

BRADWELL-ON-SEA PARISH COUNCIL

Minutes of the Bradwell-on-Sea Parish Council Meeting
held on Monday 16 June 2025 at 7.30pm at Bradwell Village Hall.

PRESENT: Cllr H Baker (Chairperson) Cllr M Neall Cllr P Davidson
Cllr M Martin Cllr J Meehan Cllr D Allen

Members of the public: One

CHAIRPERSON: Cllr H Baker

25/29 WELCOME to the Bradwell-on-Sea Parish Council Meeting of 16 June 2025.

The Chairperson reminded everyone in attendance and who will be participating in the meeting that they may be filmed, recorded, photographed, or otherwise reported about. Bradwell-on-Sea Parish Council did not record this meeting.

25/30 APOLOGIES FOR ABSENCE

Cllr Meehan (Personal Reasons) Agreed. Unanimous decision.

25/31 MINUTES OF THE LAST MEETING

To approve as a correct record, the minutes of the meetings held on 19th May 2025.

Approved. Unanimous decision.

25/32 PUBLIC FORUM

- Cllr H. Baker reported that parents/guardians had been parking dangerously on a blind bend whilst dropping their children off to school. Mrs Goff, the school secretary will be sending a reminder to parents and guardians asking them not to park in East End Road and to use the village hall car park.
- Cllr M. Martin recalled that, on the 1st of July 2023, he had supplied the caretaker of the village hall with a water meter. Cllr M. Martin asked the caretaker why the meter had not been fitted to the tap.
Mr R. Scurrall, the village hall caretaker, explained that the plumber instructed to fit the meter had said that the meter is too complicated to fit.
Cllr M. Martin requested that the meter is to be returned to him if it cannot be fitted or if it is an option to appoint another plumber and asked that the groundsman be provided with a key to the tap.
Mr R. Scurrall said that he is not prepared to provide a key to the tap as it racks up the water bills and that he will telephone the water company.
Cllr M. Martin further explained that he works for the water company and that the meter will record what is used by the groundsman.
Cllr M. Neall explained that the groundsman requires a key to be able to carry out his duties and asked why the groundsman is unable to have a key.
Mr R. Scurrall replied that the groundsman wastes water watering shrubs.
Cllr P. Davidson asked Mr R. Scurrall that if Mr R. Scurrall obtained confirmation from the waterboard that use of the meter is suitable, would the groundsman then be able to have a key.
Mr R. Scurrall then responded with a yes.
- Cllr M. Neall reported that investigations had found that the previous Clerk had not ordered the dog waste bins as requested but that three dog waste bins had now been ordered by the now Clerk, Kelly Andrews.
- Cllr P. Davidson explained that vegetation on the corner opposite the Bacon's Chase and Maldon Road junction was encroaching onto the footpath.

25/33 COUNCILLOR VACANCY

Following the resignation of Cllr. Noble, Bradwell-on-Sea Parish Council are waiting to fill the casual vacancies by co-option process. The Clerk advised that she had received confirmation from Maldon District Council that there had not been a call for election and that Bradwell-on-Sea Parish Council were able to continue with the next stage of co-option. The vacancy will now be advertised on the parish

council website, noticeboards and Parish Paper.

25/34 FINANCE

- a) RESOLVED: To receive the bank reconciliations as at 31st May 2025.
- b) RESOLVED: To receive the comparison of Actual to Budgeted for 2025/2026
- c) RESOLVED: To approve the payment of Accounts for June 2025 and to agree a transfer of funds to meet the Parish Council financial requirements. Agreed. Unanimous decision.

25/35 PLANNING

Applications received from Maldon District Council.

To respond as a consultee.

25/00518/SOR

EIA Scoping Opinion for Proposed Wind Farm

Land 150M North of Bridgewick Farm Cottage, Bridgewick Road, Dengie

RESOLVED: Bradwell-on-Sea Parish Council had no holding objections against this proposal.

Unanimous decision.

Appeals

NONE RECEIVED

Decisions advised by MDC

NONE RECEIVED

25/36 HIGHWAYS & PUBLIC FOOTPATHS

- a) To report any new highways or public footpath defects and to report any repairs or updates on existing defects.

Cllr H. Baker reported that various potholes in the village had been marked for repair by ECC Highways. However, Cllr H. Baker had noted a new pothole near Downhall Residential Home and she will send the What3Words to the Clerk for reporting.

25/37 GROUNDSMAN

- a) Report from the groundsman

A report was not provided for the meeting by the Groundsman.

The Clerk advised that the Groundsman had requested if he could have access to the jet washer.

25/38 VILLAGE HALL & PLAY AREA

- a) Update from the village hall committee.

Mr R. Scurrall advised that the village hall committee had a meeting a fortnight ago and that the meeting room is scheduled to be decorated in the summer holidays and that the kitchen will be adjusted to meet with requirements.

- b) Update/reports on any findings on Councillors weekly checks of the hall. Any immediate repairs to be decided on.

There were no recent repairs to report.

25/39 VILLAGE HALL/PARK CHECKLIST & VILLAGE HALL MAINTENANCE SCHEDULE

RESOLVED: The Village Hall & Park Checklist were updated. Cllr M. Neall will circulate the maintenance schedule .

25/40 NOTICES, MEETINGS AND TRAINING COURSES.

Training courses offered by the EALC for councillors can be booked via the Clerk.

To receive and consider reports on and minutes of meetings attended or information relating to meetings coming up.

Dengie Hundred Group of Parish Councils – Wednesday 9th July 7pm Dengie Village Hall

Dengie Climate Action Partnership – Thursday 19th June. Venue to be confirmed

FIRST AID Training – Thursday 11th September 7pm - Bradwell-on-Sea Village Hall

25/41 DISTRICT & COUNTY COUNCILLORS REPORT

District Councillor, Matthew Neall advised that due to devolution taking precedence and that there was no update.

25/42 VILLAGE DEFIBRILLATOR

RESOLVED: The Clerk advised that the defibrillator had been ordered. She will contact Hilary when the defibrillator arrives who will then liaise with the school caretaker to arrange installation of the defibrillator.

25/43 VILLAGE HALL LEASE

RESOLVED: Mr R. Scurrall will ask the Village Hall committee to suggest some dates of a further meeting between the parish councillors and the Village Hall committee to be able to discuss the renewal of the lease.

25/44 CHURCH WALL DAMAGE

The church wall needs repair due to severe damage caused by a public bus colliding into the wall.

- RESOLVED: The damaged area of the wall caused by the public bus has now been repaired. A contingency is in place to continue with maintaining the remainder of the wall. The Clerk will contact M. A. Jones to instruct him to continue with the next phase.
- RESOLVED: To appoint Cllr P. Davidson as the councillor to oversee the repairs.
Agreed. Unanimous decision.

25/45 PARISH COUNCIL BRADWELL LCLC REPRESENTATIVE

Following the resignation of Councillor John Noble, a new parish council representative is required for Bradwell LCLC.

RESOLVED: To appoint Cllr M. Neall as the councillor to represent the Parish Council at the Bradwell LCLC meetings. Agreed. Unanimous decision.

25/46 VEHICLE NUISANCE AND SPEEDING

A resident has expressed concerns that there is excessive speeding and noise throughout Bradwell on Sea Village, particularly groups of visiting vehicles.

RESOLVED: To consider supporting a petition which will be circulated to the residents for traffic calming. Cllr M. Neall will assist with this petition and include General Data Protection Regulation (GDPR) whilst collecting data. Agreed. Unanimous decision.

RESOLVED: The Clerk will contact Maldon District Council and ask TruCam to attend more regularly. Cllr H. Baker will speak with the proprietor of Port Flair, where the motor cyclists meet regularly, and advise them that the parish council have received complaints and ask if they can assist in steps to tackle the speeding.

The proprietor of Munchies will be asked if they would consider displaying a sign which kindly asks customers to leave the premises quietly and respect residents when travelling through the village.

Council members will investigate obtaining permission to display signs on the roadside asking to reduce speed.

Councillors will investigate what is required to change the speed limit in the village to 20mph.

Agreed. Unanimous decision.

25/47 BIO-DIVERSITY DUTY

RESOLVED: Cllr H. Baker will distribute seed packets to council members and the community.

25/48 DATE OF NEXT MEETING

The next meeting will be held on Monday 21st July 2025 at 7.30pm in the Parish Room of Bradwell Village Hall. However, this may change dependent on planning applications received or other urgent business that may arise.

25/49 NOTICE OF ITEMS TO BE TAKEN INTO CONSIDERATION AT THE NEXT MEETING

If Councillors wish motions to be included on the next Agenda, they need to be sent to the Clerk before Friday the 4th of July.

25/50 EXCLUSION OF THE PRESS AND THE PUBLIC

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960 s.1(2), the public and press be excluded from the meeting for agenda items 25/51 to 25/53 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

25/51 EMPLOYEE CONTRACTS & DUTIES

RESOLVED:

- The Clerk will request that the groundsman continues to send a report each month.
- Cllr Baker and Cllr Neall will compile a task list for the groundsman.
- The Clerk will circulate the groundsman's timesheet to councillors each month.
- The groundsman will be instructed to plant fruit trees once the external tap of the Village Hall has been changed.

25/52 VILLAGE HALL LEASE

RESOLVED: To review any financial decisions to be made concerning the terms of the latest edition of the Village Hall Lease.

The Village Hall lease has not been renewed for nearly 30 years. The parish council will wait for suggestions of meeting dates from the Village Hall committee to discuss the renewal of the lease. In the meantime, the Clerk will ask Mr R. Scurrrell again for a list of any issues or concerns that the Village Hall committee may have regarding the lease. As the Clerk and councillors have requested this list has been requested numerous times with no response to date, the Clerk will confirm with Mr R. Scurrrell that he is sending emails to the correct address.

Bradwell-on-Sea Parish Council raises concerns that whilst a lease is not in place, who is responsible in the case of fire risk and can grant funding be obtained by the charity when a lease is not in place.

25/53 PURCHASE OF RECREATIONAL GROUND BENCHES

RESOLVED: To purchase two new benches at the cost of £ 585.00 each, excluding VAT, from Glasdon UK Limited.

Agreed. Unanimous decision.

25/54 CLOSURE

There being no further business the meeting closed at 9.15pm

Kelly Andrews Clerk to the Council

Signed: Chairperson.....Date.....