

**Bradwell with Pattiswick Parish Council  
Minutes of the Parish Council Meeting  
held on Monday 12<sup>th</sup> June 2017 at 7.30pm in Bradwell Village Hall**

**Present:** Councillor Glenn Lockey – Vice Chairman and Chairman of the meeting  
Councillor John Bedford  
Councillor Craig Edwards  
Councillor Gareth Pritchard  
Councillor Marie Webb

**In attendance:** Mrs Christine Marshall (Parish Clerk & Responsible Financial Officer)  
Three members of the public

**17/127 WELCOME AND APOLOGIES**

The Chairman welcomed those present and **it was resolved** to accept the apologies of Cllrs Dunn and Kinder. The apologies of District Councillor James Abbott were acknowledged.

**17/128 DECLARATIONS OF INTEREST**

Non-pecuniary interest was declared by Cllr Webb in respect of items 17/137 Bradwell Village Hall.

**17/129 PUBLIC PARTICIPATION SESSION**

The following items were raised:

- A complaint regarding the attitude of Highways England and their attitude towards safety at the junction of the A120 and The Street. (NB: this will be a topic in the Neighbourhood Plan discussions)
- Low flying small aircraft above village – on a few occasions a small aircraft has flown above houses in the village in the direction of Rivenhall Airfield. Cllr Bedford advised that minimum height above houses should be 500m. **It was agreed** that the Clerk should write to Earls Colne
- Rainbows End – the owner provided the Parish Council with a copy of his pre-planning statement that he is discussing with BDC.
- Inappropriate behaviour and indecent acts taking place on footpath from Sheepcotes Lane to Cut Hedge Lane. **It was agreed** the Clerk should write to Essex Police and Blackwater Aggregates to make them aware. The resident was also asked to contact Essex Police whenever this type of behaviour is witnessed.

**Action:** Clerk

**17/130 DISTRICT & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS**

- Nothing to report

**17/131 PREVIOUS MEETING**

**IT WAS RESOLVED** that the Minutes of the Annual Parish Council Meeting held on 8<sup>th</sup> May 2017 were a correct record and should be signed by the Chairman of the meeting.

**Proposed:** Cllr Webb, **Seconded:** Cllr Evans, All in favour  
Signed by the Chairman

**IT WAS RESOLVED** that the Minutes of the Ordinary Parish Council Meeting held on 8<sup>th</sup> May 2017 were a correct record and should be signed by the Chairman of the meeting.

**Proposed:** Cllr Lockey, **Seconded:** Cllr Webb, All in favour  
Signed by the Chairman

**17/132 A120**

- Nothing further to report under this item.

**17/133 OTHER ROADS**

- Road closure signs have not been removed since works on 10/11 June. Clerk to contact Highways.

**Action:** Clerk**17/134 CHAIRMAN'S REPORT**Deferred to meeting on 10<sup>th</sup> July**17/135 INTEGRATED WASTE MANAGEMENT FACILITY**

- Nothing further to report under this item.

**17/136 PLANNING MATTERS**

- a. **Twin Oaks** – it would appear further works have been taking place to create another road entrance into the site.

**Action:** Clerk to write to BDC**New applications:**

1. 17/00882/FUL | Corner Bungalow Hollies Road Bradwell Essex CM77 8DZ - Erection of ground and first floor extensions, demolition of existing outbuilding and erection of garage and store – no representation has been received from residents, the council have no comments to be made
2. 17/00772/VAR | Barns at Woodhouse Compasses Road Pattiswick Bradwell Essex CM77 8BB - Application for variation of Condition 2 of approved application 15/01494/FUL - change of window locations and materials – no representation has been received from residents, the council have no comments to be made

**17/137 VILLAGE HALL REPRESENTATIVE REPORT**

Cllr Webb advised:

- that wi-fi would be made available in the Village Hall from 14<sup>th</sup> June
- baby changer to be installed in disabled toilet cubicle

Cllr Webb enquired why a councillor had asked for a breakdown of amounts received by the Village Hall at the event on 29<sup>th</sup> May. Cllr Lockey explained that this was to use as an example for future events, especially when applying for further grants, to illustrate successful joint working between Parish Council and Village Hall Management Committee. Cllr Webb could not provide these figures and stated that the VHMC undertake a stocktake annually which indicates sales from the Bar, they do not break down by event.

**17/138 BRADWELL ENVIRONMENT**

- a. Holy Trinity Churchyard management plan – deferred to next meeting
- b. Passenger transport services – Cllr Bedford will try to attend the next meeting. Cllr Evans raised the subject of school buses and the inequality of transport provision for children. It was agreed that the Clerk should write to District Councillor Bowers Flint.

**Action:** Clerk**17/139 PLAYING FIELD**

- a. Cllr Bedford provide a report for May and confirmed that he would go through the recent training with Cllr Kinder for her to take over responsibility for playing field inspections. report. A proposal to be put to next meeting for resolution to undertake required work.
- b. Event 29<sup>th</sup> May – the account of Parish Council costs was presented and showed that the overall cost to the Parish Council was £52.79 (net of VAT). Figures for the whole event could not be provided (see 17/137 above)

**17/140 CLERK'S REPORT**

The Clerk's Report was presented and **it was agreed** that subject to clarification of the support provided, to proceed with the purchase of Financial Management Software in the sum of £486 for the first year, £116 thereafter. Cost included within Transparency Code funding.

**Proposed:** Cllr Bedford, **Seconded:** Cllr Lockey  
**Action:** Clerk

**17/141 YOUTH GROUP**

The Clerk read Cllr Kinder's report into the meeting. **It was agreed** this to be an item for discussion at the next meeting.

**Action:** Clerk

**17/142 NEIGHBOURHOOD PLAN**

Date for meeting with RCCE set for 3<sup>rd</sup> July.

**17/143 ACTION PLAN**

The action plan is to be reviewed.

**Action:** Clerk

**17/144 CORRESPONDENCE RECEIVED**

No items to report.

**17/145 INVITATIONS RECEIVED**

No items to report.

**17/146 FINANCIAL MATTERS**

a. Financial statement to 31<sup>st</sup> May 2017 was agreed. There were no queries.

b. The list of items for payment was approved with the addition of further payments not shown on the Agenda

**Proposed for inclusion:** Cllr Lockey, **Seconded:** Cllr Bedford, All in favour

c. Cheques approved and signed by Cllrs Lockey and Pritchard as follows:

Invoice date	Payee	Amount	Cheque no
31/05/2017	RoSPA	100.80	101091
30/04/2017	SLCC	33.61	101092
06/06/2017	C A Marshall expenses	99.30	101093
06/06/2017	HMRC	64.60	101095
06/06/2017	C A Marshall salary	258.60	101096
09/06/2017	A G Dunn	37.50	101097
09/06/2017	A C Electrical	120.00	101098
09/06/2017	Treetop Services Ltd	480.00	101099
09/06/2017	Aon UK Ltd	219.34	101100
12/06/2017	C Evans	25.00	101101
		£1,428.75	

**17/126 Next meeting**

Confirmed for Monday 10<sup>th</sup> July 2017 at 7.30pm in the Village Hall, Church Road, Bradwell.

**Action:** *Items for inclusion on the Agenda to be sent to the Parish Clerk to be received no later than 12 noon on Monday 3<sup>rd</sup> July 2017.*

**The meeting closed at 8.45pm**