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Website: <http://www.bradwell-on-sea-parish-council.co.uk>

12<sup>th</sup> July 2023

Dear Councillor,

You are summoned to attend the **BRADWELL ON SEA PARISH COUNCIL MEETING** to be held at **BRADWELL ON SEA VILLAGE HALL COMMITTEE ROOM** on **MONDAY 19th JUNE 2023** commencing at **7.00 p.m.** when the following business is proposed to be transacted.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

Yours Sincerely,

*Emma Smith,*

Parish Clerk/RFO

Councillors: Cllrs Matthew Neall, John Noble, Frank Prout, Mike Martin, Jeanne Meehan, Hilary Baker & David Allen.

**23-24/60. Apologies for Absence**

**23-24/61. Code of Conduct Declaring an Interest/Registration of Councillors' Interests**

Councillors will declare an interest in any item on the agenda. In accordance with the Council's Code of Conduct (and Section 106 of the Local Government Finance Act).

Councillors are reminded that if their interests have changed then they have an obligation to update their form at the District Council within 28 days of that change.

**23-24/62. Minutes from the previous meetings held to be agreed and signed.**

To review and agree the minutes from the Parish Council meetings held on Monday 19th June 2023 and date and sign as a true account of the meetings.

**23-24/63. Public Forum.**

Any members of the public or Councillors wishing to address the Council may do so during this time. Comments will be recorded as part of the meeting.

**23-24/64. Finance.**

- a) To receive financial statements from June and approve payments for July.
- b) To note the publication of the notice of public rights to view the PC's unaudited AGAR.

**23-24/65. Planning.**

**Application, Appeal & Decision lists e-mailed since last meeting: 24/25/26/27**

Application No: 23/00644/WTPO PP-12270987

Proposal: TPO (2/98) T1 - Sycamore - Fell Location:

Marine View Waterside Road Bradwell-On-Sea

Application No: 23/00530/FUL Proposal:

Two detached 3 bedroom bungalows Location:

Land At Tudor Cottage 22 High Street Bradwell-on-sea

**23-24/66. Highways & public footpaths.**

- a) To report any new highways or public footpath defects & to report any repairs or updates on existing defects.

**23-24/67. Groundsman**

- a) Update from the Groundsman.
- b) To receive an update on the tree report and agree any work that needs to be completed.

**23-24/68. Village Hall and play area.**

- a) Update from the VH Committee.
- b) Update/ reports on any findings on Councillors weekly checks of the hall. Any immediate repairs to be decided on.

**23-24/69. Churchyard.**

- a) Discuss the recent works to the Churchyard fence and agree any further work that needs carrying out.
- b) Report back from the PCC representative regarding the below proposed Churchyard floodlighting change in hours.
  - Proposed summer hours (beginning of May – beginning of Sept) 9pm – 11.30pm
  - Proposed winter hours (September – April) 4pm – 11.30pm. It was felt that it would be a good idea to have the lights on for the school children as they walk from the bus stop, through the village and home during the winter month.

**23-24/70. District & County Councillors report.**

To receive a report from the District Councillor.

**23-24/71. Receive and consider reports and minutes of meetings attended or information relating to meetings coming up.**

**23-24/72. Ongoing village projects.**

To note and update as necessary, the ongoing village projects list.

**23-24/73. Date of next meeting.**

Monday 18<sup>th</sup> September 2023 at 7.30pm

**23-24/74. Any items for the next agenda.**

**23-24/75. Pass a motion to exclude members of the public during item 76 of this agenda.**

To agree to pass a motion to exclude members of the public during item 76 to progress a confidential staffing matter. Information about an individual member of staff is confidential. Under the Data Protection Act 1998, a council has obligations as to how it uses such information.

**23-24/76. Confidential staffing matter.**

To progress staffing issues referenced in report dated 17/07/2023 referenced EES6.