



BRADWELL-ON-SEA PARISH COUNCIL

Ms Kelly Andrews, Clerk to the Council
Westwood, Grange Road, Tillingham, Southminster, Essex CM0 7UR
Tel: 07483 321780 Email: clerk@bradwellonsea-pc.gov.uk
<https://e-voice.org.uk/bradwellonseaparishcouncil>



COUNCIL MEETING

Members are summoned to attend the Bradwell-on-Sea Council Meeting to be held on Monday 16 February 2026 at 7.30pm at Bradwell Village Hall to transact the business as shown on the agenda.

K Andrews

Clerk to the Council
10 February 2026

Cllr H Baker (Chairperson)
Cllr P Davidson

Cllr M Neall
Cllr D Allen

Cllr M Martin
Cllr M Hazell

Cllr J Meehan

Note to Councillors: If you are unable to attend the meeting, please telephone your apologies to the Clerk on 07903 312394 or email Clerk@bradwellonsea-pc.gov.uk

AGENDA

26/01 WELCOME to the Bradwell-on-Sea Parish Council Meeting of 16 February 2026.

A reminder to everyone in attendance and who will be participating in the meeting that they may be filmed, recorded, photographed, or otherwise reported about.

26/02 APOLOGIES FOR ABSENCE

26/03 MEMBERS DECLARATION OF INTERESTS

Members are invited to declare Disclosable Pecuniary Interests, Other Pecuniary Interests and Non-Pecuniary Interests relating to items on this agenda.

26/04 DISPENSATIONS

To consider member's applications for dispensations.

26/05 MINUTES OF THE LAST MEETING

To approve as a correct record, the minutes of the meetings held on 15th December 2025.

26/06 PUBLIC FORUM

(This session will not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue) An opportunity for members of the public and press to speak about items on the agenda and to raise other issues.

26/07 FINANCE

- a) To receive the bank reconciliations as at 31st December 2025 and 31st January 2026.
- b) To receive the comparison of Actual to Budgeted for 2025/2026
- c) To resolve to approve the following payments and transactions for February 2026 and to agree a transfer of funds to meet the Parish Council financial requirements.

February Payee	Purpose	Method	£ Gross	£ PAYE	£ Paid
Salaries	Month of February	BACS	608.52	115.60	492.72
Salaries	Month of January	BACS	667.80	115.80	552..20
			Net	VAT	Gross
RJS Electrical Installations	Defibrillator Installation	BACS	88.20	17.64	105.84
HMRC	PAYE & NI – Mths 7,8&9	BACS	596.43		596.43

26/08 REVIEW OF BRADWELL-ON-SEA PARISH COUNCIL FINANCIAL REGULATIONS

The NALC model financial regulations were adapted and adopted in May 2024. The Clerk has reviewed the financial regulations. These remain up to date.

To resolve to accept the review of the financial regulations.

26/09 REVIEW OF BRADWELL-ON-SEA PARISH COUNCIL STANDING ORDERS

The NALC model standing orders had been revised in 2025. The Clerk has reviewed the standing orders and confirms that these remain up to date.

To resolve to adopt Bradwell-on-Sea Parish Council Standing Orders for the financial year 2026/2027.

26/010 PLANNING

Applications received from Maldon District Council.

To respond as a consultee.

25/01113/FUL

Erection of two-bedroom annex to provide ancillary accommodation to main property.
Land at Caroline, Maldon Road, Bradwell-on-Sea

25/01095/FUL

Proposed location of beacon structure on land at seaward entrance to marina
Bradwell Marina, Waterside Road, Bradwell-on-Sea

Appeals

NONE RECEIVED

Decisions advised by MDC

25/00904/OUT

Outline application with all matters reserved for the erection of up to 6 dwellings Land Rear Of Ancora
South Street Bradwell-On-Sea

REFUSED

26/011 HIGHWAYS & PUBLIC FOOTPATHS

To report any new highways or public footpath defects and to report any repairs or updates on existing defects.

26/012 GROUNDSMAN

Report from the groundsman.

26/013 VILLAGE HALL & PLAY AREA

- a) Resolve to receive an update from the village hall committee
- b) Resolve to receive an update/reports on any findings on Councillors weekly checks of the hall.
Any immediate repairs to be decided on.

26/014 VILLAGE HALL/PARK CHECKLIST & VILLAGE HALL MAINTENANCE SCHEDULE

To resolve to receive an update regarding the routine checklist and maintenance schedule of the village hall.

26/015 SCHOOL PARKING

A resident has raised safety concerns regarding the parking outside St. Cedd's Primary School during

drop off and collection times.

To resolve to consider the concerns raised and any actions required.

26/016 NOTICES, MEETINGS AND TRAINING COURSES.

Training courses offered by the EALC for councillors can be booked via the Clerk.

To receive and consider reports on and minutes of meetings attended or information relating to meetings coming up.

BRADWELL LCLC MEETINGS – To be confirmed – Cllr M. Neall to attend

COUNCILLOR TRAINING - [Training Calendar – Essex Association of Local Councils](https://ealc.gov.uk/training-calendar/)
<https://ealc.gov.uk/training-calendar/>

Dengie Group of Parish Councils – Tuesday 17th February – 7pm - Lawling Park Hall, Mayland

Parish Clerks Informal Networking – Tuesday 19th May - 1pm till 2pm - Maldon Town Hall – Clerk to attend

Parish/Town Council Forum – Tuesday 19th May – Maldon Town Hall – 2pm till 4pm

Dengie Climate Action Partnership – Thursday 26th March – Tillingham Village Hall, Tillingham - 7pm till 9pm.

Councillor Training Days 1 & 2 – Tuesday 3rd & 10th March – Springfield Parish Centre, Springfield – 10am till 4pm – Cllr M. Hazell to attend.

26/017 DISTRICT & COUNTY COUNCILLORS REPORT

To receive a report from the District Councillor.

26/018 VILLAGE DEFIBRILLATOR

- a) To resolve to receive an update on first aid training.
- b) To resolve to receive an update on the monthly check of the defibrillator at St. Cedd's School.

26/019 VILLAGE HALL LEASE

To resolve to receive an update on the village hall lease and to schedule a meeting between the parish councillors and village hall committee.

26/020 VEHICLE NUISANCE AND SPEEDING

A resident has expressed concerns that there is excessive speeding and noise throughout Bradwell on Sea Village, particularly groups of visiting vehicles.

To resolve to receive an update following the agreed actions.

26/021 BRADWELL-ON-SEA DRAINAGE SYSTEM

Concerns have been raised regarding the effectiveness of the surface water drainage system in Bradwell-on-Sea.

To resolve to consider the options and any actions required.

26/022 BIO-DIVERSITY DUTY

To resolve to receive an update of what is required of Bradwell on Sea Parish Council to assist with improving local environmental and climate concerns and consider the options.

26/023 DATE OF NEXT MEETING

The next meeting will be held on Monday 16th March 2026 at 7.30pm in the Parish Room of Bradwell Village Hall. However, this may change dependent on planning applications received or other urgent business that may arise.

26/024 NOTICE OF ITEMS TO BE TAKEN INTO CONSIDERATION AT THE NEXT MEETING

If Councillors wish motions to be included on the next Agenda, they need to be sent to the Clerk before Friday the 6th of March.

26/025 EXCLUSION OF THE PRESS AND THE PUBLIC

To resolve that under the Public Bodies (Admission to Meetings) Act 1960 s.1(2), the public and press be excluded from the meeting for agenda items 26/026 to 26/027 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

26/026 EMPLOYEE CONTRACTS & DUTIES

To resolve to review the employee contract for the groundsman and the responsibilities required to maintain the village property and assets.

26/027 VILLAGE HALL LEASE

To resolve to review any financial decisions to be made concerning the terms of the latest edition of the Village Hall Lease.

26/028 CLOSURE

To close the meeting having considered and determined all items of business.