

**Bradwell with Pattiswick Parish Council**  
**DRAFT Minutes of the Parish Council Meeting**  
**held on Monday 13<sup>th</sup> November 2017 at 7.30pm in Bradwell Village Hall**

**Present:** Councillor Tony Dunn- Chairman  
Councillor John Bedford  
Councillor Glenn Lockey  
Councillor Gareth Pritchard  
Councillor Marie Webb

**In attendance:** Mrs Christine Marshall (Parish Clerk & Responsible Financial Officer)  
County Councillor James Abbott  
District Councillor Lynette Bowers-Flint  
Three members of the public

**17/211 WELCOME AND APOLOGIES**

The Chairman welcomed those present and was pleased to announce that the Clerk had been successful in achieving her CiLCA qualification. Apologies were received from Cllrs Evans and Kinder. **It was resolved** to accept these apologies.

**Proposed:** Cllr Lockey, **Seconded:** Cllr Webb, All in favour

**17/212 DECLARATIONS OF INTEREST**

A pecuniary interest was declared by Cllr Webb in respect of item 17/220(4) TPO Application.

Non-pecuniary interest was declared by Cllr Webb in respect of item 17/222 Bradwell Village Hall.

**17/213 PUBLIC PARTICIPATION SESSION**

The following items were raised:

- Pattiswick Service Station Planning Application 17/01936/FUL - concern was raised in relation to potential overnight parking if additional car parking application is granted, except for service station personnel.
- Pattiswick Service Station Planning Application 17/01907/VAR – the background to the use of the sewer was given and concern raised that before the variation has been approved Anglian Water have already installed the pipework and prepared manhole access points. Further concern was raised that with the operation of the car wash facility and toilet facilities for customers, the sewer will be unable to cope.

The Chairman confirmed these points will be considered under item 17/220

**17/214 DISTRICT & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS**

Cllr Abbott advised:

- the waste site planning application will not go to Committee until at least January 2018 and with Priti Patel MP has requested that the Secretary of State for Communities and Local Government, Savid Javid MP, who has confirmed the application will be considered for call in. Cllr Abbott confirmed that with PAIN a fresh public consultation is being sought.
- A120 decision should be confirmed at the next ECC Cabinet meeting on 23<sup>rd</sup> November, papers for this meeting should be available this week.
- BDC Consultation on West Tey appears to favour A120 routes C or E.
- Concern over lack of delivery of Highways projects in the county (of 44 schemes, less than 10% have been delivered).
- Cllr Abbott now a member of the Highways Panel as a County representative.
- Consultation on mobile libraries now closed with a reduction from 9 to seven vehicles.

Cllr Bowers-Flint advised:

- A120 announcement papers should be issued with Cabinet papers on 16<sup>th</sup> November and she hopes to attend meeting, time permitting.
- Braintree Local Plan has been submitted to Planning Inspectorate. Few comments have been received from the Planning Inspectorate so far.
- Cllr Bowers-Flint offered to meet with the resident who raised concerns about the effect of the planning applications in respect of Pattiswick Service Station. This offer was kindly accepted.
- Cllr Bowers-Flint offered to assist in the preparation of the Neighbourhood Plan if required.
- In response to a question raised by the Parish Council relating to a rumour that BDC had withdrawn their objections to the waste management facility, Cllr Bowes-Flint advised that they continued to object but not in relation to the proposed revised stack height. She will keep the Parish Council advised.

#### 17/215 PREVIOUS MEETING

**IT WAS RESOLVED** that the Minutes of the Parish Council Meeting held on 9<sup>th</sup> October 2017 were a correct record and should be signed by the Chairman of the meeting.

**Proposed:** Cllr Lockey, **Seconded:** Cllr Bedford, All in favour  
Signed by the Chairman

#### 17/216 A120

Refer to item 17/214. The Parish Council continues to seek a meeting with Essex Highways and Highways England to review the work undertaken.

**Action:** Clerk

#### 17/217 OTHER ROADS

- Date awaited for the repairs to drainage in Hollies Road
- The drainage repairs in The Street, outside Tippetts Wade, have been completed It was agreed to invite Essex Highways to a future Parish Council meeting to discuss road safety in the village.
- The Clerk confirmed a meeting is being held with ECC (20<sup>th</sup> November)

#### 17/218 CHAIRMAN'S REPORT

All matters reported under agenda items.

#### 17/219 INTEGRATED WASTE MANAGEMENT FACILITY

Reported under item 17/214.

#### 17/220 PLANNING MATTERS

1. 17/01936/FUL | To provide an additional parking area within the site to facilitate 14 no. parking spaces including service and charging bays, with landscaping to the edge of the bays and retention of existing screening conifers. The new parking will have a designated marked out pedestrian route to the sales building located to the rear of the site beyond the main through traffic. | Bradwell Service Station Coggeshall Road Bradwell Essex CM77 8EE – after taking into consideration the comments made under 17/213 above, the Clerk was instructed to respond to BDC with the following conditions to be applied:
  - a. There must be no overnight parking at the site (excepting employee vehicles and measures must be put in place to ensure compliance
  - b. A time limit should be enforced for vehicles parking of maximum 2 hours
  - c. Access to and along Public Right of Way to the eastern boundary of parking area must remain clear and unhindered at all times.
2. 17/01907/VAR | Application for removal or variation of Conditions 7 and 9 of planning approval 11/01713/FUL - To connect the foul drainage system and jet wash bay (via a silt trap) to the public sewer via a pumping station, which has all been approved by the AWA and Highways England via a Section 106 & Section 50

agreement. | Bradwell Service Station Coggeshall Road Bradwell Essex CM77 8EE – after taking into consideration the comments made under 17/213 above, and Cllr Bowes-Flint’s kind offer to meet with the resident and to follow up, the Parish Council will respond to BDC expressing concerns as to quantities of water that will be discharged into the sewer and seek assurance that the necessary calculations have been undertaken to ensure the existing pipework can accommodate the increased flow.

3. 17/01951/DAC | Application for approval of details reserved by condition no. 8 of approved application 17/01295/FUL | Bradwell Hall Farm Barns Church Road Bradwell Essex (Bat Licence) – it is understood this has been discharged.
4. 17/00363/TPO | Notice of intent to carry out works to trees protected by Tree Preservation Order 19/09 - Reduce Beech tree by 3 metres in height and 2 metres width and reduce Chestnut tree by 2.5 metres over the drive and 2 metres off the height | 3 Rectory Meadow Bradwell Essex CM77 8EX – Cllr Webb withdrew for this discussion. The Parish Council expressed support for this notice..

### 17/221 CODE OF CONDUCT

Cllr Bedford informed the meeting of the background to this item being included on the Agenda. It was agreed that the incident involving an abusive telephone call made by a parishioner to Cllr Bedford was unacceptable and the Clerk explained that advice on a draft letter was awaited from the monitoring Officer. Cllr Bowers-Flint offered to chase this on the Parish Council’s behalf and agreed that action needed to be taken quickly.

Following further discussion, it was agreed that a notice of expected standards of behaviour by parishioners as well as Councillors should be displayed at all meetings and posted on the website.

**Action:** Clerk

### 17/222 VILLAGE HALL REPRESENTATIVE REPORT

Cllr Webb advised that the Village Hall Management Committee would be holding its Annual General Meeting on Thursday 16<sup>th</sup> November when all members of the Committee will be available for re-election.

An incident had occurred where a stone had been thrown which broke the notice board glass. The mother of the child witnessed this and is replacing the glass.

Cllr Webb will suggest to the Management Committee that an application for a grant from the Councillors’ Fund should be submitted to buy new crockery.

### 17/223 BRADWELL ENVIRONMENT

1. Holy Trinity Churchyard – the Clerk was instructed to purchase a “danger deep water” sign for erection on the fence around the pond.

**Action:** Clerk

2. Playing field

- i. Bollards will be installed shortly and Michael Turner’s offer to assist was accepted gratefully.

**Action:** Clerk to finalise date

- ii. Cllr Bedford is donating a replacement seat for the playing field that belonged to his father-in-law but is no longer required. The Council agreed to fund the powder coating of the seat before installation.

**Action:** Cllr Bedford

3. Orchard

- i. Bulbs will be planted in the orchard when the bollards are fitted.
- ii. The purchase of a tree to replace the dead Discovery Apple Tree was agreed.

**Action: Cllr Dunn****17/224 PLAYING FIELD**

Cllr Kinder's inspection report for October has been received. No remedial actions needed as the rotted seat will be replaced as above (item 17/223(2.i))

**17/225 CLERK'S REPORT**

The Clerk's Report was presented and there were no queries.

The Clerk advised that the Data Protection Officer had to be someone from outside the Council and could not be the Clerk. Jeff Marshall had offered his services and these were gratefully accepted.

The Clerk provided information about the Local Services Fund that has just been launched and requested Councillors to consider what services may be required in the Parish that might be eligible for funding (note: revenue, not capital funding).

**Action: All****17/226 NEIGHBOURHOOD PLAN**

The Chairman updated the actions taken to date and reported on his meeting with the RCCE. The next steps are:

- Complete the property inventory (and the Chairman advised that he had located 35 properties that are not included within the Register of Electors). Listed buildings have been identified on a map of the parish showing that approx..10% are listed.
- Draft questionnaire approved, Clerk to finalise presentation and arrange for printing (one copy per household). Chairman to draft accompanying letter.
- The Chairman will analyse the data prior to preparing draft policy in readiness for appointment of a Planning Consultant.
- Quotations will be obtained from planning consultants and grant application made before end of December (money to be invoiced prior to end March 2018)
- Cllr Bowers-Flint suggested contacting Hatfield Peverel group who have just completed their policies.
- Work still to be started on environment section (including footpaths, lighting and identifying green spaces)

**Actions: Clerk and Chairman**

Cllr Bower-Flint stressed the value of a Neighbourhood Plan to contain development proposals as without the development at West Tey, BDC do not have sufficient properties to meet the projected housing need for the next five years.

**17/227 FINANCIAL MATTERS**

- a. Financial statement to 31<sup>st</sup> October 2017 was agreed. There were no queries.
- b. The list of items for payment was approved.
- c. Cheques approved and signed by Cllrs Dunn and Lockey as follows:

Invoice date	Payee	Amount	Cheque no
02/10/2017	E-on	91.74	D/D
13/11/2017	Broxap	355.20	800025
	Rialtas Business Solutions	914.40	800026
	HMRC	73.80	800027
	C A Marshall	295.77	800028
	<b>Total</b>	<b>£1730.91</b>	

**17/228 Next meeting**

Confirmed for Monday 11<sup>th</sup> December 2017 at 7.30pm in the Village Hall, Church Road, Bradwell.

**Action:** *Items for inclusion on the Agenda to be sent to the Parish Clerk to be received no later than 12 noon on Monday 4<sup>th</sup> December 2017*

**The meeting closed at 9.15pm**