

Bradwell with Pattiswick Parish Council

Minutes of the Parish Council Meeting

held on 12th October 2015 at 7.30pm in Bradwell Village Hall

15/198	<p>Present: Councillor T Dunn – Chairman Councillor G Lockey Councillor J Bedford Councillor C Evans Councillor G Pritchard Councillor M Webb</p> <p>In attendance: Mrs C Marshall (Clerk & Responsible Finance Officer) Councillor James Abbott (County Councillor for Witham North) Three members of the public</p> <p>Apologies:</p> <p>The Chairman opened the meeting and welcomed those present. No apologies to record.</p>
15/199	<p>Declarations of Interest Item 15/207 Cllrs Lockey and Webb – Village Hall</p>
15/200	<p>Public Participation with respect of items on the agenda and other matters of mutual interest</p> <p>a. Two members of the public who live next to the A120 informed the Parish Council of their negative experiences in dealing with Highways England regarding the loose drain and manhole covers. Recently one of the manhole covers had dislodged late at night causing serious damage to a car that was then “written off” by insurers. This matter will be discussed further under item 15/212.</p> <p>b. A former Parish Clerk had located some papers relating to the playing field. These did not include a copy of the lease, but the Chairman expressed his thanks as they would indeed prove useful. The papers were passed to the Clerk.</p>
15/201	<p>District Councillors Councillor Abbott spoke to the following topics:</p> <p>a. The A120 consultation b. Braintree District Council Local Plan c. Local roads d. Integrated Waste Management Facility</p>
15/212	<p>The Chairman brought forward discussion of A120 whilst Cllr Abbott was still in attendance.</p> <p>The Chairman read the latest response from Lee Cornwell of Amey (working on behalf of Highways England). The meeting generally viewed these comments as unsatisfactory. Cllr Abbott suggested to the Parish Council that a letter could be sent to Amey requesting them again to rectify the issues due to noise, danger to road users, etc., and if there was no action consider submitting a statutory nuisance complaint to Braintree District Council.</p> <p>Members of the public who had spoken under Agenda item 15/200 were asked to forward copy of their correspondence with Amey to the Clerk for Parish Council follow up.</p> <p style="text-align: right;">Action: Clerk to chase and precis all relevant correspondence</p>

Two members of the public now left the meeting.	
15/202	<p>Previous Minutes The minutes of the meeting held on 14th September were agreed as a correct record and unanimously approved for signing by the Chairman.</p> <p style="text-align: right;">Signed by the Chairman</p>
15/203	<p>Chairman's Report The Chairman gave his report</p>
15/204	<p>Integrated Waste Management Facility The IWMF Liaison Committee will be producing a summary of the plan for local interested parties to consider. Public drop-in events are being scheduled by the Environment Agency to take place before the licence is issued. Members of the public should be encouraged to attend and feedback to the Parish Council their views and concerns to enable the Parish Council to put forward a consolidated report on behalf of Bradwell and Pattiswick. Councillors re-iterated their concerns of the increased traffic on local roads and impact on residents in the event of re-directed traffic following road closures or congestion.</p> <p style="text-align: right;">Action: Clerk to respond to IWMF with details for notifications</p>
15/205	<p>Parish Plan The Chairman outlined the process that will be adopted for information gathering and encouraging community input.</p>
15/206	<p>Haven Gateway Representative Report Cllr Bedford reported on the meeting that was well attended by other local councils and MPs, where the overwhelming support for the project was evident, including Braintree District Council.</p> <p>Cllr Bedford is unable to attend the next meeting on 15th October. The Chairman is aware that residents from Cressing will be attending and he will ask them to feedback information.</p> <p style="text-align: right;">Action: Chairman to speak with Cressing residents</p>
Cllr Abbott left the meeting	
15/207	<p>Village Hall Representative Report Bookings are increasing and there are a number of events planned. Nothing further to report.</p> <p>Plans for the official opening on 23rd October are proceeding well with positive responses to invitations. Cllr Lady Newton, MP Priti Patel and Glenn Lockey are confirmed to undertake the official opening and speeches.</p>
15/208	<p>Resilience Plan The Clerk reported on the meeting with Cllr Pritchard when a number of actions were identified. It was suggested to compile a list of equipment that will be needed to ensure that if the plan is invoked everything needed will be available.</p> <p style="text-align: right;">Action: Clerk to issue action list to Cllrs Action: Cllrs to identify which of the actions they can undertake Action: Clerk to cost equipment and look into grants available from Braintree District Council</p>
15/209	<p>Bradwell Environment</p> <ul style="list-style-type: none"> a) Playing field - Cllr Bedford provided his report. Condition generally good. b) Playing field lease remains ongoing. c) Footpaths definitive map remains ongoing.

	<p>d) Notice boards – the Clerk reported that estimates in the region of £240 have been provided to replace the vandalised locks on the Bradwell notice board. In view of this it was AGREED that Cllr Lockey will look at the locks to see what can be done at least cost to make it secure. Action: Cllr Lockey to assess repairs</p> <p>e) Additional dog bin has been provided, but at the wrong end of footpath. Action: Clerk to request a further bin is placed at the other end of footpath at Glazenwood</p>
15/210	<p>Memorial Cllr Evans meeting Church Warden on 17th October to determine areas where bench can be placed. He will then speak with Mr Bernard Hill to finalise position.</p>
15/211	<p>Flood and Water Management</p> <p>a. Cllr Webb reported on her attendance in Coggeshall to a training meeting organised by Essex County Council. This covered many aspects, including how to identify water outlets (wet or dry), water courses and drains. Useful information was obtained and Cllr Webb has requested a supply of leaflets.</p> <p>It was AGREED that the presenter, Charlotte Smith, should be invited to address the Parish Council on this subject. Action: Clerk to arrange</p> <p>b. Tippetts Wade - more information has been gained which indicates that the problem can be traced back to a pond filled some years ago and over which neighbouring properties were built. Action: Cllr Webb to contact Environment Agency and progress</p>
15/212	<p>Roads</p> <p>a. i. A120 - Previously discussed. li. Bradwell Garage – Useful dialogue has been established – no further action</p> <p>b. Flooding Holy Trinity Churchyard – Members of the public who raised the issue are happy with progress. Cllr Lockey is looking at water pumping options and further discussion identified additional work that would enhance the area and make the site fully health and safety compliant. It was AGREED that Cllr Lockey will scope all that is needed and present a project proposal to the Parish Council and the Church Warden. Cllr Evans to work with Cllr Lockey. Action: Cllr Lockey to discuss outline project with Church Warden Action: Cllrs Lockey and Evans to prepare project proposal</p> <p>c. Reported under 15/201b d. Reported under 15/211b e. It was AGREED that a working party of Cllrs Bedford, Evans, Lockey and Pritchard will cut back the offending brambles on 24th October. Action: Working party</p>
15/213	<p>Planning</p> <p>Reference: 15/01206/LBC and 15/01205/FUL Application Received: 24th September 2015 Address: Bradwell Hall Farm Barns Church Road Bradwell Proposal: Change of use of former agricultural buildings to 2 no. residential properties, associated amenity space and erection of cartlodge. It was AGREED to object to this proposal.</p> <p>Proposed: Cllr Dunn Seconded: Cllr Lockey All in favour Action: Clerk instructed to send comments to Braintree District Council</p>

15/214	<p>Clerk's Report Previously distributed. Contents noted.</p> <p>Casual (Councillor) vacancy Action: Clerk to advertise co-option vacancy Action: Clerk to prepare application form</p> <p>Bank statements Action: Clerk to re-submit change of address form</p> <p>Mobile phone contract Action: Clerk to follow up change of address with previous clerk</p> <p>Neighbourhood Watch – it was AGREED to progress possible implementation of an on-line Neighbourhood Watch scheme in the parish. Action: Clerk to prepare feasibility study Action: Clerk to prepare flyer for Cllr Bedford to print</p> <p>The Chairman proposed a motion of thanks to Cllr Bedford for his assistance in producing printed matter for the Parish Council. Proposed: Cllr Dunn Seconded: Cllr Evans All in favour</p>																					
15/215	<p>Financial matters</p> <p>a. Received and noted. The Chairman advised of verbal bank balances. b. Donation to Citizens' Advice Bureau Approved c. Cheques signed:</p> <table border="1" data-bbox="379 1025 1152 1328"> <thead> <tr> <th>Payee</th> <th>Cheque no.</th> <th>Total inc VAT</th> </tr> </thead> <tbody> <tr> <td>O2 – mobile phone</td> <td>D/D</td> <td>15.54</td> </tr> <tr> <td>Citizens' Advice Bureau</td> <td>100986</td> <td>50.00</td> </tr> <tr> <td>Mrs C Marshall – office expenses</td> <td>100987</td> <td>65.06</td> </tr> <tr> <td>E-on street lighting</td> <td>D/D</td> <td>72.23</td> </tr> <tr> <td>Stisted & Bradwell PCC – previously approved, minute 15/196</td> <td>100980</td> <td>340.00</td> </tr> <tr> <td>Total:</td> <td>£</td> <td>542.83</td> </tr> </tbody> </table> <p>d. Grass cutting tender 2016 Action: Clerk to meet with Chairman to prepare</p> <p>e. Budget 2016/2017 Action: Clerk to meet with Chairman to prepare</p>	Payee	Cheque no.	Total inc VAT	O2 – mobile phone	D/D	15.54	Citizens' Advice Bureau	100986	50.00	Mrs C Marshall – office expenses	100987	65.06	E-on street lighting	D/D	72.23	Stisted & Bradwell PCC – previously approved, minute 15/196	100980	340.00	Total:	£	542.83
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	<p>Next meeting Confirmed for 9th November 2015 at 7.30pm in the Village Hall, Church Road, Bradwell. ACTION - Items for agenda to be sent to Parish Clerk by 12 noon, Monday 2nd November</p>																					
	<p>The meeting closed at 9.35 pm.</p>																					