

# BRADWELL-ON-SEA PARISH COUNCIL

Minutes of the Bradwell-on-Sea Parish Council Meeting  
held on Monday 21 July 2025 at 7.30pm at Bradwell Village Hall.

**PRESENT:** Cllr H Baker (Chairperson) Cllr M Neall Cllr M Martin  
Cllr P Davidson Cllr D Allen

Members of the public: Five

**Chairperson:** Cllr H Baker

## **25/55 WELCOME to the Bradwell-on-Sea Parish Council Meeting of 21 July 2025.**

The Chairperson reminded everyone in attendance and who will be participating in the meeting that they may be filmed, recorded, photographed, or otherwise reported about. Bradwell-on-Sea Parish Council did not record this meeting.

## **25/56 APOLOGIES FOR ABSENCE**

Cllr Meehan (Personal Reasons) Agreed. Unanimous decision.

## **25/57 MINUTES OF THE LAST MEETING**

To approve as a correct record, the minutes of the meetings held on 16<sup>th</sup> June 2025. Approved. Unanimous decision.

## **25/58 PUBLIC FORUM**

- A resident raised the ongoing concern of the speeding traffic throughout the village, particularly from Maldon Road to Waterside Road. The resident questioned the speed limits and if they could be changed. He also raised concerns of speeding and antisocial behaviour at the power station.  
Cllr D. Allen assured the resident that the Bradwell-on-Sea Parish councillors fully support and understand the concerns raised by the residents regarding the speed of road users through the village. However, it is working out the best way that the council can tackle this problem.  
A resident explained that he has spoken to numerous parishioners regarding the speed of traffic and that they feel concerned. He suggested that the petition, previously mentioned at a prior council meeting, be circulated to residents of the village.  
Another resident questioned the speed limits of the local roads and that single track lanes are 60mph. He felt that until someone from Essex County Council Highways represents the public and puts in place consistent suitable speed limits for urban roads and better road surfacing then the issue will never be fixed.  
A resident reported that she had reported the speed of traffic to Maldon District Council and was told that there were not enough houses along the Maldon Road, Waterside Road and Trusses Road to warrant an action.  
A resident reported that motorbikes are using the road without number plates displayed. He has also filmed the bikes and been verbally abused. He has sent these videos to Maldon Police.  
A resident raised concern that there had been a serious bike accident just a few weeks ago.

## **25/59 COUNCILLOR VACANCY**

Following the resignation of Cllr. Noble, Bradwell-on-Sea Parish Council are waiting to fill the casual vacancies by co-option process.

RESOLVED: The Clerk advised that she had not received any applications but the vacancy will be advertised in the August Parish Paper. The vacancy will also be advertised on social media.

## **25/60 FINANCE**

- a) RESOLVED: To receive the bank reconciliations as at 30<sup>th</sup> June 2025. Agreed. Unanimous decision.

- b) RESOLVED: To receive the comparison of Actual to Budgeted for 2025/2026. Agreed. Unanimous decision.
- c) RESOLVED: To approve the following payments and transactions for July 2025 and to agree a transfer of funds to meet the Parish Council financial requirements. Agreed. Unanimous decision.

July Payee	Purpose	Method	£ Gross	£ PAYE	£ Paid
Salaries	Month of July	BACS	903.34	140.20	763.14
			<b>Net</b>	<b>VAT</b>	<b>Gross</b>
Glasdon UK Limited	2 x Park Benches	BACS	1170.00	234.00	1404.00
BT	Village Hall - Broadband	DD	39.45	7.88	47.33
HMRC	PAYE & NI	BACS	352.99		352.99
Unity Trust Bank Plc	Bank Service Charge	BACS	6.00		6.00

## **25/61 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2024/25 PART 3 (AGAR) ANNUAL INTERNAL AUDIT REPORT 2024/25**

To receive the Internal Auditors annual written report and completion of page 3 of the AGAR.

*RESOLVED: The internal auditors report had not been received at the time of this meeting. This agenda item will be carried forward to the next meeting. Agreed. Unanimous decision.*

## **25/62 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2024/25 PART 3 (AGAR) Section 1 – ANNUAL GOVERNANCE STATEMENT 2024/25**

Members had been issued with a copy of the AGAR. To resolve to approve the Annual Governance Statement.

*RESOLVED: The internal auditors report had not been received at the time of this meeting. This agenda item will be carried forward to the next meeting. Agreed. Unanimous decision.*

## **25/63 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2024/25 PART 3 (AGAR) Section 2 – ACCOUNTING STATEMENTS 2024/25**

Members had been issued with a copy of the AGAR

To resolve that members considered the Accounting Statements at the meeting.

To resolve that the Accounting Statements be approved

To resolve and to ensure that the Accounting Statements are signed and dated by the Chairperson.

*RESOLVED: The internal auditors report had not been received at the time of this meeting. This agenda item will be carried forward to the next meeting. Agreed. Unanimous decision.*

## **25/64 PLANNING**

**Applications received from Maldon District Council.**

**To respond as a consultee.**

### **25/00593/FUL**

Proposed location of beacon structure on land at seaward entrance to marina.

Bradwell Marina, Waterside Road, Bradwell-on-Sea.

*RESOLVED: Bradwell-on-Sea Parish Council supported this application. Agreed. Unanimous decision.*

### **25/00565/TCA**

T1 – Robinia Pseudoacacia – Fel

New Hall, High Street, Bradwell-on-Sea.

*RESOLVED: Bradwell-on-Sea Parish Council supported this application. Agreed. Unanimous decision.*

## **Appeals**

**NONE RECEIVED**

## **Decisions advised by MDC**

### **25/00423/LDP**

Claim for a lawful development certificate for the proposed siting of a caravan.

Cherry Tree Cottage East End Road Bradwell-on-sea Southminster

**APPROVED**

## **25/00170/PACUAR**

Prior approval application for the change of use and conversion of the agricultural building to one dwellinghouse with the necessary alterations.

Land Adjacent Drinkwater Farm Maldon Road Bradwell-On-Sea Essex

**PRIOR APPROVAL IS REQUIRED AND GRANTED**

## **25/65 HIGHWAYS & PUBLIC FOOTPATHS**

- a) To report any new highways or public footpath defects and to report any repairs or updates on existing defects.

RESOLVED: Cllr P. Davidson reported that the hedge belonging to Bradwell Hall is encroaching on the footpath. The Clerk will write a letter to the resident. Agreed. Unanimous decision.

- b) A resident has reported that hedgerows and vegetation from residential properties in East End Road are encroaching on the public footpaths.

RESOLVED: The Clerk will write a letter to the residents of the properties. Agreed. Unanimous decision.

## **25/66 GROUNDSMAN**

RESOLVED: The Groundsman reported that there had been very little growth recently due to the unusually dry weather. However, the mowing and strimming at the village hall and churchyard have been maintained as necessary and both sites have been kept tidy.

Once again, my repeated requests for a key to the outside water tap and access to the pressure washer have been ignored. As a result, playground equipment has not been cleaned and some young trees may have been needlessly lost. Many times, I have asked that I be notified of forthcoming events on the field so that I can ensure that it is at its best.

The path at the water pump has been kept open and the roses at the War Memorial weeded and dead headed as required.

## **25/67 VILLAGE HALL & PLAY AREA**

- a) Cllr. P Davidson is carrying out the repair to the play equipment anchor chain.
- b) Update/reports on any findings on Councillors weekly checks of the hall. Any immediate repairs to be decided on. Cllr M. Neall had reported that the anchor chain on a piece of play equipment required repair. The repair is addressed in point a).
- c) Resolve to discuss the outside tap and the fitting of a water meter in order for the groundsman to be able to carry out his duties successfully.

RESOLVED: Cllr M. Martin had found out that the water supply to the village hall is supplied by a third party. Following this, Cllr M. Martin has written to the chairman of the village hall committee and requested a copy of the water bill so that he can confirm with the supplying company if a water meter can be fitted.

## **25/68 VILLAGE HALL/PARK CHECKLIST & VILLAGE HALL MAINTENANCE SCHEDULE**

To resolve to receive an update regarding the routine checklist and maintenance schedule of the village hall.

RESOLVED: A location of the intended position of the drop post is required from the Village Hall Chairperson.

## **25/69 NOTICES, MEETINGS AND TRAINING COURSES.**

**Training courses offered by the EALC for councillors can be booked via the Clerk.**

To receive and consider reports on and minutes of meetings attended or information relating to meetings coming up.

**CHAIRPERSONS TRAINING Days 1 & 2 – Saturday 13<sup>th</sup> & 20<sup>th</sup> September** Cllr H. Baker to attend

**BRADWELL LCLC MEETINGS – To be confirmed – Cllr M. Neall to attend**

**COMMUNITY GRANT MEETING – 27<sup>th</sup> September - Maldon Football Club**

**PARISH COUNCIL FORUM – Monday 14<sup>th</sup> July – Maldon Town Hall – Cllr H. Baker attended and reported that there had been information provided about the community grant funding available from Maldon District Council.**

Cllr H. Baker also said that a presentation on rain gardens had been given to help with dealing with heavy rainfall and rainwater runoff from properties.

### **25/70 DISTRICT & COUNTY COUNCILLORS REPORT**

RESOLVED: The District Councillor Matthew Neall reported that community grants are available to be applied for and that £250,000 was available for grant funding for parish councils, community groups and village associations.

Matthew also reported that the Dengie Wind Farm consultations had been taking place and that the turbines are slightly taller than the existing wind turbines and will link up with the wind farm site already at Southminster.

### **25/71 VILLAGE DEFIBRILLATOR**

- a) To resolve to receive an update on first aid training. RESOLVED: Cllr H. Baker will ask R. Scurrall for an update regarding the date of the training.
- b) To consider that the parish council funds the first aid training. RESOLVED: To wait for confirmation and costs from R. Scurrall.
- c) To resolve to receive an update on the progress of the installation of the new defibrillator. RESOLVED: T. Baker and the caretaker of St. Cedd's School will be installing the defibrillator during the summer school holidays.  
RESOLVED: To purchase a second defibrillator at a cost of £950 plus VAT to be located at St. Peter's Chapel. Cllr H. Baker will ask the church warden for permission to site the second defibrillator. Agreed. Unanimous decision.

### **25/72 VILLAGE HALL LEASE**

To resolve to receive an update on the village hall lease and to schedule a meeting between the parish councillors and village hall committee.

RESOLVED: To contact R. Scurrall for an update and suggested dates.

### **25/73 CHURCH WALL REPAIRS**

The remainder of the church wall requires repair due to general deterioration.

RESOLVED: The cost of repairing the next phase of the church wall repairs was over the budget assigned. The Clerk will investigate available grant funding for this project.

### **25/74 VEHICLE NUISANCE AND SPEEDING**

A resident has expressed concerns that there are excessive speeding and noise throughout Bradwell on Sea Village, particularly groups of visiting vehicles.

RESOLVED District Cllr M. Neall advised that he had not had any antisocial or speeding concerns brought to his attention regarding Bradwell Power Station but encouraged anyone to let him know and he can report the issues to Magnox.

District Cllr M. Neall continued that the lowest speed limit that he believes Essex County Council Highways will agree to is 40mph and a petition is a good idea, but GDPR will need to be added to the document and he is happy to carry out house calls with the resident.

District Councillor M. Neall will contact County Councillor Wendy Stamp as the Essex responder and raise safety concerns with her regarding the speed limits and antisocial behaviour.

Cllr M. Neall advised that the petition would have to state the speed limit changes that are being requested. These would be the High Street to East End Road, continuing towards St. Peter's Chapel, as a 20mph and Maldon Road to Waterside Road and to include Trusses Road, Woodyards and Down Hall as a 40mph speed limit.

Cllr M. Neall advised residents not to film the road users for their own safety.

Cllr M. Neall will work with the resident in compiling and circulating the petition.

Agreed. Unanimous decision.

### **25/75 RELOCATION OF LITTER BIN**

Maldon District Council have received a request from Bradwell-on-Sea Community Shop to relocate the litter bin.

RESOLVED: The Clerk will look at quotations for purchasing a slimline bin to replace the existing bin.

### **25/76 DOG WASTE BINS**

Three dog waste bins were installed at various locations in Bradwell-on-Sea village.

RESOLVED: The dog waste bins have been a huge success and are being well used.

#### **25/77 GRANT FUNDING AVAILABILITY**

- a) To resolve to consider the grant funding available for parish and town projects. **RESOLVED:** Councillors will attend the Community Grant Meeting at Maldon Football Club on 27<sup>th</sup> September.
- b) To resolve to consider any projects that could benefit from the available grant funding and agree any actions required to apply for the funding.  
**RESOLVED:** Grant Funding projects to consider for available grant funding are a skate park, children's play equipment and the refurbishment of the church wall. The Clerk will look into grant funding available for these projects.

#### **25/78 BIO-DIVERSITY DUTY**

To resolve to receive an update of what is required of Bradwell on Sea Parish Council to assist with improving local environmental and climate concerns and consider the options.

**RESOLVED:** Cllr H. Baker suggested that rain gardens are introduced at the village Hall to collect rainfall. This will be revisited once the village hall lease is renewed.

#### **25/79 DATE OF NEXT MEETING**

The next meeting will be held on Monday 15<sup>th</sup> September 2025 at 7.30pm in the Parish Room of Bradwell Village Hall. However, this may change dependent on planning applications received or other urgent business that may arise.

#### **25/80 NOTICE OF ITEMS TO BE TAKEN INTO CONSIDERATION AT THE NEXT MEETING**

If Councillors wish motions to be included on the next Agenda, they need to be sent to the Clerk before Friday the 5<sup>th</sup> of September.

#### **25/81 EXCLUSION OF THE PRESS AND THE PUBLIC**

To resolve that under the Public Bodies (Admission to Meetings) Act 1960 s.1(2), the public and press be excluded from the meeting for agenda items 25/82, 25/83 and 25/84 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

#### **25/82 EMPLOYEE CONTRACTS & DUTIES**

To resolve to review the employee contract for the groundsman and the responsibilities required to maintain the village property and assets.

**RESOLVED:** A worksheet will be compiled for the groundsman to work from to assist him and the council with keeping track of regular monthly duties. Agreed. Unanimous decision.

#### **25/83 VILLAGE HALL LEASE**

To resolve to review any financial decisions to be made concerning the terms of the latest edition of the Village Hall Lease.

**RESOLVED:** The Clerk will write to the Village Hall Chairperson to request the following:

- A key to the exterior water tap
- A suggestion of dates for Bradwell-on-Sea Parish Council meeting with the Village Hall Committee
- Points of concern relating to the renewal of the lease

#### **25/84 COUNCIL TREE SURVEY QUOTATIONS**

To resolve to consider the quotation received for tree survey works.

**RESOLVED:** To instruct Moore Partnership Ltd. to carry out the tree survey of the parish trees at a cost of £770. Agreed. Unanimous decision.

#### **25/85 CLOSURE**

To close the meeting having considered and determined all items of business.

There being no further business the meeting closed at 9.15pm

**Kelly Andrews Clerk to the Council**

**Signed: Chairperson.....Date.....**

