



BRADWELL-ON-SEA PARISH COUNCIL

Ms Kelly Andrews, Clerk to the Council
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<https://e-voice.org.uk/bradwellonseaparishcouncil>



COUNCIL MEETING

**Members are summoned to attend the Bradwell-on-Sea Parish Council Meeting
to be held on Monday 21 September 2026 at 7.30pm at Bradwell Village Hall
to transact the business as shown on the agenda.**

K Andrews

Clerk to the Council
15 September 2026

Cllr H Baker (Chair)
Cllr D Allen

Cllr M Martin
Cllr M Hazell

Cllr P Davidson

Note to Councillors: If you are unable to attend the meeting, please telephone your apologies to the Clerk on 07903 312394 or email Clerk@bradwellonsea-pc.gov.uk

AGENDA

26/192 WELCOME to the Bradwell-on-Sea Village Council Annual Parish Meeting of 21 September 2026.

A reminder to everyone in attendance and who will be participating in the meeting that they may be filmed, recorded, photographed, or otherwise reported about.

26/193 MEMBERS DECLARATION OF INTERESTS

Members are invited to declare Disclosable Pecuniary Interests, Other Pecuniary Interests and Non-Pecuniary Interests relating to items on this agenda.

26/194 DISPENSATIONS

To consider member's applications for dispensations.

26/195 APOLOGIES FOR ABSENCE

26/196 MINUTES OF THE LAST MEETING

To approve as a correct record, the minutes of the meetings held on 20th July 2026.

26/197 PUBLIC FORUM

Any members of the public or Councillors wishing to address the Council may do so during this time.

26/198 COUNCILLOR VACANCY

Following the resignation of Cllr. Neall and Cllr Meehan, Bradwell-on-Sea Parish Council are waiting to fill the casual vacancies by co-option process. The Clerk to update the council of the process and resolve to continue with the next stage of co-option.

26/199 CO-OPTION OF PARISH COUNCILLORS

To receive and consider applications from candidates for the Parish Councillor vacancies and for co-option.

To resolve to co-opt the successful candidates.

The Declarations of Acceptance of Office are required to be signed in the presence of the Proper Officer (Clerk) and the candidates will be required to complete their Register of Members interests via the MDC website.

26/200 FINANCE

- To receive the bank reconciliations as at 31st July and 31st August 2026
- To receive the comparison of Actual to Budgeted for 2026/2027
- To approve the payment of Accounts for August and September 2026 and to agree a transfer of funds to meet the Parish Council financial requirements.

August					
Payee	Purpose	Method	£ Gross	£ PAYE	£ Paid
Salaries	Month of August	BACS	694.68	115.80	578.88
			Net	VAT	Gross
BT Group PLC	Village Hall – Broadband	DD	45.28	9.05	54.33
Unity Trust Bank	Bank Charges	DD	7.00		7.00
V Carrigher	Grounds Person Duties	DD	313.50		313.50
T Foulkes	Grounds Person Duties	DD	313.50		313.50
Macintosh Electronics	Email Provider – 2025/2026	DD	102.00	20.40	122.40
Macintosh Electronics	Email Provider – 2026/2027	DD	117.00	23.40	140.40
September					
Payee	Purpose	Method	£ Gross	£ PAYE	£ Paid
Salaries	Month of September	BACS	723.60	144.60	579.00
			Net	VAT	Gross
BT Group PLC	Village Hall – Broadband	DD	45.28	9.05	54.33
Unity Trust Bank	Bank Charges	DD	7.00		7.00
V Carrigher	Grounds Person Duties	DD	33.00		33.00
T Foulkes	Grounds Person Duties	DD	33.00		33.00
R Scurrrell	Lawnmower Fuel	DD	8.79		8.79

26/201 GRANT AND COMMUNITY FUNDING

- To resolve to receive an update regarding the grant funding and consider any actions required.

26/202 PLANNING

- The Old gas Works site. The Parish Council raised concerns with Maldon District Council. To resolve to receive an update regarding Planning Enforcement investigation (reference 26/00027/OPDEV) at Land next to Downhall lodge, Downhall road, Bradwell (Former FloGas site) raised with Maldon District Council Planning Officers.
- Applications received from Maldon District Council. To respond as a consultee.

Applications received from Maldon District Council.
To respond as a consultee.

26/00506/FUL

Construction of two replacement buildings to create 10 Commercial Units (Retrospective) together with demolition and rebuilding of the toilet block and associated car parking and landscaping.
 Downhall Yard, Downhall Road, Bradwell-on-Sea

Appeals

None.

Decisions advised by MDC

26/00127/LBC

Partial removal / alterations to two existing timber sole plates between the dining room, bedroom, and en suite, reducing their raised profile so they are flush with adjacent floor finishes.

Down Westwick Waterside Road Bradwell-On-Sea Southminster

GRANT LISTED BUILDING CONSENT

For Information Only

26/05094/DET

Compliance with conditions notification 25/00907/LBC (Refurbishment of existing 17th Century terraced cottage including replacement of ground floors, plaster and external render, and reconstruction of external walls to the existing rear extensions with internal and external alterations.)
Condition 3 - Large-scale drawings of new windows and doors.
Baytree House High Street Bradwell-on-sea

26/203 HIGHWAYS & PUBLIC FOOTPATHS

To report any new highways or public footpath defects and to report any repairs or updates on existing defects.

26/204 VILLAGE HALL & PLAY AREA

- a) Resolve to receive an update from the village hall committee
- b) Resolve to receive an update/reports on any findings on Councillors weekly checks of the hall.
Any immediate repairs to be decided on.

26/205 VILLAGE HALL/PARK CHECKLIST & VILLAGE HALL MAINTENANCE SCHEDULE

To resolve to receive an update regarding the routine checklist and maintenance schedule of the village hall.

26/206 CRICKETERS BUILDING

To resolve to discuss the building of the former Cricketers Public House and to consider any actions required.

26/207 NOTICES, MEETINGS AND TRAINING COURSES.

Training courses offered by the EALC for councillors can be booked via the Clerk.

To receive and consider reports on and minutes of meetings attended or information relating to meetings coming up.

BRADWELL LCLC MEETINGS – To be confirmed – Cllr Davidson to attend

COUNCILLOR TRAINING - [Upcoming Courses - CouncilWise Training & Support](#) and [Training Calendar – Essex Association of Local Councils](#) <https://ealc.gov.uk/training-calendar/>

26/208 DISTRICT & COUNTY COUNCILLORS REPORT

To receive a report from the District Councillor.

26/209 VILLAGE DEFIBRILLATOR

- a) To resolve to receive an update on first aid training.
- b) To resolve to receive an update on the monthly check of the defibrillator at St. Cedd's School.

26/210 VILLAGE HALL LEASE

To resolve to receive an update on the village hall lease and any actions required.

26/211 VEHICLE NUISANCE AND SPEEDING

A resident has expressed concerns that there is excessive speeding and noise throughout Bradwell on Sea Village, particularly groups of visiting vehicles.

To resolve to receive an update following the agreed actions.

26/212 BRADWELL-ON-SEA DRAINAGE SYSTEM

Concerns have been raised regarding the effectiveness of the surface water drainage system in Bradwell-on-Sea.

To resolve to consider the options and any actions required.

26/213 CHURCH WALL MAINTENANCE AND REPAIR

- a) The church wall requires repair due to severe damage caused by UK Power Networks.
To resolve to receive an update on the progress of this repair.

26/214 BIO-DIVERSITY DUTY

To resolve to receive an update of what is required of Bradwell on Sea Parish Council to assist with improving local environmental and climate concerns and consider the options.

26/215 GREEN SPACE GAMES

The Green Space Games summer session took place on Friday 31st July at Bradwell Marina.

- a) To resolve to receive feedback from Maldon & District CVS Green Space Games.
- b) To resolve to discuss and consider working with Maldon & District CVS and Bradwell-on-Sea Village Hall Committee to host a Green Space Games session in the October half term holidays.

26/216 COUNCILLOR EMAILS

To resolve to discuss the addition of councillor emails and their use for correspondence.

26/217 DATE OF NEXT MEETING

The next meeting will be held on Monday 19th October 2026 at 7.30pm in the Parish Room of Bradwell Village Hall. However, this may change dependent on planning applications received or other urgent business that may arise.

26/218 NOTICE OF ITEMS TO BE TAKEN INTO CONSIDERATION AT THE NEXT MEETING

If Councillors wish motions to be included on the next Agenda, they need to be sent to the Clerk before Friday the 9th of October.

26/219 CLOSURE

To close the meeting having considered and determined all items of business.