

# BRADWELL-ON-SEA PARISH COUNCIL

Minutes of the Bradwell-on-Sea Council Meeting  
held on Monday 15 December 2025 at 7.30pm at Bradwell Village Hall.

PRESENT: Cllr H Baker (Chairperson) Cllr M Martin Cllr J Meehan  
Cllr P Davidson Cllr D Allen Cllr M Hazell

Members of the public: Two

Chairperson: Cllr H Baker

## 25/177 WELCOME to the Bradwell-on-Sea Parish Council Meeting of 15 December 2025.

The Chairperson reminded everyone in attendance and who will be participating in the meeting that they may be filmed, recorded, photographed, or otherwise reported about.

## 25/178 APOLOGIES FOR ABSENCE

Cllr M. Neall (Work Commitments)  
Cllr J. Meehan (Prior Engagement)  
Agreed. Unanimous decision.

## 25/179 MEMBERS DECLARATION OF INTERESTS

None declared.

## 25/180 DISPENSATIONS

None received.

## 25/181 MINUTES OF THE LAST MEETING

RESOLVED: To approve as a correct record, the minutes of the meetings held on 17<sup>th</sup> November 2025.

Agreed. Unanimous decision.

## 25/182 PUBLIC FORUM

**(This session will not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue)** An opportunity for members of the public and press to speak about items on the agenda and to raise other issues.

- A resident and representative of the Vehicle Nuisance and Speeding petition proposed that the circulating of the petition to houses in Bradwell-on-Sea should take place on Sunday 1<sup>st</sup> February and then a second circulation on Sunday 8<sup>th</sup> February. The Clerk will purchase lanyards and correspond with the resident.
- Jean Allen, Trustee for The Mary Brown Fund, reported that from the £1,155.00 allocated for purchasing of the 33 hampers, there was £3.32 change. Jean continued to report that, due to the increase in the cost of living, the contents of the hampers is not as much as previous years. The councillors thanked Jean for her hard work and Cllr H. Baker advised that, following Jean's resignation as trustee, the councillors will register as trustees of the Mary Brown Trust.

## 25/183 FINANCE

- RESOLVED: To receive the bank reconciliations as at 30<sup>th</sup> November. Agreed. Unanimous decision.
- RESOLVED: To receive the comparison of Actual to Budgeted for 2025/2026. Unanimous decision.
- RESOLVED: To resolve to approve the following payments and transactions for December 2025 and to agree a transfer of funds to meet the Parish Council financial requirements. Agreed. Unanimous decision.

December Payee	Purpose	Method	£ Gross	£ PAYE	£ Paid
Salaries	Month of December	BACS	1065.72	180.60	885.12
			Net	VAT	Gross

Manor Tree Services	Churchyard Trees	BACS	170.00	170.00
Maldon District Council	Dog Waste Bins & Installation x 3	BACS	817.62	817.62
Manchester City Council	NFLA Membership	BACS	150.00	150.00

**25/184 BUDGET FOR BRADWELL-ON-SEA VILLAGE PRECEPT FOR THE FINANCIAL YEAR 2026/2027**

The draft budget and notes have been issued to members for consideration and discussion. The precept must be agreed at the December meeting to meet Maldon District Council deadlines. RESOLVED: To set the Bradwell-on-Sea parish precept for 2026/2027 to £28,843.00 Agreed. Unanimous decision.

**25/185 PLANNING Applications received from Maldon District Council. To respond as a consultee.**

**25/01045/WTOP**

T1 on plan – Oak – Crown reduction by 4m on North/West side, Crown reduction on remaining crown by 3m, remove dead wood and hanging. Cut ivy band. T2 on plan – Oak – Height reduction by 4m, lateral reduction over garden by 3m. Remove dead wood and hanging.

T3 on plan – Oak – Fell.

T4 – on plan – Oak – Lateral reduction (North/West) by 3m.

The Grange, East End Road, Bradwell-on-Sea

RESOLVED: Bradwell-on-Sea Parish Council supported this planning application. Agreed. Unanimous decision.

**25/00976/VARM**

Variation of conditions 2 (plans), 15 (visibility splays), 16 (construction traffic management plan and 17 (route mitigation plan) of approved planning permission 25/00406/VARM (Variation of conditions 2 (plans), 15 (visibility splays), 16 (construction traffic management plan, 17 (route mitigation plan) and 18 (arboricultural method statement and tree protection plan) from approved planning permission 23/01236/FULM (Erection of a 19 MW Solar PV Array, comprising ground mounted solar PV panels, with co-located 5 MW battery energy storage system (BESS), vehicular access from Keelings Road, internal access tracks, landscaping and associated infrastructure including security fencing, CCTV cameras, and grid connection infrastructure including transformers, substation compound buildings and cabling route to the point of connection) - Revisions to the surface material of the access track.) Land to The South of Keelings Road, Dengie

RESOLVED: Bradwell-on-Sea Parish Council supported this planning application. Agreed. Unanimous decision.

**25/01022/FULM**

The construction, operation (including maintenance) and decommissioning of an onshore wind electricity generating facility and associated infrastructure, comprising up to 15 Wind Turbine Generators (WTGs), onsite substation, access tracks, underground cabling, temporary construction compounds, temporary concrete batching plant, and landscape and ecological mitigation and enhancement.

Land East of Bridge Wick Lane Dengie

RESOLVED: Bradwell-on-Sea Parish Council supported this planning application. Agreed. Unanimous decision.

**25/01030/AGR**

Prior approval for an extension to an existing Agricultural building.

Delameres Farm, Maldon Road, Bradwell-on-Sea

RESOLVED: Bradwell-on-Sea Parish Council supported this planning application. Agreed. Unanimous decision.

**25/01004/WTPO**

T1 Sycamore tree – Fell

Marine View Waterside Road Bradwell-On-Sea Southminster

RESOLVED: Bradwell-on-Sea Parish Council supported this planning application. Agreed. Unanimous decision.

**25/00904/OUT**

Outline application with all matters reserved for the erection of up to 6 dwellings

Land Rear of Ancora South Street Bradwell-On-Sea

RESOLVED: Bradwell-on-Sea Parish Council did not support this planning application. Agreed. Unanimous decision.

**Appeals**

**NONE RECEIVED**

**Decisions advised by MDC**

**NONE ADVISED**

**25/186 HIGHWAYS & PUBLIC FOOTPATHS**

To report any new highways or public footpath defects and to report any repairs or updates on existing defects.

RESOLVED: The Clerk will follow up previously reported defects with Essex County Council Highways. Cllr H. Baker will obtain the What3Words for the white finger posts.

Agreed. Unanimous decision.

**25/187 GROUNDSMAN**

The Groundsman reported the following:

Village Hall – Sites have been kept tidy and checked for hazards. Large quantities of leaves removed and other areas of the playground still to complete. Not all leaves have fallen.

War Memorial – Very little to report as roses have finished for the year.

Churchyard – Brambles cleared from behind church and along neighbouring wall.

Cllr D. Allen reported that the stinging nettles are causing a hazard for children in the play area.

**25/188 VILLAGE HALL & PLAY AREA**

a) RESOLVED: To receive an update from the village hall committee.

b) RESOLVED: Cllr H. Baker raised concerns that residents are not using the play area and choosing to travel to neighbouring parks. Cllr H. Baker proposed looking into removing the helicopter and replacing it with something else.

**25/189 VILLAGE HALL/PARK CHECKLIST & VILLAGE HALL MAINTENANCE SCHEDULE**

To resolve to receive an update regarding the routine checklist and maintenance schedule of the village hall.

**25/190 SCHOOL PARKING**

A resident has raised safety concerns regarding the parking outside St. Cedd's Primary School during drop off and collection times.

RESOLVED: Cllr H. Baker visited the school and raised concerns that residents and councillors had reported regarding the parking and safety of children crossing East End Road. During her visit, Cllr H. Baker supplied the school with information regarding a free lesson plan for schools to help with road and parking safety.

The Clerk advised the councillors that she had contacted Maldon District Council to carry out a school parking patrol.

The Clerk will write to the school raising the concerns and advising the school that parking patrols will be carried out.

Agreed. Unanimous decision.

**25/191 NOTICES, MEETINGS AND TRAINING COURSES.**

**Training courses offered by the EALC for councillors can be booked via the Clerk.**

To receive and consider reports on and minutes of meetings attended or information relating to meetings coming up.

**BRADWELL LCLC MEETINGS** – To be confirmed – Cllr M. Neall to attend

**COUNCILLOR TRAINING** - [Training Calendar – Essex Association of Local Councils](#)

<https://ealc.gov.uk/training-calendar/>

**Parish Council Forum** – Tuesday 3<sup>rd</sup> February - 2pm till 4pm - Maldon Town Hall – Clerk to attend  
**Parish Clerks Informal Networking** – Tuesday 3<sup>rd</sup> February - 1pm till 2pm - Maldon Town Hall – Clerk to attend

**Dengie Climate Action Partnership** – Thursday 29<sup>th</sup> January – United Reformed Church, Burnham-on-Crouch 7pm till 9pm.

### **25/192 DISTRICT & COUNTY COUNCILLORS REPORT**

District Councillor Matthew Neall was not present at the meeting to present a report.

### **25/193 VILLAGE DEFIBRILLATOR**

- a) RESOLVED: The Clerk advised that John Cleary can deliver several first aid training courses during the next year. The Clerk will advertise the event to measure interest amongst residents of Bradwell-on-Sea.
- b) To resolve to receive an update on the progress of the installation of the new defibrillators at St. Cedd's School and St. Peter's Chapel.  
RESOLVED: The defibrillator has been installed and the electrical work required to power the fan cost £105. Bradwell-on-Sea Parish Council will pay this fee. Agreed. Unanimous decision.

### **25/194 VILLAGE HALL LEASE**

RESOLVED: To receive an update on the village hall lease and to schedule a meeting between the parish councillors and village hall committee.

The Clerk advised that Danielle Frost from the RCCE is looking over the proposed lease in January and will advise the next steps. The Clerk has also advised that she has contacted the solicitor to inform them that their services are still required.

### **25/195 VEHICLE NUISANCE AND SPEEDING**

A resident has expressed concerns that there is excessive speeding and noise throughout Bradwell on Sea Village, particularly groups of visiting vehicles.

- RESOLVED: Councillors agreed that they will work together to circulate the petition to houses in Bradwell-on-Sea should on Sunday 1<sup>st</sup> February and then a second circulation on Sunday 8<sup>th</sup> February. The Clerk will purchase lanyards and correspond with the resident.  
Agreed. Unanimous decision.

### **25/196 VEHICLE PARKING – EAST END ROAD**

Residents have raised concerns regarding dangerous parking in the village.

RESOLVED: This item was resolved during the actions of agenda item 25/190. Agreed. Unanimous decision.

### **25/197 BRADWELL-ON-SEA DRAINAGE SYSTEM**

Concerns have been raised regarding the effectiveness of the surface water drainage system in Bradwell-on-Sea.

RESOLVED: The Clerk advised that she had shared the maps of the drainage system with Roe Environmental Limited and Cllr D. Allen will arrange a site visit with them. Agreed. Unanimous decision.

### **25/198 BIO-DIVERSITY DUTY**

RESOLVED: To receive an update of what is required of Bradwell on Sea Parish Council to assist with improving local environmental and climate concerns and consider the options.

The parish council will continue to work towards improving environmental concerns in the village and work with the groundsman to consider ways to help wildlife and reserve rainwater. Agreed. Unanimous decision.

### **25/199 DATE OF NEXT MEETING**

The next meeting will be held on Monday 16<sup>th</sup> February 2026 at 7.30pm in the Parish Room of Bradwell Village Hall. However, this may change dependent on planning applications received or other urgent business that may arise.

**25/200 NOTICE OF ITEMS TO BE TAKEN INTO CONSIDERATION AT THE NEXT MEETING**

If Councillors wish motions to be included on the next Agenda, they need to be sent to the Clerk before Friday the 6th of February.

**25/201 EXCLUSION OF THE PRESS AND THE PUBLIC**

To resolve that under the Public Bodies (Admission to Meetings) Act 1960 s.1(2), the public and press be excluded from the meeting for agenda items 25/202 to 25/203 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**25/202 EMPLOYEE CONTRACTS & DUTIES**

RESOLVED: The staff appraisals will be carried out during the next coming weeks. Agreed. Unanimous decision.

**25/203 VILLAGE HALL LEASE**

RESOLVED: To review any financial decisions to be made concerning the terms of the latest edition of the Village Hall Lease.

This agenda item was discussed in during item 25/194.

**25/204 CLOSURE**

To close the meeting having considered and determined all items of business.

There being no further business the meeting closed at 8.40pm

**Kelly Andrews Clerk to the Council**

**Signed: Chairperson.....Date.....**