672.42	£ 24,672.42	£ 24,672.42
Plus Receipts	£ 31,838.84	£ 31,838.84	£ 31,838.84	£ 32,286.18
<b>Total</b>	<b>£ 56,511.26</b>	<b>£ 56,511.26</b>	<b>£ 56,511.26</b>	<b>£ 56,958.60</b>
Less Payments	£ 29,732.52	£ 30,169.53	£ 32,059.90	£ 34,451.21
<b>Grand Total</b>	<b>£ 26,778.74</b>	<b>£ 26,341.73</b>	<b>£ 24,451.36</b>	<b>£ 22,507.39</b>
Difference	£ 0.00	£ 0.00	£ 0.00	£ -
Financial year ending 31.03.24				
Bank Balance as at	<b>31.12.23</b>	<b>31.01.24</b>		
Unity Trust Bank Current account	£ 21,130.71	£ 20,851.34		
Unity Trust Bank - EMR account	£ -	£ -		
<b>Total</b>	<b>£ 21,130.71</b>	<b>£ 20,851.34</b>		
Less Unpresented cheques	£ -	£ -		
Total of unpresented cheques	£ -	£ -		
<b>Net Bank Balances as at</b>	<b>£ 21,130.71</b>	<b>£ 20,851.34</b>		
<b>CASH BOOK</b>				
Balance as at 01.04.23	£ 24,672.42	£ 24,672.42		
Plus Receipts	£ 32,286.18	£ 32,286.18		
<b>Total</b>	<b>£ 56,958.60</b>	<b>£ 56,958.60</b>		
Less Payments	£ 35,827.89	£ 36,107.26		
<b>Grand Total</b>	<b>£ 21,130.71</b>	<b>£ 20,851.34</b>		
Difference	£ -	£ 0.00		



<b><u>BRADWELL ON SEA PC ACTUAL AGAINST BUDGET REPORT</u></b>					
			<b>Total Income / Spend to Feb '24</b>	<b>Left In Budget as at Feb '24</b>	
		<b>Budget 2023/24</b>			
<b>Income</b>	Precept	27540	£ 27,540.00		
	Grants	0	£ -		
	Interest	0	£ 152.82		
	Other	0	£ 447.34		
	VAT Refund	0	£ 4,146.02		
	<b>TOTAL</b>	<b>27540</b>	<b>£ 32,286.18</b>		
<b>Exp.</b>					
Staff	Clerk Salary	7000	£ 6,387.13	£ 612.87	
	Groundsman Salary + Expenses	4000	£ 3,258.85	£ 741.15	
	Office Allowance	360	£ 270.00	£ 90.00	
	<b>TOTAL</b>	<b>11360</b>	<b>£ 9,915.98</b>	<b>£ 1,444.02</b>	
Adm.	Admin Expenses	850	£ 161.75	£ 688.25	
	Audit Fees	500	£ 460.00	£ 40.00	
	<b>TOTAL</b>	<b>1350</b>	<b>£ 621.75</b>	<b>£ 728.25</b>	
General	Insurance	2200	£ 2,177.01	£ 22.99	
	EALC/NALC Subscriptions	480	£ 494.84	<b>-£ 14.84</b>	
	Training	500	£ 300.00	£ 200.00	
	VH Window cleaning	120	£ 30.00	£ 90.00	
	Website/Email costs	500	£ 299.40	£ 200.60	
	Solicitors	1250	£ -	£ 1,250.00	
	Mower Service	300	£ -	£ 300.00	
	Contingency	2000	£ 503.33	£ 1,496.67	
	BT Broadband	480	£ 210.78	£ 269.22	
	Elections	1000	£ -	£ 1,000.00	
	Churchyard Electricity	250	£ -	£ 250.00	
	Rangers	1750	£ -	£ 1,750.00	
	Village Projects	4000	£ 18,918.01	<b>-£ 14,918.01</b>	
	MDC - TruCam	0	£ 1,094.31	<b>-£ 1,094.31</b>	
	CCTV Storage of data				
	Church Wall repair				
	Play Inspection	0	£ 65.10	<b>-£ 65.10</b>	
	Mary Brown Trust - Hampers	0	£ 1,050.00	<b>-£ 1,050.00</b>	
	Bank Charges	0	£ 1.57		
	<b>TOTAL</b>	<b>14830</b>	<b>£ 25,144.35</b>	<b>-£ 10,312.78</b>	
	<b>GRAND TOTAL</b>	<b>27540</b>	<b>£ 35,682.08</b>	<b>-£ 8,140.51</b>	
	Total VAT reclaim		<b>£ 2,284.47</b>		
	<b>TOTAL in Expenditure account</b>		<b>£ 37,966.55</b>		



BOSPC FINANCE JANUARY & FEBRUARY 2024						
Income:						
		Expenditure				
Chq No.	Invoice No.	Payee	Cost	VAT	Total	BOSPC Ref. No.
BACS	Jan '24	Stephen Dewick - Groundsman	£ 279.37	£ -	£ 279.37	54
BACS	Jan '24	Kevin B. Money - Clerk	£ 647.85	£ -	£ 647.85	55
BACS	Feb '24	Kevin B. Money - Clerk	£ 647.85	£ -	£ 647.85	56
BACS	Feb '24	Stephen Dewick - Groundsman	£ 125.87	£ -	£ 125.87	57
BACS	3689819	MDC - TruCam services	£ 364.77	£ 72.95	£ 437.72	58
<b>TOTAL:</b>			<b>£ 2,065.71</b>	<b>£ 72.95</b>	<b>£ 2,138.66</b>	
		Denotes already paid				



County Planning  
Essex County Council  
County Hall  
Chelmsford  
CM1 1QH



Our ref: MLP Review  
Date: 6<sup>th</sup> February 2024

**Replacement Minerals Local Plan Review – 2025 to 2040  
Public consultation from 6<sup>th</sup> February to 19<sup>th</sup> March 2024**

This is to notify you that the next stage of the Replacement Minerals Local Plan Review will be undergoing a six-week public consultation (under Regulation 18 – Issues and Options), during which time we are inviting comments.

The current Essex Minerals Local Plan (MLP) was adopted in July 2014. The Plan provides planning policies for minerals development in Essex until 2029 and identifies future sites for mineral extraction.

Every five years the council is required to review the effectiveness of its MLP. Since 2020 the review of the Plan has undergone several phases of consultation and two call for sites resulting in 52 candidate sites being put forward for consideration for inclusion in a new Plan.

We are now proposing to extend the Plan to 2040 covering a 15-year period from 2025. New sites will be needed to meet the forecasted demand for aggregates (sand and gravel) over this period. Doing so will ensure that the Plan is robust and can help maintain a 'steady and adequate' supply of aggregates and meet the relevant 'tests of soundness' as set out in the National Planning Policy Framework.

There are two main parts of this consultation on which you are invited to comment: the first are the revised Plan policies, their supporting text and the wider Plan evidence base in the draft Replacement Minerals Local Plan. The second is the site assessment report which contains the 52 candidate sites. The suitability of each has been assessed by independent consultants.

At this stage we have not identified what sites we want to see included in the final Plan. 'Preferred Sites' for allocation will be chosen once the comments received from this consultation have been fully considered.

Full details of this consultation, all related documents and how to respond can be found on the Essex County Council website at [www.essex.gov.uk/minerals-review](http://www.essex.gov.uk/minerals-review)  
Free internet access is available at Essex libraries.

Responses to this consultation should be made by 5pm on 19 March 2024.



All comments submitted to this consultation will be available to view online on our consultation portal, including those submitted through non-electronic means. Please note that there will likely be a delay in being able to view consultation responses submitted which, depending on the timing and volume of submissions, may extend to after the consultation period has closed.

Information will be published in accordance with the requirements of the Freedom of Information Act, The General Data Protection Regulation and ECC's own privacy notice.

If you have any queries, please contact us via the email below.

Yours sincerely



Richard Greaves  
Chief Planning Officer, County Planning  
Email: [mandwpolicy@essex.gov.uk](mailto:mandwpolicy@essex.gov.uk)



## Village Hall & Park Check – Action List

### Village Hall

Painting to the car park side is outstanding. It really does look a mess – JA/JM

~~There is a light at the back of the village hall (at the top near the roof) hanging which looks broken and there is also one on the floor below it which I assume is also broken~~

The paint on the black false windows and original front door is peeling, showing bare wood and will require repainting again soon – JA/JM/JN

Park side roof: Some tiles have moved, and few are broken. One to watch, it is not worth getting the roofer out yet - JN

**Decking: Some boards are showing signs of rotting, these will require replacing (Survey carried out) – JN/17:4:23**

**Decking: Sections of the handrail will require replacing, some of the wood is showing signs of rotting – JN**

Car park side roof: Some tiles have moved, and few are broken. One to watch, it is not worth getting the roofer out yet – MN/21:11:22

Boiler House: There is damage to the corrugated roof; it is turned up along one side – MN/21:11:22

~~Air brick adjacent to car park fire door still too low, this is causing water ingress – Previously reported~~

Boiler House: The rendering on the wall is slightly blown and has a hole in it. Requires addressing – MN/7:3:23

Village Hall: The rendering on the south wall is slightly blown (pebble dashing/stones missing). Requires addressing – JN/16:3:23

~~Vent cover plate on the outside of the downstairs kitchen is missing. Requires replacing JM/26:3:23~~

~~Drains need clearing of leaves inside the Heras fencing. (At the time of reporting, the fencing was still in position) – JM/26:3:23~~

Decking/Veranda: Twigs and leaves require removing from the top section and underneath – JN/17:4:23

Decking: The new wood on the ramp requires a coat of preservative (Too wet when replaced) – JN/17:4:23



**Garage**

There is fascia missing from the rear of the garage roof - JN.

The ends of front fascia on the garage are beginning to rot and will require replacing soon - JN.

A section of the corrugated iron roof on the front of garage is bent upwards - Roger is aware - JN.

**Park**

The new game tabletop is damaged. Not to be replaced at present - PC decision.

The bottom of the roof on the picnic shelter has become delaminated and will require repair/replacing – MN/7:3:23

Updated By Councillor Noble: 17<sup>th</sup> April 2023



## Village Hall Maintenance Schedule

	Monthly	3 Monthly	6 Monthly	Annually	2 Yearly	4 Yearly
<b>Gulleys &amp; Guttering</b>						
Clear Air Brick Gulleys	x					
Check/Clear Guttering Downpipes			x			
Check/Clear Roof Guttering			x			
<b>Main Roof</b>						
Survey Carpark Side (North Facing) - Damage To Tiles		x				
Survey Park Side (South Facing) - Damage To Tiles		x				
<b>Front (East) Section</b>						
Wash/Brush Off Woodwork & Rendering			x			
Survey Wooden Doors & False Windows				x		
Survey Rendering, Upper Facia & Black Plynths					x	
Paint All Doors & False Windows					x	
Paint Render Upper Facia						x
Paint Rendering & Black Plynths						x
<b>North, South &amp; West Sections</b>						
Survey Walls & Black Plynth					x	
Paint Rendered Walls & Black Plynths						x
<b>Main Toilet Block</b>						
Survey Wooden Windows				x		
Paint Wooden Windows						x



	Monthly	3 Monthly	6 Monthly	Annually	2 Yearly	4 Yearly
<b>Flat Roofs</b>						
Survey Meeting Room Roof						x
Survey Meeting Room Kitchen Roof						x
Survey Main Toilet Roof						x
Survey Boiler House Roof						x
<b>Rear Decking &amp; Handrails</b>						
Confirm Integrity Of Area				x		
Paint Rear Decking & Handrails With Preservative					x	

NB: Flat roof inspection to be carried out with painting

**ONGOING PROJECTS / ACTION LIST**

**AS AT 19.02.24**

	PROJECT	PROGRESS/ INFO	PERSON DEALING
VILLAGE HALL	CLEAN & RESTAIN ANNES BENCH LEASE	AWAITS COMPLETION THIS HAS BEEN AT THE NEGOTIATION STAGE BETWEEN THE PC AND THE VHMC FOR THE PAST 7+ YEARS. IT IS CURRENTLY WITH THE VHMC FOR THEM TO AGREE THE CONTENTS WITH THEIR SOLICITOR. PC SOLICITOR – GEPP SOLICITORS DETAILS FROM LAST EMAIL FROM GEPP DATED 19 <sup>TH</sup> MAY 2023: <b>Sanjay Makwana</b> Associate Solicitor Gepp Solicitors 01245 493939 5 Springfield Lyons Approach, Chelmsford, Essex, CM2 5LB <a href="#">Solicitors in Chelmsford, Essex - Gepp Solicitors</a>	CLLR NEALL VHMC
	INSTALL BIN BASE IN PLAY AREA <b>19.02.24</b> <b>KEY GIVEN TO CLLR J. NOBLE</b>	AWAITS COMPLETION THE BIN IS CURRENTLY IN CLLR NOBLE'S GARAGE ONCE INSTALLED, KEYS THAT THE CLERK HAS ARE TO BE SENT TO JAYNE STEVENS, SERVICE DELIVERY @ MDC GROUNDSMAN ALREADY HAS A KEY FOR THE NEW BIN	A KAY BRICKWORK 07795 553388
	NEW TOP KITCHEN	COMPLETED – AWAITS SUGGESTIONS FROM VHMC THE KITCHEN REFURB WAS RECENTLY COMPLETED. THE PREVIOUS KITCHEN WAS MOULDY AND NOT FIT FOR PURPOSE WITH HALL USERS REFUSING TO USE IT AND BRINGING FLASKS IN . THE VHMC ARE NOT HAPPY WITH THE NEW KITCHEN. THEY HAVE BEEN ASKED TO WRITE A LIST AND COME UP WITH POSSIBLE SOLUTIONS. THERE ARE NO OUTSTANDING INVOICES TO BE PAID TO THE CONTRACTORS.	VHMC
	PAINT FRONT DOORS AND FALSE WINDOWS	AWAITS COMPLETION	CLLR NEALL CLLR NOBLE



	PAINT TOILET BLOCK	HAS BEEN AGREED FOR THE GROUNDSMAN TO PAINT NEED TO PURCHASE DULUX MAGNOLIA MASONARY PAINT	GROUNDSMAN / CLLR M. NEALL
	SOLAR PANELS ON VH ROOF	OBTAIN QUOTES – A POSSIBLE FUTURE PROJECT	CLERK
	MINI-SERVICE JET WASHER	AWAITS COMPLETION	CLLR MARTIN
	ADD MESH COVERING TO WATER TAP DRAIN		CLLR BAKER
DOWNHALL	NEW DOG WASTE BIN	INITIAL ENQUIRY MADE WITH MDC AGREED AT JUNE 2023 MEETING	CLERK/ MDC
CHURCH	REPAIR WALL	WITHIN 2024/25 BUDGET	PC /M JONES
BANK ACCOUNT	CHANGE DETAILS	JEAN ALLEN & EMMA SMITH TO COME OFF OF THE BANK ACCOUNT	NEW CLERK DONE
WEBSITE	NEW E-VOICE.ORG.UK	SETTING UP AND COPYING ACROSS INFORMATION FROM EXISTING WEBSITE	CLERK - COMPLETED
ZIP WIRE	HAVING RECEIVED QUOTATION	TO FIND FUNDING TO COMPLETE THE PROJECT	
VILLAGE HALL	GUTTERING BROKEN		