



BRADWELL-ON-SEA PARISH COUNCIL

Ms Kelly Andrews, Clerk to the Council
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<https://e-voice.org.uk/bradwellonseaparishcouncil>



COUNCIL MEETING

**Members are summoned to attend an
Ordinary Meeting of Bradwell-on-Sea Parish Council
to be held on Monday 19 October 2026 at 7.30pm at Bradwell Village Hall
to transact the business as shown on the agenda.**

K Andrews
Clerk of the Council
14 October 2026

Cllr H Baker (Chair)
Cllr D Allen
Cllr T Bevan

Cllr M Martin
Cllr M Hazell

Cllr P Davidson
Cllr D Higby

Note to Councillors: If you are unable to attend the meeting, please telephone your apologies to the Clerk on 07903 312394 or email Clerk@bradwellonsea-pc.gov.uk

AGENDA

26/231 WELCOME to the Bradwell-on-Sea Village Council Extraordinary Meeting of 19 October 2026.

A reminder to everyone in attendance and who will be participating in the meeting that they may be filmed, recorded, photographed, or otherwise reported about.

26/232 APOLOGIES FOR ABSENCE

To receive apologies and approve absences.

26/233 MEMBERS DECLARATION OF INTERESTS

Members are invited to declare Disclosable Pecuniary Interests, Other Pecuniary Interests and Non-Pecuniary Interests relating to items on this agenda.

26/234 DISPENSATIONS

To consider member's applications for dispensations.

26/235 MINUTES OF THE LAST MEETING

To approve as a correct record, the minutes of the meetings held on 21st September and 12th October 2026.

26/236 PUBLIC FORUM

Any members of the public or Councillors wishing to address the Council may do so during this time.

26/237 FINANCE

- To receive the bank reconciliations as at 30th September 2026
- To receive the comparison of Actual to Budgeted for 2026/2027
- To approve the payment of Accounts for October 2026 and to agree a transfer of funds to meet

the Parish Council financial requirements.

September			£	£	
Payee	Purpose	Method	Gross	PAYE	Paid
Salaries	Month of September	BACS	1537.18	346.53	1190.65
			Net	VAT	Gross
Maldon District Council	Community Engagement Services	BACS	404.19	80.84	485.03
BT Group PLC	Village Hall – Broadband	DD	45.28	9.05	54.33
Unity Trust Bank	Bank Charges	DD	7.00		7.00
HMRC	PAYE & NI – Mths 4,5&6	DD	330.67		330.67
V Carrigher	Groundsman Duties	DD	148.50		148.50
T Foulkes	Groundsman Duties	DD	148.50		148.50
Dunmow Training Ltd	Internal Audit 2025/2026	DD	145.00	29.00	174.00
EALC	Training – Clerk & Chair	DD	100.00	20.00	120.00
K Andrews	Amazon – Suggestion Boxes x 2	DD	36.65	7.33	43.98
Dunmow Training Ltd	Councilwise Subscription 2026/2027	DD	150.00	30.00	180.00
R Scurrrell	Flower Show Raffle Prize	DD	19.45	3.89	23.34
P Davidson	Materials – Render Repair	DD	13.83	2.77	16.60
RCCE	Annual Membership 2026/2027	DD	71.50	14.30	85.80

26/238 PLANNING

- a) The Old gas Works site. The Parish Council raised concerns with Maldon District Council. To resolve to receive an update regarding Planning Enforcement investigation (reference 26/00027/OPDEV) at Land next to Downhall lodge, Downhall road, Bradwell (Former FloGas site) raised with Maldon District Council Planning Officers.
- b) Applications received from Maldon District Council. To respond as a consultee.

**Applications received from Maldon District Council.
To respond as a consultee.**

None.

Appeals

None.

Decisions advised by MDC

26/00209/FUL

Construction of new dwelling to replace house destroyed by fire.
New dwelling at Woodlands, East End Road, Bradwell-on-Sea.

APPROVED

26/239 HIGHWAYS & PUBLIC FOOTPATHS

- a) To receive an update regarding the highway defects reported and correspondence with Cllr Wendy Stamp.
- b) To report any new highways or public footpath defects and to report any repairs or updates on existing defects.

A reminder that councillors and residents can report any highway defects online by visiting <https://www.essexhighways.org/tell-us>

26/240 VILLAGE HALL & PLAY AREA

- a) Resolve to receive an update from the village hall committee
- b) Resolve to receive an update/reports on any findings on Councillors weekly checks of the hall. Any immediate repairs to be decided on.

26/241 VILLAGE HALL/PARK CHECKLIST & VILLAGE HALL MAINTENANCE SCHEDULE

To resolve to receive an update regarding the routine checklist and maintenance schedule of the village hall.

26/242 NOTICES, MEETINGS AND TRAINING COURSES.

Training courses offered by the EALC for councillors can be booked via the Clerk.

To receive and consider reports on and minutes of meetings attended or information relating to meetings coming up.

Bradwell LCLC Meetings – To be confirmed – Cllr Davidson to attend.

Community Led Environmental Action – 22nd October – via Zoom – Clerk to attend.

Addressing The Biodiversity Crisis – 26th October – via Zoom – Cllrs Baker, Bevan and Hazell to attend.

Handling Difficult Situations – 28th October – via Zoom – Cllr Bevan to attend.

Procurement for Town & Parish Councils – 5th November – via Zoom – Cllr Bevan to attend.

Handling Difficult Situations – 17th November – via Zoom – 17th November – Cllr Bevan to attend

A reminder that the training calendar can be viewed by visiting: - [Upcoming Courses - CouncilWise Training & Support](https://ealc.gov.uk/training-calendar/) and [Training Calendar – Essex Association of Local Councils](https://ealc.gov.uk/training-calendar/)
<https://ealc.gov.uk/training-calendar/>

26/243 DISTRICT & COUNTY COUNCILLORS REPORT

To receive a report from the District Councillor.

26/244 VILLAGE DEFIBRILLATOR

- a) To resolve to receive an update on first aid training.
- b) To resolve to receive an update on the monthly check of the defibrillator at St. Cedd's School.

26/245 VILLAGE HALL LEASE

To resolve to receive an update on the village hall lease and any actions required.

26/246 VEHICLE NUISANCE AND SPEEDING

A resident has expressed concerns that there is excessive speeding and noise throughout Bradwell on Sea Village, particularly groups of visiting vehicles.

To resolve to receive an update following the agreed actions.

26/247 BRADWELL-ON-SEA DRAINAGE SYSTEM

Concerns have been raised regarding the effectiveness of the surface water drainage system in Bradwell-on-Sea.

To resolve to consider the options and any actions required.

26/248 CHURCH WALL MAINTENANCE AND REPAIR

To resolve to receive an update on the progress of the next phase of the repair.

26/249 CHURCHYARD MAINTENANCE POLICY

To resolve to review and sign the Churchyard Maintenance Policy.

26/250 SANDY PATH – DOG FOULING

It has been reported that there is an increase in the amount of dog fouling on Sandy Path.

To resolve to discuss and agree any actions to take to try to improve this problem.

26/251 BIO-DIVERSITY DUTY

To resolve to receive an update of what is required of Bradwell on Sea Parish Council to assist with improving local environmental and climate concerns and consider the options.

26/252 VOLUNTEER WORKING PARTY AND POLICY

- a) To resolve to form a volunteer working party.
- b) To resolve to review and approve the Volunteer Policy.

26/253 MARY BROWN TRUST

- a) To resolve to agree a transfer of funds from the Mary Brown Trust to purchase hampers for the widows and widowers of Bradwell-on-Sea.

26/254 DATE OF NEXT MEETING

The next meeting will be held on Monday 16th November 2026 at 7.30pm in the Parish Room of Bradwell Village Hall. However, this may change dependent on planning applications received or other urgent business that may arise.

26/255 NOTICE OF ITEMS TO BE TAKEN INTO CONSIDERATION AT THE NEXT MEETING

If Councillors wish motions to be included on the next Agenda, they need to be sent to the Clerk before Friday the 6th of November.

26/256 CLOSURE

To close the meeting having considered and determined all items of business.