



BRADWELL-ON-SEA PARISH COUNCIL

Ms Kelly Andrews, Clerk to the Council
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<https://e-voice.org.uk/bradwellonseaparishcouncil>



COUNCIL MEETING

Members are summoned to attend the Bradwell-on-Sea Annual Parish Council Meeting to be held on Monday 19 May 2025 at 7.30pm at Bradwell Village Hall to transact the business as shown on the agenda.

K Andrews

Clerk to the Council
12 May 2025

Cllr M Neall (Chairperson)
Cllr J Meehan

Cllr P Davidson
Cllr H Baker

Cllr M Martin
Cllr D Allen

Note to Councillors: If you are unable to attend the meeting, please telephone your apologies to the Clerk on 07903 312394 or email Clerk@bradwellonsea-pc.gov.uk

AGENDA

24-25/416 WELCOME to the Bradwell-on-Sea Village Council Annual Meeting of 19 May 2025.

A reminder to everyone in attendance and who will be participating in the meeting that they may be filmed, recorded, photographed, or otherwise reported about.

24-25/417 APOLOGIES FOR ABSENCE

24-25/418 ELECTION OF THE CHAIRPERSON

To resolve to elect the Chairperson of the Village Council for 2025/2026 and to receive the Chairpersons Declaration of Acceptance of Office.

24-25/419 ELECTION OF VICE CHAIRPERSON

To resolve to elect the Vice Chairperson of the Village Council for 2024/2025.

24-25/420 TO RE-APOPT ALL COUNCIL POLICIES

Documents can be found at <https://e-voice.org.uk/bradwellonseaparishcouncil/policies-procedures/>

24-25/421 MINUTES OF THE LAST MEETING

To approve as a correct record, the minutes of the meetings held on 17th March 2025.

24-25/422 PUBLIC FORUM

Any members of the public or Councillors wishing to address the Council may do so during this time.

24-25/423 COUNCILLOR VACANCY

Following the resignation of Cllr. Noble, Bradwell-on-Sea Parish Council are waiting to fill the casual vacancies by co-option process. The Clerk to update the council of the process and resolve to continue with the next stage of co-option.

24-25/424 FINANCE

- a) To receive the bank reconciliations as at 31st March and 30th April 2025
- b) To receive the comparison of Actual to Budgeted for 2024/2025 and 2025/2026
- c) To approve the payment of Accounts for April and May 2025 and to agree a transfer of funds to meet the Parish Council financial requirements.

24-25/425 PLANNING

Applications received from Maldon District Council.

To respond as a consultee.

25/00423/LDP

Claim for a lawful development certificate for the proposed siting of a caravan.
Cherry Tree Cottage, East End Road, Bradwell-on-Sea

Appeals

NONE RECEIVED

Decisions advised by MDC**25/00183/WTPO**

T1 Horse Chestnut – Crown lift up to 3m and crown reduction by 4m.
6, Caidge Row, East End Road, Bradwell-on-Sea

APPLICATION APPROVED

For information only.

25/00398/PN

Prior notification of campsite to be opened between 12th April 25 and 15th of October 25 under the 60-day rule (for no more than 42 consecutive days).

Battles Field East End Road Bradwell-On-Sea Essex

PLANNING APPLICATION NOT REQUIRED

24-25/426 HIGHWAYS & PUBLIC FOOTPATHS

- a) To report any new highways or public footpath defects and to report any repairs or updates on existing defects.

24-25/427 GROUNDSMAN

- a) Report from the groundsman

24-25/428 VILLAGE HALL & PLAY AREA

- a) Update from the village hall committee
- b) Update/reports on any findings on Councillors weekly checks of the hall. Any immediate repairs to be decided on.

24-25/429 VILLAGE HALL/PARK CHECKLIST & VILLAGE HALL MAINTENANCE SCHEDULE

To resolve to receive an update regarding the routine checklist and maintenance schedule of the village hall.

24-25/430 NOTICES, MEETINGS AND TRAINING COURSES.

Training courses offered by the EALC for councillors can be booked via the Clerk.

To receive and consider reports on and minutes of meetings attended or information relating to meetings coming up.

Dengie Hundred Group of Parish Councils – Wednesday 9th July 7pm Dengie Village Hall

Dengie Climate Action Partnership – Thursday 19th June. Venue to be confirmed

24-25/431 DISTRICT & COUNTY COUNCILLORS REPORT

To receive a report from the District Councillor.

24-25/432 VILLAGE DEFIBRILLATOR

To resolve to receive an update on correspondence with Brad Luff regarding the defibrillator demonstration. To resolve to receive an update on the progress of the grant funding for the new defibrillator.

24-25/433 VILLAGE HALL LEASE

To resolve to receive an update on the village hall lease.

24-25/434 CHURCH WALL DAMAGE

The church wall needs repair due to severe damage caused by a public bus colliding into the wall. To resolve to receive an update on the repair.

24-25/435 BASKETBALL HOOP

To resolve to receive an update regarding the damaged basketball hoop.

24-25/436 BIO-DIVERSITY DUTY

To resolve to receive an update of what is required of Bradwell on Sea Parish Council to assist with improving local environmental and climate concerns and consider the options.

24-25/437 DATE OF NEXT MEETING

The next meeting will be held on Monday 16th June 2025 at 7.30pm in the Parish Room of Bradwell Village Hall. However, this may change dependent on planning applications received or other urgent business that may arise.

24-25/438 NOTICE OF ITEMS TO BE TAKEN INTO CONSIDERATION AT THE NEXT MEETING

If Councillors wish motions to be included on the next Agenda, they need to be sent to the Clerk before Friday the 6th of June.

24-25/439 EXCLUSION OF THE PRESS AND THE PUBLIC

To resolve that under the Public Bodies (Admission to Meetings) Act 1960 s.1(2), the public and press be excluded from the meeting for agenda items 24-25/412 and 24-25/414 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

24-25/440 CHURCH MANAGEMENT PLAN

To resolve to review and discuss any actions required under the church management plan.

24-25/441 EMPLOYEE CONTRACTS

To resolve to review the employee contract for the groundsman and the responsibilities required to maintain the village property and assets.

24-25/442 VILLAGE HALL LEASE

To resolve to review any financial decisions to be made concerning the terms of the latest edition of the Village Hall Lease.

24-25/443 CLOSURE

To close the meeting having considered and determined all items of business.