BRADWELL-ON-SEA PARISH COUNCIL

Parish Clerk / RFO: Kelly Andrews
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Minutes of the Bradwell-on-Sea Parish Council Meeting held on
Monday 20th July 2026 at 7.30pm in Bradwell-on-Sea Village Hall.

PRESENT: Cllr H Baker (Chair) Cllr M Martin
Cllr D Allen Cllr M Hazell

Members of the public: Three

CHAIRPERSON: Cllr H Baker

26/165 WELCOME to the Bradwell-on-Sea Village Council Annual Parish Meeting of 20 July 2026.

RESOLVED: The Chair reminded everyone in attendance and who will be participating in the meeting that they may be filmed, recorded, photographed, or otherwise reported about. Bradwell-on-Sea did not record this meeting.

26/166 MEMBERS DECLARATION OF INTERESTS

RESOLVED: There were no declarations of interest declared.

26/167 DISPENSATIONS

RESOLVED: There were no dispensations received.

26/168 APOLOGIES FOR ABSENCE

Cllr J. Meehen – Unwell
Cllr P. Davidson – Holiday

26/169 MINUTES OF THE LAST MEETING

RESOLVED: To approve as a correct record, the minutes of the meetings held on 15th June 2026. Agreed. Unanimous decision.

26/170 PUBLIC FORUM

- Cllr D. Allen requested that the monitoring of the CCTV located at the village hall be discussed.
- The Clerk advised that this item can be discussed during agenda item 26/177.
- Cllr H. Baker advised that she had received a report from a resident with concerns that parents are using the limb of a tree in the recreational field as a swing. The residents were concerned that the limb of the tree could break causing an accident.
- Resident and Village Hall Chairperson raised concerns that he had received reports of children on the roof of the village hall.

26/171 COUNCILLOR VACANCY

Following the resignation of Cllr. Neall, Bradwell-on-Sea Parish Council are waiting to fill the casual vacancies by co-option process.

RESOLVED: The Clerk advised that she has received two applicants for the councillor vacancy and the interview for co-option to fill the vacancy can now take place.

26/172 FINANCE

a) RESOLVED: To receive the bank reconciliations as at 30th June 2026. Agreed. Unanimous decision.

b) RESOLVED: To receive the comparison of Actual to Budgeted for 2026/2027. Agreed. Unanimous decision.
c) RESOLVED: To approve the payment of Accounts for July 2026 and to agree a transfer of funds to meet the Parish Council financial requirements. Agreed. Unanimous decision.

July Payee	Purpose	Method	£ Gross	£ PAYE	£ Paid
Salaries	Month of July	BACS	723.60	144.60	579.00
			Net	**VAT**	**Gross**
Maldon District Council	Community Engagement Services	BACS	404.19	80.84	485.03
BT Group PLC	Village Hall – Broadband	DD	45.28	9.05	54.33
Unity Trust Bank	Bank Charges	DD	7.00		7.00
HMRC	PAYE & NI – Mths 4,5&6	DD	140.08		140.08
V Carrigher	Groundsman Duties	DD	594.00		594.00
R Scurrel	Lawnmower Fuel	DD	8.79		8.79

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26/173 GRANT AND COMMUNITY FUNDING

RESOLVED: The Council would like to apply for funding for a multi-gym area. The Clerk will look into available funding and gather quotations for this project.
Agreed. Unanimous decision.

26/174 PLANNING

a) The Old gas Works site. The Parish Council raised concerns with Maldon District Council. To resolve to receive an update regarding Planning Enforcement investigation (reference 26/00027/OPDEV) at Land next to Downhall lodge, Downhall road, Bradwell (Former FloGas site) raised with Maldon District Council Planning Officers.
RESOLVED: The Clerk will raise the councils concerns with the planning enforcement officer at Maldon District Council with regards to the absence of an approved planning application for the current site operations as well as the lack of adequate environmental impact assessments, specifically regarding biodiversity net gain, habitat protection and local ecological impacts.
The Council also raise concerns regarding the potential risk to unrecorded archaeological assets and heritage due to a lack of pre-commencement archaeological evaluations. Agreed. Unanimous decision.

b) Applications received from Maldon District Council. To respond as a consultee.

Applications received from Maldon District Council.
To respond as a consultee.

None.

Appeals

None.

Decisions advised by MDC

26/00310/LDE Bradwell-on-Sea
Claim for lawful development certificate for existing alterations to outbuilding
Cricketers Cottage East End Road Bradwell-on-sea.
GRANT CERTIFICATE OF LAWFULNESS for the following reason:
The Local Planning Authority is satisfied that sufficient evidence has been submitted to substantiate the applicant's claim that on the balance of probabilities, the that the building works to the outbuilding at 'Cricketers Cottage, East End Road, Bradwell on Sea' on the location plan as shown within the red outline were substantially completed by 2021 and is therefore lawful.

26/175 HIGHWAYS & PUBLIC FOOTPATHS

RESOLVED:
a) The Clerk will contact Essex County Council Highways again regarding the state of public

footpaths surrounding and throughout the village. Agreed. Unanimous decision.

b) The Clerk will also circulate the letter drafted for overgrown hedgerows to relevant landowners where their hedge is encroaching on the public footpaths. Agreed. Unanimous decision.

c) Cllr Hazell enquired if the damaged directional finger posts could be reported to ECC Highways. Cllr Baker advised that this issue has been reported before. However, each councillor can report the concerns individually via the link Tell us - Essex County Council

26/176 VILLAGE HALL & PLAY AREA

a) RESOLVED: R Scurrell reported that the roof needs attention before the winter months. Three quotations will be obtained for the maintenance of the village hall roof. Agreed. Unanimous decision.
Councillors will send the Clerk pictures of the damaged area. Agreed. Unanimous decision.

b) RESOLVED: Councillors agreed that the village is looking very tidy following the work of the groundskeepers. Agreed. Unanimous decision.

26/177 VILLAGE HALL/PARK CHECKLIST & VILLAGE HALL MAINTENANCE SCHEDULE

RESOLVED:

a) Following reports from a resident that parents are using the limb of a tree in the recreational area as a swing, the Clerk will ask for a tree surgeon to inspect the tree.
Agreed. Unanimous decision.

b) Following concerns of antisocial behaviour and damage caused to the Village Hall, the Clerk will make enquiries regarding the monitoring and operating of CCTV. Agreed. Unanimous decision.

c) Cllrs Allen, Cllr Davidson along with the Village Hall Chairperson, R Scurrell will replace the missing posts in the car park.

26/178 CRICKETERS BUILDING

RESOLVED: Following the Council's concerns regarding the condition of the Cricketers building, the Clerk updated the Council of the response received from MDC Conservation Officer Tim Howson in which he said that, unfortunately, it is not possible to place a heritage designation on a single part of a building. The building dates mainly from 1909 and has been significantly altered since then. It would not meet the criteria for designation as a listed building.
The council will monitor the condition of the building.

26/179 NOTICES, MEETINGS AND TRAINING COURSES.

Training courses offered by the EALC for councillors can be booked via the Clerk.
To receive and consider reports on and minutes of meetings attended or information relating to meetings coming up.
BRADWELL LCLC MEETINGS – To be confirmed – Cllr Davidson to attend
COUNCILLOR TRAINING - Upcoming Courses - CouncilWise Training & Support and Training Calendar – Essex Association of Local Councils https://ealc.gov.uk/training-calendar/

26/180 DISTRICT & COUNTY COUNCILLORS REPORT

RESOLVED: There was no report received from District Councillor Matthew Neall at this time.

26/181 VILLAGE DEFIBRILLATOR

a) RESOLVED: The Clerk reported that the first aid training, delivered by the Dengie First Responders was very well attended and extremely informative. The training covered various areas of first aid and allowed participants opportunities to practice first aid under guidance.

b) RESOLVED: Cllr Baker reported that the monthly check of the defibrillator at St. Cedd's School will be carried out that evening.

26/182 VILLAGE HALL LEASE

R Scurrell advised that he had reviewed the amended lease and had noted that there is a paragraph regarding 5% interest on any monies owed, which was agreed to be removed during the meeting held between Bradwell-on-Sea Parish Council and the Village Hall Committee.

RESOLVED: The Clerk will remove this paragraph and recirculate the lease. Agreed. Unanimous decision.

26/183 VEHICLE NUISSANCE AND SPEEDING

A resident has expressed concerns that there is excessive speeding and noise throughout Bradwell on Sea Village, particularly groups of visiting vehicles.
RESOLVED: Cllr Martin reported that there had been children riding along the highway at Bate Dudley on motorbikes and scooters dangerously and at speed.
Cllr Baker will collate the letters which were received in response from residents via the Parish Paper. The letters and petitions will be sent to Cllr Wendy Stamp.
The Clerk will find out more information regarding permissions required to form a community speed watch. Agreed. Unanimous decision.

26/184 BRADWELL-ON-SEA DRAINAGE SYSTEM

Concerns have been raised regarding the effectiveness of the surface water drainage system in Bradwell-on-Sea.
RESOLVED: Two further quotations are to be obtained by the Clerk for a drainage survey.
The Clerk will contact ECC Highways regarding blocked drains due to straw on the roads.
Agreed. Unanimous decision.

26/185 CHURCH WALL MAINTENANCE AND REPAIR

a) The church wall requires repair due to severe damage caused by UK Power Networks.
The Clerk advised that she has contacted UK Power Networks about the damage and that they were unaware. UK Power Networks reported that a third party contractor carried out the work and they will investigate. The Clerk has taken pictures of the damage and will send the pictures to UK Power Network.
The Clerk advised that the next phase of the agreed church wall repointing is due to take place towards the end of September.

26/186 BIO-DIVERSITY DUTY

RESOLVED: Cllr Hazell reported that she had contacted the Chair of the Local Nature Partnership who was very helpful in providing some contacts who may be willing to offer advice. One of which was Nicky Joshua from the RCCE who would like to meet to discuss grant funding and the supporting of parish councils. Susie Jenkins, who chairs the Local Communities Working Group would also like to arrange a meeting to discuss support. Mark Howland, who runs Essex Estuary Farm Cluster in Tollesbury and covers the Bradwell area, would like to discuss the work that they cover in more detail and work with Bradwell-on-Sea Parish Council. Cllr Hazell will follow up these contacts and arrange dates to meet with the contacts.
Cllr Allen reported that a tree had been damaged by a tractor carrying out corn. The tree was propped back up but may need replacing.
Agreed. Unanimous decision.

26/187 DATE OF NEXT MEETING

The next meeting will be held on Monday 21st September 2026 at 7.30pm in the Parish Room of Bradwell Village Hall. However, this may change dependent on planning applications received or other urgent business that may arise.

26/188 NOTICE OF ITEMS TO BE TAKEN INTO CONSIDERATION AT THE NEXT MEETING

If Councillors wish motions to be included on the next Agenda, they need to be sent to the Clerk before Friday the 11th of September.

26/189 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960 s.1(2), the public and press be excluded from the meeting for agenda item 026/190 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Agreed. Unanimous decision.

26/190 STAFFING AND COUNCILLOR MATTERS

RESOLVED: The Council received and discussed information regarding the pending move of Cllr Meehan outside of the parish and the legal qualification requirements under Section 79 of the Local Government Act 1972 were considered. The Council noted the update and will wait for further information from Cllr Meehan regarding her relocation. Agreed. Unanimous decision.

26/191 CLOSURE

There being no further business, the meeting closed at 8.40pm

Kelly Andrews Clerk to the Council

Signed: Chairperson…… Date……