

BRADWELL-ON-SEA PARISH COUNCIL

Ms Kelly Andrews, Clerk to the Council
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COUNCIL MEETING

Members are summoned to attend an Ordinary Meeting of Bradwell-on-Sea Parish Council to be held on Monday 16 November 2026 at 7.30pm at Bradwell Village Hall to transact the business as shown on the agenda.

K Andrews
Clerk of the Council
10 November 2026

Cllr H Baker (Chair)	Cllr M Martin	Cllr P Davidson
Cllr D Allen	Cllr M Hazell	Cllr D Higby
Cllr T Bevan		

Note to Councillors: If you are unable to attend the meeting, please telephone your apologies to the Clerk on 07903 312394 or email Clerk@bradwellonsea-pc.gov.uk

AGENDA

26/257 WELCOME to the Bradwell-on-Sea Parish Council Meeting of 16 November 2026.
A reminder to everyone in attendance and who will be participating in the meeting that they may be filmed, recorded, photographed, or otherwise reported about.

26/258 APPOINT TEMPORARY MINUTE-TAKER FOR THE MEETING
To resolve to appoint a temporary nominated person to take the minutes of this meeting in the absence of the Parish Clerk.

26/259 APOLOGIES FOR ABSENCE
To receive apologies and approve absences.

26/260 MEMBERS DECLARATION OF INTERESTS
Members are invited to declare Disclosable Pecuniary Interests, Other Pecuniary Interests and Non-Pecuniary Interests relating to items on this agenda.

26/261 DISPENSATIONS
To consider member's applications for dispensations.

26/262 MINUTES OF THE LAST MEETING
To approve as a correct record, the minutes of the meetings held on 19th October 2026.

26/263 PUBLIC FORUM
Any members of the public or Councillors wishing to address the Council may do so during this time.

26/264 FINANCE
a) To receive the bank reconciliations as at 31st October 2026

b) To receive the comparison of Actual to Budgeted for 2026/2027
c) To approve the payment of Accounts for November 2026 and to agree a transfer of funds to meet the Parish Council financial requirements.

November £ Payee	Purpose	Method	Gross	£ PAYE	£ Paid
Salaries	Month of November	BACS	493.00	98.60	394.40
			Net	**VAT**	**Gross**
BT Group PLC	Village Hall – Broadband	DD	45.28	9.05	54.33
Unity Trust Bank	Bank Charges	DD	7.00		7.00
High Definition Security Ltd.	CCTV Installation – Village Hall	DD	3874.00	774.80	4648.80
Maldon & District CVS	Green Space Games - October	DD	360.00		360.00
Bradwell Village Hall	Green Space Games Hire Charge	DD	54.25		54.25
Dunmow Training Ltd	Funding for Parish Councils – T Bevan	DD	50.00	10.00	60.00
Dunmow Training Ltd	Addressing Biodiversity – 3 x Cllrs	DD	150.00	30.00	150.00
Dunmow Training Ltd	Procurement for Councils – T Bevan	DD	50.00	10.00	60.00
Dunmow Training Ltd	Handling Difficult Situations – T Bevan	DD	50.00	10.00	60.00

26/265 Budget and Precept 2027/2028

The demand for the council precept for the financial year 2027/2028 is required to be submitted to Maldon District Council by January 2027. The precept must be considered and finalised at the December meeting at the latest.

a) To resolve to consider the draft budget for the financial year 2027/2028.
b) To consider and agree the demand for precept for the financial year 2027/2028.

26/266 FINANCIAL REGULATIONS REVIEW

The draft Financial Regulations had been circulated to members prior to this meeting.

a) To resolve to review the Bradwell-on-Sea Parish Council's existing Financial Regulations and consider any proposed amendments required to reflect any updated legislations.
b) To resolve to adopt the revised Financial Regulations.

26/267 MODEL CODE OF CONDUCT

The draft Model Code of Conduct had been circulated to members prior to this meeting.

a) To resolve to review the Bradwell-on-Sea Parish Council's Model Code of Conduct and consider any proposed amendments required to reflect any updated legislations.
b) To resolve to adopt the revised Model Code of Conduct.

26/268 PLANNING

a) The Old gas Works site. The Parish Council raised concerns with Maldon District Council. To resolve to receive an update regarding Planning Enforcement investigation (reference 26/00027/OPDEV) at Land next to Downhall Lodge, Downhall Road, Bradwell (Former FloGas site) raised with Maldon District Council Planning Officers.
b) Applications received from Maldon District Council. To respond as a consultee.

Applications received from Maldon District Council.
To respond as a consultee.

None.

Appeals

None.

Decisions advised by MDC

26/00506/FUL
Construction of two replacement buildings to create 10 Commercial Units

(Retrospective) together with demolition and rebuilding of the toilet block and associated car parking and landscaping.
Downhall Yard, Downhall Road, Bradwell-on-sea
REFUSED

26/269 DENGIE PENINSULA ENERGY PARK

The Planning Inspectorate has invited Bradwell-on-Sea Parish Council to respond as a consultee on the Environmental Impact Assessment (EIA) Scoping Request.

a) To resolve to respond as a consultee to the EIA Scoping Request by 24th November.
b) To resolve to consider accepting the offer of a representative from the Dengie Peninsula Energy Park to attend a future Parish Council meeting.

The project website, www.dengiepeninsulaenergypark.co.uk, provides further information and will be updated as the project develops, including FAQs and the EIA Scoping Report once submitted.
Please note: This stage of consultation is about what needs to be investigated, not whether the project should go ahead. It helps identify possible environmental impacts and local concerns early on.

26/270 HIGHWAYS & PUBLIC FOOTPATHS

a) To receive an update regarding the highway defects reported and correspondence with Cllr Wendy Stamp.
b) To report any new highways or public footpath defects and to report any repairs or updates on existing defects.

A reminder that councillors and residents can report any highway defects online by visiting https://www.essexhighways.org/tell-us

26/271 VILLAGE HALL & PLAY AREA

a) Resolve to receive an update from the village hall committee
b) Resolve to receive an update/reports on any findings on Councillors weekly checks of the hall. Any immediate repairs to be decided on.

26/272 VILLAGE HALL/PARK CHECKLIST & VILLAGE HALL MAINTENANCE SCHEDULE

To resolve to receive an update regarding the routine checklist and maintenance schedule of the village hall.

26/273 NOTICES, MEETINGS AND TRAINING COURSES.

Training courses offered by the EALC for councillors can be booked via the Clerk.
To receive and consider reports on and minutes of meetings attended or information relating to meetings coming up.
Bradwell LCLC Meetings – To be confirmed – Cllr Davidson to attend.
Addressing The Biodiversity Crisis – 26th October – via Zoom – Cllrs Baker, Bevan and Hazell to report.
Handling Difficult Situations – 28th October – via Zoom – Cllr Bevan to report.
Procurement for Town & Parish Councils – 5th November – via Zoom – Cllr Bevan to report.
Handling Difficult Situations – 17th November – via Zoom – 17th November – Cllr Bevan to attend
An Introduction for New Councillors course – 20th & 27th February 2027 – Cllr Bevan to attend

A reminder that the training calendar can be viewed by visiting: - Upcoming Courses - CouncilWise Training & Support and Training Calendar – Essex Association of Local Councils https://ealc.gov.uk/training-calendar/

26/274 DISTRICT & COUNTY COUNCILLORS REPORT

To receive a report from the District Councillor.

26/275 HOME OFFICE ACQUISITION OF ASYLUM SEEKER HOUSING IN TILLINGHAM

To resolve to discuss the selection of a property in Tillingham for housing asylum seekers and to agree on any formal representations or questions to be submitted to Maldon District council or the Home office accommodation provider.

26/276 VILLAGE DEFIBRILLATOR

a) To resolve to receive an update on first aid training.
b) To resolve to receive an update on the monthly check of the defibrillator at St. Cedd's School.

26/277 VILLAGE HALL LEASE

To resolve to receive an update on the village hall lease and any actions required.

26/278 VEHICLE NUISSANCE AND SPEEDING

A resident has expressed concerns that there is excessive speeding and noise throughout Bradwell on Sea Village, particularly groups of visiting vehicles.
To resolve to receive an update following the agreed actions.

26/279 BRADWELL-ON-SEA DRAINAGE SYSTEM

Concerns have been raised regarding the effectiveness of the surface water drainage system in Bradwell-on-Sea.
To resolve to consider the options and any actions required.

26/280 CHURCH WALL MAINTENANCE AND REPAIR

To resolve to receive an update on the progress of the next phase of the repair.

26/281 BIO-DIVERSITY DUTY

To resolve to receive an update of what is required of Bradwell on Sea Parish Council to assist with improving local environmental and climate concerns and consider the options.

26/282 MARY BROWN TRUST

a) To resolve to receive an update regarding the purchase and distribution of hampers for the widows and widowers of Bradwell-on-Sea.

26/283 DATE OF NEXT MEETING

The next meeting will be held on Monday 21st December 2026 at 7.30pm in the Parish Room of Bradwell Village Hall. However, this may change dependent on planning applications received or other urgent business that may arise.

26/284 NOTICE OF ITEMS TO BE TAKEN INTO CONSIDERATION AT THE NEXT MEETING

If Councillors wish motions to be included on the next Agenda, they need to be sent to the Clerk before Friday the 11th of December.

26/285 EXCLUSION OF THE PUBLIC AND PRESS

To resolve that under the Public Bodies (Admission to Meetings) Act 1960 s.1(2), the public and press be excluded from the meeting for agenda items 26/286 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

26/286 APPOINTING A LOCUM CLERK/TEMPORARY OFFICER

To resolve to receive an update on the absence of the Parish Clerk.
To resolve to consider that, in accordance with Section 112 of the Local Government Act 1972, a temporary Clerk is appointed for administrative cover and minute-taking.

26/287 CLOSURE

To close the meeting having considered and determined all items of business.