

# Bradwell with Pattiswick Parish Council

## Minutes of the Parish Council Meeting

held on Monday 12<sup>th</sup> September 2016 at 7.30pm in Bradwell Village Hall

**Present:** Councillor Tony Dunn – Chairman  
Councillor John Bedford  
Councillor Craig Evans  
Councillor Lesley Kinder (part meeting only)  
Councillor Marie Webb

**In attendance:** Mrs Christine Marshall (Parish Clerk & Responsible Financial Officer)  
District Councillor James Abbott  
Kelly Milburn – Highways England (Project Sponsor)  
Steve Smith – Amey (Site Supervision team)  
Jack Tappin – Amey (Communications)  
11 members of the public

The Chairman opened the meeting and welcomed guests and members of the public.

**16/176 Apologies:**  
**It was resolved** to accept the apologies of Cllrs Lockey and Pritchard.

**16/177 Non-Pecuniary Declarations of Interest**  
Item 16/187 - Cllrs Kinder and Webb declared a non-pecuniary interest in Bradwell Village Hall

**16/178 A120**  
Manhole survey – the Chairman presented the results of his survey covering the A120 from Bridge Hall to the Haul Road. This showed a total of 26 covers in the carriageway and verges and 9 telegraph poles. It was considered that many of these may be redundant due to age and the installation of fibre optic supply.

On behalf of Amey, Steve Smith agreed to issue a defect notice to BT requesting them to replace all noisy covers and especially those that are being loosened by vehicle movements and thereby causing an immediate danger.

Mr Smith will also request BT to provide details of what equipment is within each manhole with a view to these being incorporated within the work schedules going forward.

Mr Smith requested that any photographs of faulty manholes or traffic damage should be forwarded to him as they will support the defect notice.

**It was agreed** to forward a copy of the presentation to Highways England and Amey.

**Action: Chairman**

Mr Smith confirmed that weekly inspections report any repairs required and will ensure this is maintained.

Ms Milburn presented location maps showing the extent of the proposed works and outlined the process to be followed. Points raised by members of the public were addressed and the following was noted:

- i. Work to Blackwater Bridge will take place over 3 weekends and the road will be closed overnight only.
- ii. Diversions will be clearly sign-posted from the A120 to A131 and A12 before returning to the A120. Notices will be erected a minimum of 12 days prior to work beginning.
- iii. Direct communications will be issued.
- iv. Work currently out to tender (closing date 4<sup>th</sup> October). Mr Smith will manage the contract. Any complaints addressed to the Customer Centre will be directed immediately to him.
- v. Once contract is agreed, Highways England and Amey will meet with Emergency Services to detail the work and diversions. Weekly updates will be provided to them throughout the period of the work. Notifications will be sent to all interested parties (including freight and haulage companies).
- vi. If sub-surface requires replacing the road will be closed for a period of 7 days for the surface to “cure”. Traffic management systems will be in place.
- vii. Work scheduled to start 9<sup>th</sup> January and finish 31<sup>st</sup> March 2017.
- viii. Concern over speeding trucks when street lights and crossing switched off overnight. Inherent problems with LED lighting in the county will be referred back to the designers.
- ix. Of the new village sign designs presented, the public opinion was unanimously in favour of one that reads “Bradwell – Reduce your Speed”.
- x. Some drainage gulleys are within scope of the contract –  
*Action: Ms Milburn to send details to Parish Council.*
- xi. Any contractor vehicle queueing overnight to off-load will be required to switch off engines and lights and be mindful of local residents. Contractors are required to submit a Quality Statement detailing how they will manage this.
- xii. Noisy work (e.g. removing asphalt) will not take place after 12 midnight.
- xiii. Notices will be distributed to nearby residential properties a few days prior to work commencing.
- xiv. The scheme does not address improvements to the junction of The Street with the A120. **It was suggested** that the Parish Council make contact with Andy Jobling at Highways England.  
*Action: Clerk to write*
- xv. Amey are aware of flooding issues around the bridge and asked for any photographs of other flooding along the A120 through Bradwell to be passed to him by the Parish Council. This would enable the scope of the project to be revised to address these issues.
- xvi. Highways England website will have a subscriber system to receive mailshots advising of any changes to show the longer term plan.
- xvii. Any communication that Highways England needs to go to residents will be sent to the Parish Council for distribution via “Parish Watch” system.
- xviii. **It was agreed** that Highways England and Amey will attend the November Parish Council meeting and will request that a representative of the Traffic Management company will also attend.  
*Action: Clerk to arrange*

## 16/179 Public participation session

There were no other matters raised by members of the public that have not been included in item 16/178

Highways England and Amey left the meeting.

Cllr Kinder gave her apologies and also had to leave the meeting at 8.35pm

**16/180 District Councillor**

Councillor Abbott spoke on the following topics:

- a) There is a further delay on the Environmental Agency's decision of licence for the Integrated Waste Management Facility.
- b) Questions have been raised concerning the number of heavy vehicles that will be involved as the current figures do not agree.
- c) The timetable for the BDC Local Plan has been changed in order to align this with Colchester and other local authorities, particularly in relation to the new towns proposed and improvements to the A120.
- d) ECC are considering plans to devolve responsibility for the upkeep of hedgerows and public rights of way to town and parish councils.

*Action: Parish Council to consider how to keep footpaths open and accessible.  
Clerk to add to Action List*

**16/181 Previous Minutes**

- a) The Minutes of the Parish Council Meeting held on 11<sup>th</sup> July 2016 were **AGREED** as a correct record and signed by the Chairman.

**Proposed:** Cllr Webb, **Seconded:** Cllr Bedford, All in favour  
**Signed** by the Chairman

**16/182 A120**

- a) *A120 Braintree District Community Engagement Forum 26<sup>th</sup> September* – no Councillor is available to attend – Clerk will represent the Parish Council
- b) *Replacement of village sign* – see 16/179 ix above.
- c) *Directional sign to Village Hall and Church* has been requested as part of the A120 roadworks Jan-March 2017.

**16/183 Other roads**

- a. Warning sign to Doghouse Road j/w Church Lane  
**It was agreed** that in view of BDC's response agreement will be sought to instruct private contractor to fit.

*Action: Clerk to reply to BDC and follow up as appropriate*

**16/184 Chairman's Report**

The Chairman's report is included within Agenda items, other than:

- a) Village sign – this has been stripped and is being renovated using stain and varnish.

**16/185 Integrated Waste Management Facility**

See minute 16/180 above.

**16/186 Planning matters**

16/O1458/FUL

The Nook, Hollies Road, Bradwell, CM77 8DZ

Erection of side and rear extension, with internal floor layout and facilities.

The Clerk confirmed no representations had been received. There were no comments by Councillors to be noted.

**16/187 Village Hall Representative Report**

Cllr Webb reported that bookings had increased and the financial position was sound. The Village Hall Management Committee are in the process of appointing a new Chairman.

**16/188 Bradwell Environment**

- a) Holy Trinity Church pond project: Waiting to hear from Parochial Church Council. Currently no further action for Parish Council.
- b) And c) Orchard: Competition has been launched. Planting ceremony scheduled for 7<sup>th</sup> January 2017.
- d) Flooding – Detailed report received. Essex Highways responsible for collapsed drain under The Street and now waiting for work to be scheduled.

**16/189 Playing field**

- a) Inspection reports for August and September not available. A new inspection will be undertaken when signs have been erected according to RoSPA report.
- b) Playing field entrance – **It was agreed** to include this on the Action List for a working party investigation.

*Action: Clerk to action*

- c) New lease – Heads of Terms have been agreed. New lease awaited from landlord's solicitors.
- d) Outdoor gym equipment project: Grant application of £8,000 has been successful and Tesco are due to issue a press release confirming next steps. Along with 2 other projects in the region, customer voting will take place to award a further £2,000 or £4,000 at the end of October. If Bradwell with Pattiswick is awarded a top-up amount, and following canvassing of young people, additional equipment will be purchased for the playing field.

**16/190 Clerk's Report**

The Clerk's report was accepted. There were no queries.

**16/191 Action Plan**

To be updated and re-issued.

*Action: Clerk*

**16/192 Training programme**

The Clerk outlined two bespoke courses for Councillors currently being discussed with EALC.

**16/193 Correspondence received**

Noted as detailed on Agenda – no further actions required.

**16/194 Invitations received**

Noted as detailed on Agenda – no further actions required.

**16/195 Financial matters**

- a) Financial statement for August was discussed and noted. There were no queries.

b) The following payments made during August were noted:

Invoice date	Payee	Amount	VAT	Cheque no
31/08/2016	EALC	71.00		101041
11/08/2016	Stocksigns Ltd	182.06	30.34	101042
31/08/2016	J & N Grass Cutting	1090.00	1.34	101043
31/08/2016	C A Marshall	152.76	24.72	101044
31/08/2016	HMRC	59.00		101045
31/08/2016	C A Marshall	235.72		101046
31/08/2016	SLCC	103.00		101047
<b>Total:</b>		<b>1893.54</b>	<b>56.40</b>	

c) The following payments for September were agreed and cheques signed:

Invoice date	Payee	Amount	VAT	Cheque no
01/07/2016	Britlabels	62.00	4.00	101036
25/07/2016	EALC	63.50		101037
22/07/2016	Wicksteed Leisure Ltd	8.04	1.34	101038
31/07/2016	HMRC	58.80		101039
31/07/2016	C A Marshall	282.92		101040
<b>Total:</b>		<b>475.26</b>	<b>5.34</b>	

### 16/196 Next meeting

Confirmed for Monday 10<sup>th</sup> October 2016 at 7.30pm in the Village Hall, Church Road, Bradwell. Note: The Transport Strategy & Engagement Manager from Essex County Council's Transportation, Planning and Development team will be attending the meeting to discuss roads within the Parish.

**Action:** Items for Agenda to be sent to the Parish Clerk to be received no later than 12 noon on Monday 3<sup>rd</sup> October 2016

The meeting closed at 9.30pm