

## St Thomas' Church Bradwell-on-Sea

### Annual Vestry and Parochial Church Meeting 2019

#### Vestry Meeting – The Meeting of the Parishioners Minutes April 7<sup>th</sup> 2019

**Opening Prayer:** The opening prayer was by Revd Stephen Poss

**Attendees:** Revd Steven Poss and Theresa Reed (Secretary), Parishioners, Revd Brigid Main, David Thorpe, Jayne Hill, Roger Scurrall, Laurie Main, Jean Bateman, Chris Orrin, Ella Hand, Matt Neall, Zanny Lawrence, Sheila Edwards, Wyn Edwards, Diane and Den Lyster, Ron and Jan Galloway, Brian Claydon Richard Bettany,

**Apologies for Absence:** Sylvia Chapman, Margaret and Dick French

**Approval of Minutes:** The 2018 Vestry Meeting minutes were read and agreed, proposed by Jayne and seconded by Zanny; all agreed.

**Election of Church Wardens:** Three nominations had been received for Churchwardens; David Thorpe, proposed by Chris, seconded by Theresa, Theresa Reed proposed by Chris and Seconded by Jayne and Roger Scurrall, proposed by Matt Neal and Seconded by Ann Neal. A vote was held, and David Thorpe and Theresa Reed were duly elected.

There being no other business the meeting closed at 12-14pm.

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#### Annual Parochial Church Meeting Minutes April 7<sup>th</sup> 2019

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**Apologies for Absence:** Sylvia Chapman, Margaret and Dick French

**Approval of Minutes:** The 2018 Annual Parochial Church Meeting minutes were read and agreed, proposed by David, seconded by Jean, all agreed.

#### **Report on the Electoral Roll:**

David reported on the Electoral Roll: At present there are 26 parishioners on the Church, Electoral Roll, 17 regular attenders, 6 of whom are not resident within the parish. During the year 5 new names were added and 6 were removed.

#### **2018 Annual Report and Accounts for the Parochial Church Council of St Thomas Church Bradwell-on-Sea.** By the Secretary Theresa Reed and the Treasurer Laurie Main

Laurie summarised the annual report that had been approved by the PCC. The report was produced to the Church of England approved format and highlighted all issues of St Thomas Church Bradwell-on-Sea over the last year. The Treasurer then covered all the financial aspects of the report, explaining and answering questions of the detail of the accounts. Laurie reported that the proportion of the Parish Share paid by Bradwell and St Lawrence remained under review and that this year he recommended a 45%/55% split. This was proposed by Richard and seconded by Jayne and agreed by all.

The Secretary and Treasurer were thanked for all their work on preparing this comprehensive and encouraging report and the detailed accounts. The accounts had been independently examined by Antony Hutson. A vote of thanks was recorded for Mr Hutson's work and it was agreed that the PCC will write a letter of thanks to him. **[Action Theresa Reed]**

Revd Steven Poss suggested that the Church's Mission Statement should be reviewed and this was recorded as an action by the PCC. **[Action PCC]**

#### **Rector's Report**

Revd Steven Poss presented his report as summarised below: -

His ministry continues to increase our reach over the local communities and during his first full year had achieved a great deal within the Church and School

David thanked Revd Steven for coming to us and for wanting to be here and for all his services and leadership. Steven was reminded that it is very important for him to manage his life/work balance and that he should ensure that he has sufficient time off. This was agreed by all and it was agreed that he should delegate appropriate tasks to the laity.

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**Churchwardens Report** read by David Thorpe (see attached report)

Additional Item (not on the agenda): Brian Clayden asked that the new interlock for the Tenor Bell/Walkway be recorded in the minutes and requested that the procedure be recorded in the minutes and refreshed at every AGM. This was proposed by David Thorpe and Seconded by Jean Bateman. All Agreed.

**Annual Reports of various groups** (these were attached to the minutes)

Reports were received and distributed with the minutes from the following:-

- Baptismal Roll
- Bell Ringing
- Cemetery and Churchyard
- Deanery Synod
- Down Hall
- Flower Group
- Magazine
- Pop Up Café
- Trees
- Thursday Group
- USPG
- Flora and Fauna
- School
- St Thomas' Chapel Report
- Annual Report for the Chapel of St Peter-on-the-Wall

### **Election of Representatives of the laity to the PCC**

There are three vacancies, with two nominations on the PCC:

Richard was proposed by David Thorpe and seconded by Theresa Reed (Three Year Term)

Ella Hand was proposed by David Thorpe and seconded by Theresa Reed (Three Year Term)

There being no other nominations these two were duly elected for three years each. Two vacancies remain.

### **Appointment of Sides persons:**

The following were proposed by David Thorpe and seconded by Zanny Lawrence:-

Theresa Reed	Roger Scurrall,	Margaret French	Mathew Neall
Jean Bateman	Jan Galloway	Ron Galloway	Zanny Lawrence
Chris Orrin	Wyn Edwards	Sheila Edwards	Jayne Hill

### **Any other business**

None

The meeting finished at 13:08 with the grace.