

Bradwell with Pattiswick Parish Council
DRAFT Minutes of the Parish Council Meeting
held on 9th January 2017 at 7.30pm in Bradwell Village Hall

Present: Councillor Tony Dunn - Chairman

Councillor John Bedford
Councillor Craig Evans
Councillor Lesley Kinder
Councillor Gareth Pritchard
Councillor Marie Webb

In attendance: Mrs Christine Marshall (Clerk & Responsible Finance Officer)
District Councillor James Abbott
1 member of the public

17/001 The Chairman opened the meeting and welcomed members of the public.

APOLOGIES

It was resolved to accept the apologies of Cllr Glenn Lockey.
Apologies were also received from District Councillors Bowers-Flint and Lady Patricia Newton.

17/002 DECLARATIONS OF INTEREST

17/011 A non-pecuniary interest was declared by Cllrs Kinder and Webb in respect of Bradwell Village Hall.

17/003 PUBLIC PARTICIPATION SESSION

Nothing was raised at this stage.

17/004 DISTRICT COUNCILLORS TO ADDRESS THE MEMBERS

Cllr Abbott provided the following report:

- IWMF: Environment Agency have refused application, but applicants have announced a new and further applications will be submitted to include a taller stack, discharge of water to the river and alter/finalise the processing within the plant. One condition of the rejection related to lack of current technology being used.
- PAIN: the group have engaged legal representatives and planning experts who will be looking at whether Essex County Council can approve the application for higher chimney outside of a meeting.
- New Essex and Southend Waste Plan published that confirms links between the Rivenhall and Basildon sites and will affect transport strategy. Plan due to be implemented 2019.
- A120: the last liaison meeting advised that route options were not dependent on garden community plans, but this statement had been contradicted at another ECC seminar.
- BDC Local Plan: sign off delayed until June 2017.

17/005 PREVIOUS MEETING

IT WAS RESOLVED that the Minutes of the meeting held on 12th December 2016 were a correct record and should be signed by the Chairman of the meeting.

Proposed: Cllr Webb, **Seconded:** Cllr Evans, All in favour
Signed by the Chairman

17/006 A120

- Cllr Lady Newton has confirmed that BDC paid Highways England for the implementation of speed limit reduction to 50mph. The Chairman is following up with Highways England to determine when this will be completed.
- See also minute 17/004.

17/007 OTHER ROADS

- a. The Street/Church Road weight restriction – Cllr Abbott advised no results yet available from the survey, but understands it will be an item on the Local Highways Panel agenda for 19th January.
- b. Cllr Webb advised that repairs outside Tippetts Wade were due to start 9th January, but no work had yet been carried out.

Action: *Cllr Webb to follow up with ECC*

17/008 CHAIRMAN'S REPORT

- The Chairman reported on the competition and planting of additional trees in the community orchard. The Parish Council thanked Cllr Lady Newton's for her involvement in awarding certificates, prizes and planting.
- It was agreed to ask local artist Terry Grose to provide design and quotation for the preparation of an information board to include details of the trees, a plan of where they are located and images from the winning entries where appropriate.

Action: *Clerk to contact Mr Grose*

17/009 INTEGRATED WASTE MANAGEMENT FACILITY

See minute 17/004 above.

17/010 PLANNING MATTERS

- a. **Traveller sites – Twin Oaks** – the following points were raised:
 - No response to date from Highways England concerning fencing, carriageway improvements or speed restrictions. Fencing has been erected without planning permission at a site where planning permission has expired. There are also questions concerning responsibility for maintenance of the fence. The Chairman will keep under review.
- b. Cllr Webb understands there is an intention by the owners of land behind Rectory Meadow to develop three houses, using Rectory Meadow for access. The Chairman reminded the meeting that discussion could not take place until and if a planning application is submitted.

17/011 VILLAGE HALL REPRESENTATIVE REPORT

Cllr Webb reported positively on bookings for the hall and said that the Management Committee were now looking to co-ordinate with the Parish Council on initiatives to benefit the village.

17/012 BRADWELL ENVIRONMENT

- a. Holy Trinity Church Pond – A second quotation is awaited. The Chairman confirmed he has applied for a £500 community grant to assist with the cost.

Action: *Clerk to chase*

- b. Flooding – The Chairman and Vice-Chairman will meet with Mr Ian McIntosh to discuss

Action: *Clerk to arrange*

17/013 PLAYING FIELD

- a. Inspection report for December – Cllr Bedford provided his report.
- b. Playing field entrance –Mr Anthony Harding at Hylands House Has agreed to assist and a meeting is now being arranged on site.

Action: Clerk to follow up

- c. Outdoor gym equipment – the order has been placed, with delivery and installation anticipated in March. **It was agreed** to plan an opening and induction event during the late spring Bank Holiday (29th May). A grant may be available from ECC to assist with this providing there are two competitive activities. Suggestions included: table tennis knock out competition, shooting, archery, 5-a-side football and re-introducing the “Bradwell Mile” running around the edge of the playing field. **It was also agreed** that this could be a joint event with the Village Hall. Cllrs Dunn and Evans to attend next Village Hall Management Committee meeting.

Action: Cllr Evans to speak with Caloo (equipment supplier) to enquire whether they can recommend a fitness trainer to demonstrate and instruct on use of the gym equipment.

Action: Cllr Webb to arrange for invite to VHMC meeting

IT WAS RESOLVED – To authorise the Chairman to submit grant application following VHMC meeting.

Proposed: Cllr Lockey: **Seconded:** Cllr Bedford, All in favour

Action: Chairman to complete

17/014 BDC OPEN SPACES ACTION PLAN – 2017 UPDATE

Cllr Webb proposed the tidying and planting to re-instate Watery Lane as a footpath (from the footbridge across the river to Cuthedge Lane. However, concern was raised about the nefarious activities that are known to happen in the layby at the old gravel pit entrance. **It was agreed** to add this to the plan but further enquiries to take place before any detailed plans are proposed.

Action: Clerk to advise BDC

Action: Cllr Pritchard to raise entrance at Bradwell Quarry Liaison meeting

It was also agreed to include churchyard and common land improvements to the Open Spaces plan.

Action: Clerk to advise BDC

It was further agreed to remove the item of “cycle and disability parking” at the playing field as access for disability vehicles and cycles already exists.

Action: Clerk to advise BDC

17/015 CLERK’S REPORT

The Clerk’s Report was noted.

- a. The Chairman will pass information concerning an invitation to the Clinical Commissioners to attend a meeting.

Action: Chairman and Clerk to follow up

17/016 ACTION PLAN

- a. The action plan was reviewed and updated.
- b. Neighbourhood Plan (NP): The Chairman confirmed he is currently analysing the results of the business questionnaire and will share this with Councillors as soon as possible. Once demographic report received, a first draft plan can be produced, following which RCCE will be invited to facilitate a workshop.

Action: Clerk to chase RCE for demographic report

17/017 CORRESPONDENCE RECEIVED

Confirmation of bookings on playground inspection course but Cllr Pritchard no longer available to attend.

Action: Clerk to amend booking

17/018 INVITATIONS RECEIVED

None to report

17/019 FINANCIAL MATTERS

a. Financial statement to 31st December 2016 was agreed. There were no queries.

b. **It was resolved** to authorise the Clerk to purchase PDF software.

Action: Clerk to action

c. **It was resolved** to instruct Metro Bank as the official bankers for the Parish Council.

Action: Clerk to action

d. Cheques were approved and signed by the Chairman and Cllr Pritchard as follows:

Invoice date	Payee	Amount	VAT	Cheque no
03/01/2017	HMRC	64.00		101067
03/01/2017	C A Marshall	256.00		101068
03/01/2017	A G Dunn	40.57		101066
03/01/2017	Bradwell Village Hall	50.00		101065
03/01/2017	Gepp & Sons	1250.70	189.00	101069
Total:		1661.27		

17/020 Next meeting

Confirmed for Monday 13th February 2017 at 7.30pm in the Village Hall, Church Road, Bradwell.

Action: Items for inclusion on the Agenda to be sent to the Parish Clerk to be received no later than 12 noon on Monday 6th February 2017.

The meeting closed at 8.35pm

Dates of meetings 2017:

- 13th February
- 13th March
- 10th April
- 8th May (to include Annual Parish Assembly and Parish Council AGM)
- 12th June
- 10 July
- (no meeting in August)
- 11th September
- 9th October
- 13th November
- 11th December

All meetings are held on Mondays and commence at 7.30pm, except for 8th May which will commence at 7.00pm.