

Bradwell with Pattiswick Parish Council
DRAFT Minutes of the Parish Council Meeting
held on Monday 10th April 2017 at 7.30pm in Bradwell Village Hall

Present: Councillor Tony Dunn - Chairman
Councillor Glenn Lockey – Vice Chairman
Councillor Gareth Pritchard
Councillor Marie Webb

In attendance: Mrs Christine Marshall (Parish Clerk & Responsible Financial Officer)
County and District Councillor James Abbott and one member of the public

Apologies: Councillors Craig Evans and Lesley Kinder

Absent: Councillor John Bedford

17/065 DECLARATIONS OF INTEREST

17/075 A non-pecuniary interest was declared by Cllrs Kinder and Webb in respect of Bradwell Village Hall.

17/066 BANKING ARRANGEMENTS

Refer to page 10

17/067 PUBLIC PARTICIPATION SESSION

The following items were raised:

- A120 Parish Council response to the Public Consultation. The Chairman explained the process undertaken to respond on behalf of the community.

17/068 DISTRICT COUNCILLORS TO ADDRESS THE MEMBERS

- A120 – Cllr Abbott confirmed that approximately 3,000 responses in respect of the A120 and 900 in respect of the A12 consultations had been received.
- Hollies Road – the road is due to be closed for repairs and at that time detailed investigations will be undertaken to define and repair the source of the continuing water seeping through the surface
- HGVs through the village –satnav systems show The Street as the shortest route to Bradwell Quarry from the A120 eastbound, resulting in a breach of planning conditions to use the Haul Road only for access. **It was agreed** to raise this at the next Liaison meeting but in the meantime councillors will record registration numbers/operator details of HGVs through the village to report to Patrick Wigg (although it should be noted that not all HGVs are going to the quarry).
- A120 - street lights: not all are being replaced during the roadworks. Drain covers: these are still noisy when driven over and not level with the road surface. Cllr Abbott has requested these to be made quieter. The Chairman requested that Highways England are invited to the next Parish Council meeting to review how the work has been managed.

Action: Clerk to issue invitation

- IWMF/airfield – further applications have been submitted for higher stack, but this remains lower than at other comparable sites. Confusion remains as to the Environmental Licence being sought and it is understood that ECC Planning are unlikely to grant any application until that Licence has been approved. Inconsistencies have been noted in documentation submitted.

- The Chairman invited Cllr Abbott to attend the event on 29th May to open officially the new gym equipment on the Playing Field.

Cllr Abbott left the meeting.

17/069 PREVIOUS MEETING

IT WAS RESOLVED that the Minutes of the meeting held on 13th March 2017 were a correct record and should be signed by the Chairman of the meeting.

Proposed: Cllr Lockey, **Seconded:** Cllr Webb, All in favour
Signed by the Chairman

17/070 A120

- The Chairman reported to continuing correspondence with Open Reach and confirm that work was to take place on four defective manhole covers.

17/071 OTHER ROADS

- Highways England will be attending the next meeting to discuss safety measures

17/072 CHAIRMAN'S REPORT

- **Orchard** – The Chairman handed a cheque to the Clerk for £79.78 received from The Tree Council towards the cost of additional trees recently planted. Overall cost was just under £100.

17/073 INTEGRATED WASTE MANAGEMENT FACILITY

- As reported earlier, comments on latest planning applications to be submitted by 13th April. **It was agreed** that the Chairman will draft a response.

Action: *Chairman*

- Cllr Lockey advised of a template response posted on Facebook by PAIN and **it was agreed** that Cllr Lockey will put a similar message on Facebook groups local to Bradwell.

Action: *Cllr Lockey*

17/074 PLANNING MATTERS

- Twin Oaks** – responses received from MPs James Cleverly and Priti Patel were discussed. A further letter has been sent to Ms Patel. Cllr Webb requested that a Freedom of Information request should be submitted to Braintree District Council in respect of Housing Benefit being paid to residents of Twin Oaks.
Action: *Clerk*
- ESS/16/17/BTE/SPO: Bradwell Quarry, Church Road, Bradwell, CM77 8EP, and land southeast of Sheepcotes Farm: EIA Scoping Request - Extraction of 3 million tonnes of sand and gravel from the continuation of Bradwell Quarry across Site A5 – no comments to be made.
- 17/00469/ECC: Bradwell Quarry Church Road Bradwell Essex CM77 8EP Consultation on Essex County Council application ESS/20/17/BTE - Continuation of development permitted by ESS/24/14/BTE without compliance with conditions 2 (application details), 7 (timescales), 38 (sequence of restoration) and 59 (no importation of mineral for processing) to allow amended restoration levels, revised phasing and additional time to complete extraction

and restoration until 2021 – no comments to be made.

- d. 17/00004/ECCDAC – Bradwell Quarry Church Road Bradwell Essex CM77 8EP: Discharge of Condition no. 22 (noise monitoring results January 2017) – no comments to be made.

Planning enforcement

- a. 17/00067/UBW3:- Rainbows End Sheepcotes Lane Bradwell Essex CM77 8ER Unauthorised Development at Rainbows End, Bradwell. Building work has commenced prior to approval 17/00240/COUPA – no further information yet available.
- b. 17/00066/NCCC3: Pattiswick Service Station Coggeshall Road Bradwell Essex CM77 8EE - Non-Compliance with conditions 99/01584/COU Pattiswick Service Station. Vehicles obstructing access, also parked on the verge and across pavement causing pedestrians to walk onto A120 - no update yet available

17/075 VILLAGE HALL REPRESENTATIVE REPORT

Cllr Webb reported that the installation of broadband in the Village Hall is being considered by the Management Committee. The boiler has been repaired, but Cllrs Lockey and Dunn advised that pipework was replaced when the improvements were undertaken and a new boiler only may be required.

Action: Cllr Webb to report back to the VHMC

17/076 BRADWELL ENVIRONMENT

- a. Holy Trinity Church Pond –almost complete with the pump yet to be installed. Discussion on amendments to specification were discussed and there were no queries on these. District Cllr Lynette Bowers Flint to be invited to completion of project.
- b. Holy Trinity Churchyard management plan – meeting to be held with contractor (Cllrs Dunn, Lockey and Pritchard and the Clerk) on 11th April to discuss management plan and amendments to grass cutting specification. The old English Maple offers irreplaceable habitat for wildlife, therefore all efforts will be taken to remove the ivy and pollard the tree to keep it. Cllr Dunn is in discussion with Church Warden. Cllr Dunn is also investigating possible grant funding to assist in carrying out the management plan.
- c. Memorial bench – work to strengthen foundation to be undertaken 11th April.
Action: Cllr Lockey
- d. Planters at entrances to village – Councillors to provide feedback to Clerk on preferences. Clerk to contact resident who offered to maintain planters. Once all information received, formal application to be made to Essex Highways for permission.
Action: Cllrs and Clerk
- e. Litter bin at recycling pad – depending on who owns land a bin may be requested from BDC or will need to be purchased.

Action: Clerk

17/077 PLAYING FIELD

- a. Playing field inspection reports – No report available.
- b. Event 29th May – The Chairman presented a revised schedule for the event and confirmed that 75% of the awarded grant would be payable before the event. The draft costings were agreed to enable the Chairman to purchase prizes. The footpath on the eastern side of the playing field will be closed during the event

Proposed: Cllr Lockey, **Seconded:** Cllr Webb, all in favour

The schedule was agreed with the following additional actions:

Clerk to check whether Stisted can recommend a fitness instructor

Clerk to draft poster and leaflets to be available for Easter Egg Hunt

Clerk to advise Essex Police and obtain copy of shooting club's insurance

Cllr Kinder to produce and organise event advertising

It was noted that any material produced for the event must include the logos for Active Essex and Community Games

17/078 CLERK'S REPORT

The Clerk apologised that no report had been prepared for March.

17/079 ANNUAL PARISH ASSEMBLY

To be held on 8th May, at 7.00pm with AGM and Parish Council meeting to follow at 8.00pm. The Chairman will prepare a report of actions and projects undertaken through the year. The focus of the event will be the Neighbourhood Plan with displays and information to encourage participation. The Clerk will be seeking suggestions for presentations.

Action: *The Chairman to produce Vision Statement for key topics*

17/080 YOUTH GROUP

In the absence of Cllr Kinder, the Clerk advised that a meeting was to be held with Essex Youth Services after Easter.

Action: *Cllr Kinder to report at May meeting*

17/081 NEIGHBOURHOOD PLAN

The Chairman updated the meeting on his draft outline and **it was agreed** to form working groups after the Annual Parish Assembly has taken place when volunteers should be known.

17/082 ACTION PLAN

a. The action plan was reviewed.

Action: *Clerk to update and re-distribute*

17/083 CORRESPONDENCE RECEIVED

- a. Letters received from Priti Patel, MP, and James Cleverly, MP, re Twin Oaks
- b. Dates of street sweeping confirmed: Friday 14th July and Monday 16th October.

17/084 INVITATIONS RECEIVED

RCCE Neighbourhood Planning coffee morning 26th April.

17/085 FINANCIAL MATTERS

- a. Financial statement to 31st March 2017 was agreed. There were no queries.
- b. Cheques were approved and signed by the Chairman and Cllr Lockey as follows:

Invoice date	Payee	Amount	VAT	Cheque no
31/03/2017	Bradwell Village Hall	245.00		101078
31/03/2017	C A Marshall	256.00		101079

31/03/2017	HMRC	64.00		101080
Various	EALC	502.40		101081
17/03/2017	C A Marshall exps	79.99	13.33	101082
27/03/2017	RCCE	50.00		101083

17/086 Next meeting

Confirmed for Monday 8th May 2017 as follows:

7.00pm – Annual Parish Assembly

8.00pm – Parish Council Annual General Meeting followed by ordinary Parish Council meeting

All meetings to be held in the Village Hall, Church Road, Bradwell

Action: *Items for inclusion on the Agenda for the Parish Council meeting to be sent to the Parish Clerk to be received no later than 12 noon on Friday 28th April 2017.*

Information Exchange following meeting:

Use of “layby” in Sheepcotes Lane for anti-social behaviour to be reported to Essex Highways to see if anything can be done to prevent parking at that location

Action Clerk

Broken bollard at Hillary Close to be reported to Essex Highways and Greenfields

Action Clerk

Following disagreement of placement for diversion sign in The Street, ownership and number of lampposts in The Street/Church Road to be checked

Action Cllr Pritchard

The meeting closed at 9.40pm