



BRADWELL-ON-SEA PARISH COUNCIL

Ms Kelly Andrews, Clerk to the Council
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<https://e-voice.org.uk/bradwellonseaparishcouncil>



COUNCIL MEETING

Members are summoned to attend the Bradwell-on-Sea Council Meeting to be held on Monday 17 November 2025 at 7.30pm at Bradwell Village Hall to transact the business as shown on the agenda.

K Andrews

Clerk to the Council
11 November 2025

Cllr H Baker (Chairperson)
Cllr P Davidson

Cllr M Neall
Cllr D Allen

Cllr M Martin
Cllr M Hazell

Cllr J Meehan

Note to Councillors: If you are unable to attend the meeting, please telephone your apologies to the Clerk on 07903 312394 or email Clerk@bradwellonsea-pc.gov.uk

AGENDA

25/147 WELCOME to the Bradwell-on-Sea Parish Council Meeting of 17 November 2025.
A reminder to everyone in attendance and who will be participating in the meeting that they may be filmed, recorded, photographed, or otherwise reported about.

25/148 APOLOGIES FOR ABSENCE

25/149 MEMBERS DECLARATION OF INTERESTS
Members are invited to declare Disclosable Pecuniary Interests, Other Pecuniary Interests and Non-Pecuniary Interests relating to items on this agenda.

25/150 DISPENSATIONS
To consider member's applications for dispensations.

25/151 MINUTES OF THE LAST MEETING
To approve as a correct record, the minutes of the meetings held on 15th September and 22nd October 2025.

25/152 PUBLIC FORUM
(This session will not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue) An opportunity for members of the public and press to speak about items on the agenda and to raise other issues.

25/153 FINANCE

- To receive the bank reconciliations as at 31st October.
- To receive the comparison of Actual to Budgeted for 2025/2026
- To resolve to approve the following payments and transactions for November 2025 and to agree a transfer of funds to meet the Parish Council financial requirements.

October Payee	Purpose	Method	£ Gross	£ PAYE	£ Paid
Salaries	Month of November	BACS	693.74	115.80	577.94
			Net	VAT	Gross
EALC	Electricity - Church Floodlights	BACS	250.00		250.00
S. Dewick	Fuel – Lawn Mower	BACS	15.00		15.00
Royal British Legion	Poppy Wreaths x 2	BACS	50.00		50.00

25/154 BUDGET FOR BRADWELL-ON-SEA VILLAGE PRECEPT FOR THE FINANCIAL YEAR 2026/2027

The draft budget and notes have been issued to members for consideration and discussion. The precept must be agreed at the December meeting to meet Maldon District Council deadlines. To resolve to consider and discuss the draft budget.

25/155 PLANNING
Applications received from Maldon District Council.
To respond as a consultee.

25/00907 PP-14371158

Refurbishment of existing 17th Century terraced cottage including replacement of ground floors, plaster and external render, and reconstruction of external walls to the existing rear extensions with internal and external alterations.

Baytree House, High Street, Bradwell-on-sea

Appeals
NONE RECEIVED

Decisions advised by MDC
NONE ADVISED

25/156 HIGHWAYS & PUBLIC FOOTPATHS

To report any new highways or public footpath defects and to report any repairs or updates on existing defects.

25/157 GROUNDSMAN

Report from the groundsman.

25/158 VILLAGE HALL & PLAY AREA

- a) Resolve to receive an update from the village hall committee
- b) Resolve to receive an update/reports on any findings on Councillors weekly checks of the hall. Any immediate repairs to be decided on.

25/159 VILLAGE HALL/PARK CHECKLIST & VILLAGE HALL MAINTENANCE SCHEDULE

To resolve to receive an update regarding the routine checklist and maintenance schedule of the village hall.

25/160 TREE SURVEY REPORT

- a) To resolve to receive an update regarding the urgent tree works required following the recent tree survey report carried out by Moore Partners Limited.

25/161 SCHOOL PARKING

A resident has raised safety concerns regarding the parking outside St. Cedd's Primary School during drop off and collection times.

To resolve to consider the concerns raised and any actions required.

25/162 NOTICES, MEETINGS AND TRAINING COURSES.

Training courses offered by the EALC for councillors can be booked via the Clerk.

To receive and consider reports on and minutes of meetings attended or information relating to meetings coming up.

BRADWELL LCLC MEETINGS – To be confirmed – Cllr M. Neall to attend

COUNCILLOR TRAINING - [Training Calendar – Essex Association of Local Councils](https://ealc.gov.uk/training-calendar/)
<https://ealc.gov.uk/training-calendar/>

PARISH COUNCIL FORUM – Thursday 6th November - 2pm till 4pm - Maldon Town Hall – Clerk to report

PARISH CLERKS INFORMAL NETWORKING - Thursday 6th November - 1pm till 2pm - Maldon Town Hall – Clerk to report

25/163 REMEMBRANCE DAY – TUESDAY 11th NOVEMBER

Remembrance Day was observed on Sunday 9th November with a service at St. Thomas' Church.

To resolve to receive report on the service and the laying of the poppy wreaths.

25/164 DISTRICT & COUNTY COUNCILLORS REPORT

To receive a report from the District Councillor.

25/165 VILLAGE DEFIBRILLATOR

- a) To resolve to receive an update on first aid training.
- b) To resolve to receive an update on the progress of the installation of the new defibrillators at St. Cedd's School and St. Peter's Chapel.

25/166 VILLAGE HALL LEASE

To resolve to receive an update on the village hall lease and to schedule a meeting between the parish councillors and village hall committee.

25/167 CHURCH WALL REPAIRS

- a) To resolve to consider to receive an update on wall repairs to 1, Caidge Row.

25/168 VEHICLE NUISANCE AND SPEEDING

A resident has expressed concerns that there is excessive speeding and noise throughout Bradwell on Sea Village, particularly groups of visiting vehicles.

To resolve to receive an update following the agreed actions.

25/169 BRADWELL-ON-SEA DRAINAGE SYSTEM

Concerns have been raised regarding the effectiveness of the surface water drainage system in Bradwell-on-Sea.

To resolve to consider the options and any actions required.

25/170 BIO-DIVERSITY DUTY

To resolve to receive an update of what is required of Bradwell on Sea Parish Council to assist with improving local environmental and climate concerns and consider the options.

25/171 DATE OF NEXT MEETING

The next meeting will be held on Monday 15th December 2025 at 7.30pm in the Parish Room of Bradwell Village Hall. However, this may change dependent on planning applications received or other urgent business that may arise.

25/172 NOTICE OF ITEMS TO BE TAKEN INTO CONSIDERATION AT THE NEXT MEETING

If Councillors wish motions to be included on the next Agenda, they need to be sent to the Clerk before Friday the 5th of November.

25/173 EXCLUSION OF THE PRESS AND THE PUBLIC

To resolve that under the Public Bodies (Admission to Meetings) Act 1960 s.1(2), the public and press be excluded from the meeting for agenda items 25/173 to 25/174 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

25/174 EMPLOYEE CONTRACTS & DUTIES

To resolve to review the employee contract for the groundsman and the responsibilities required to maintain the village property and assets.

25/175 VILLAGE HALL LEASE

To resolve to review any financial decisions to be made concerning the terms of the latest edition of the Village Hall Lease.

25/176 CLOSURE

To close the meeting having considered and determined all items of business.