

Bradwell with Pattiswick Parish Council
DRAFT Minutes of the Parish Council Meeting
held on Monday 13th February 2017 at 7.30pm in Bradwell Village Hall

Present: Councillor Tony Dunn - Chairman
Councillor Glenn Lockey – Vice Chairman
Councillor John Bedford
Councillor Lesley Kinder
Councillor Gareth Pritchard
Councillor Marie Webb

In attendance: Dr Sally Dunn (Acting Clerk)
1 member of the public

17/043 The Chairman opened the meeting and welcomed one member of the public.

APOLOGIES

It was resolved to accept the apologies of Cllr Evans and Mrs Christine Marshall (Clerk & Responsible Finance Officer).

Apologies were also received from District Councillors Lynette Bowers-Flint and James Abbott.

17/044 DECLARATIONS OF INTEREST

17/053 A non-pecuniary interest was declared by Cllrs Kinder and Webb in respect of Bradwell Village Hall.

17/045 PUBLIC PARTICIPATION SESSION

The following items were raised:

- New gym equipment on playing field – started to be well used
- Barrier to playing field entrance - required

17/046 DISTRICT COUNCILLORS TO ADDRESS THE MEMBERS

the Chairman read Cllr Abbott's report, provided prior to the meeting, covering:

- Water on Hollies Road – Cllr Abbott will be writing to ECC requesting repairs are carried out at the same time as the road is closed for UK Power Networks to undertake work
- A120 – Cllr Abbott has asked for clarification on the types of lamps that will be used in the new street lights and has drawn attention to the surface drains that have been installed that will provide no improvement in noise levels.
- IWMF – new application submitted by Gent Fairhead. Cllr Abbott is seeking clarification on points related to the “closed loop” water system.
- Pattiswick road surface – Cllr Abbott had noticed that the road surface laid by ECC a few years ago was lasting well.

17/047 PREVIOUS MEETING

IT WAS RESOLVED that the Minutes of the meeting held on 13th March 2017 were a correct record and should be signed by the Chairman of the meeting.

Proposed: Cllr Kinder, **Seconded:** Cllr Lockey, All in favour
Signed by the Chairman

17/048 A120

- Cllr Lockey reported on the meeting attended by himself, Cllr Bedford and the Clerk that was called by the Coggeshall Neighbourhood Plan Group and attended also by Kelvedon and Feering Neighbourhood Plan Groups and Stisted Parish Council. The overall feeling of that meeting was for route E as the only one that did not split existing communities. Kelvedon and Feering were initially both in favour of route A, but this was not supported by any other attendees. It was unanimously agreed that a junction other than Galleys Corner should be constructed (at Panners Farm) junction. Joint feedback, signed by attendees, has been submitted to the consultation.
- The draft response to the consultation on behalf of Bradwell with Pattiswick Parish Council was discussed and agreed with one amendment. **It was agreed** to instruct the Clerk to submit the response as amended.

Proposed: Cllr Lockey, **Seconded:** Cllr Pritchard, All in favour

Action: Clerk to complete

17/049 OTHER ROADS

- The Chairman confirmed Highway England (HE) had been in contact with Openreach and agreed a meeting to be held on site. A representative from Openreach attended, but did not co-ordinate with HE so a meeting has not been held. Openreach are proposing repairs to four carriageway boxes. The Chairman has written to Openreach asking them to ensure this work is undertaken when the road is closed and asking them to look at the feasibility of filling in manholes no longer required.
- Blackwater Bridge – half has been waterproofed and temporarily surfaced. Two further weekend closures. Following reports of traffic problems encountered during the first weekend closure, additional signage will be in place together with stronger implementation of refusing access to vehicles.

17/050 CHAIRMAN'S REPORT

- **RCCE Village of the Year 2017** – comments required on draft submission. **It was agreed** to hold a working group later in April to prepare presentations should Bradwell with Pattiswick be short-listed.

Action: Clerk to arrange

- **Community flood grant** – to be considered by the working group.
- **Playground lease** – response still awaited from Bradwell Estates to confirm an alternative access should this be needed.

Action: Clerk to chase

- **Broadband** – the list of postcodes where 30Mbps may or may not be available needs to be annotated with information of where service is available and supplier, or where no service is available.

17/051 INTEGRATED WASTE MANAGEMENT FACILITY

The letter received from Honace dated 14th March and previously distributed to Councillors was noted. The Chairman confirmed he had also received a letter from the Environment Agency in the same regard and would forward a copy.

Action: Chairman

17/052 PLANNING MATTERS

- a. **Twin Oaks** – responses received from MPs James Cleverly and Priti Patel were discussed. The responses received by them from BDC do not address the issues raised and consideration should be given to requesting the Audit

Commission to investigate further, particularly in relation to the numbers being allowed to reside at the site and other non-compliance matters.

Action: *Chairman*

- b. 17/00240/COUPA – Rainbows End, Sheepcotes Lane, Bradwell
Prior approval for a proposed change of use of agricultural building to dwelling – no comments to make although it was noted that some work had already begun. There has been no response from BDC Enforcement Office advising whether this is permitted.
- c. 17/000254/FUL - Pattiswick Hall Farm Doghouse Road Bradwell
It appears this building may have been erected, prior to planning permission being granted.

Action: *Clerk to contact BDC Planning Dept to check*

- d. 17/000355/FUL - Corner Bungalow Hollies Road Bradwell
The following points were raised and will form the comments of the Parish Council: proposed building is not in keeping with neighbouring properties and the size is disproportionate.

Action: *Clerk to submit comments*

17/053 VILLAGE HALL REPRESENTATIVE REPORT

Heating has been repaired and is currently operational. Nothing further to report.

17/054 BRADWELL ENVIRONMENT

- a. Holy Trinity Church Pond –only one satisfactory quote received. CIF has awarded further grant of £500 (total grants now obtained £1,000). **It was agreed** to accept the CIF grant and to issue instruction for Tony Haken to commence work.
The PCC has approached the Parish Council to contribute additional money to cover costs, but **it was agreed** unanimously that no further funding could be provided as the total cost to the Parish Council now amounts to £2,200.

Action: *Chairman*

- b. Grass cutting contract – meeting to be held with contractor (Cllrs Dunn, Lockey and Pritchard and the Clerk).

Action: *Clerk to arrange*

- c. Memorial bench – it has been reported this is sinking into soft ground and needs to have a firm base underneath. **It was agreed** the working party will undertake this work.

Action: *Cllr Lockey*

- d. Planters at entrances to village – the Clerk is awaiting confirmation from Essex Highways seeking guidance as to what is permitted.

Action: *Clerk to chase*

- e. Green at Hillary Close – Cllr Kinder reported on a conversation with residents and with BDC about building work being undertaken and vehicles driving across the green. The green is in the ownership of Greenfields Housing Trust who have confirmed that the building work to one of the houses is contrary to tenancy agreement and the occupants have been instructed to cease immediately. Residents who own an adjoining property are also driving across the green and **it was agreed** that Cllr Kinder will speak with these residents.

Action: *Cllr Kinder*

17/055 PLAYING FIELD

- a. Playing field inspection reports – Cllr Bedford provided his report for February and advised that the benches need staining and the dog bin signs need to be re-instated.
Action: Cllr Bedford
- b. Gym Equipment – positive comments have been received since the installation and the equipment is being used by residents.
Action: Chairman to submit request for remainder of grant
- c. Event – The Chairman advised a grant of £300 has been received towards the costs.
- AC Electrical to be asked to quote for 80 extension cable (funded through grant)
Action: Chairman
 - Rifle club to confirm they will teach and run a competition
Action: Chairman
 - Straw bales (16) to be sourced
Action: Cllr Bedford
 - Fitness trainer to be engaged to teach safe use of equipment
Action: Cllr Kinder
- e. Orchard Information Boards
Action: Clerk to follow up

17/056 CLERK'S REPORT

The Clerk's Report was noted, no matters arising.

17/057 ANNUAL PARISH ASSEMBLY

To be held on 8th May. The Clerk will be seeking suggestions for presentations.

17/058 COMMUNITY GOVERNANCE

It was agreed that the status quo should be maintained in this parish. No action required.

17/059 YOUTH GROUP

Cllr Kinder advised this will meet again after Easter and confirmed the group will make use of the new gym equipment. A leaflet is to be undertaken to boost numbers attending, but if numbers remain low the future of the group needs to be decided. Cllr Kinder was asked to submit a claim for the expenses incurred in running the group, which will be funded from the monies set aside by the Parish Council. (Local Government Act 1972, s 137(1))

Action: Cllr Kinder

17/060 NEIGHBOURHOOD PLAN

The Chairman has provided a skeleton plan and **it was agreed** to form a working group to expand on this. Cllr Kinder to ask the youth group to become involved.

Action: Chairman to distribute example from another council

17/061 ACTION PLAN

a. The action plan was reviewed and updated.

Action: Clerk to update and re-distribute

b. A meeting is to be held on 24th March, 7.00pm, at the Village Hall to review old documents and maps for items to be included in the history of the village.

Action: All

17/062 CORRESPONDENCE RECEIVED

None received other than referred to in items above.

17/063 INVITATIONS RECEIVED

None received.

17/062 FINANCIAL MATTERS

- a. Financial statement to 28th February 2017 was agreed. There were no queries.
- b. **It was resolved** to transfer £4,000 from the Savings Account to the Community Account in respect of payment for additional equipment on the playing field. The Chairman and Cllr Lockey signed the bank instruction.
- c. Cheques were approved and signed by the Chairman and Cllr Lockey as follows:

Invoice date	Payee	Amount	Cheque no
11/02/2017	Information Commissioner	35.00	101072
12/01/2017	Citizens' Advice (Note 1)	50.00	101073
07/02/2017	RCCE	36.00	101074
28/02/2017	HMRC	64.00	101075
28/02/2017	C A Marshall	350.25	101076
27/02/2017	Caloo Ltd	16,800.00	101077
		£17,335.25	

Note 1: Local Government Act 1972, s 142(2A)**17/063 Next meeting**

Confirmed for Monday 10th April 2017 at 7.30pm in the Village Hall, Church Road, Bradwell.

Action: *Items for inclusion on the Agenda to be sent to the Parish Clerk to be received no later than 12 noon on Monday 3rd April 2017.*

The meeting closed at 9.25pm