

Bradwell with Pattiswick Parish Council - Income and Expenditure Budget Statement 2016/17

		2015-16 Budget	2016-17 Budget	April	May	June	July	August	September	October	November	December	January	February	March	BUDGET		
INCOME																	INCOME	
	Precept	7,569	7,569	3,785					3,784								7,569	Precept
	General Grant (BDC)	1,842	1,543	1,633													1,543	General Grant
	Street Cleaning Grant from BDC	350	350		350												350	Street Cleaning Grant from BDC
	EALC Bursary		500							474							500	One-off payment from BDC
	Other	7																Other
	VAT refund	800	755														755	VAT refund
	RESTRICTED																	RESTRICTED
	Blackwater Aggregates	2,160	2,000														2,000	Blackwater Aggregates
	Bradwell Estates	350	400												400	400		Bradwell Estates
	BDC one off payment	137																
	Grant for Parish Plan																	
	Grant for Transparency compliance		718	718													718	
	Playing field funding		8,000														8,000	
	Total	13,215	21,835	6,136	350	0	0	0	3,784	474	0	0	0	0	400	21,835	Total	
EXPENDITURE																	EXPENDITURE	
	Internal Audit	50	100		100												100	Internal Audit
	Information Commissioner	35	35											35			35	Information Commissioner
	Insurance	400	400			400											400	Insurance
Subscriptions	BALC	18	20	20													20	BALC
	EALC	150	130		130												130	EALC
	NALC	50	25		25												25	NALC
	RCCE	10	80				40		40								80	RCCE
Staff	Office & Clerk's expenses	385	360	30	30	30	30	30	30	30	30	30	30	30	30	30	360	Clerk expenses
	Clerk salary & NIC (NETT)	3,050	2,857	236	236	236	236	236	236	236	236	236	245	245	245	2,857	2,857	Clerk salary & NIC (NETT)
	HMRC (Clerk PAYE)		716	177			177			177			185			716	716	HMRC (Clerk PAYE)
	Essex Pension Fund	650	0													0	0	Essex Pension Fund
	Councillor expenses	0	480	40	40	40	40	40	40	40	40	40	40	40	40	480	480	Councillor expenses
	Richard Edwards Group LLP (Payroll)	200	45	45												45	45	Richard Edwards Group LLP (Payroll)
Training	Clerk's training	0	604	297		100	47		80					80		604	604	Clerk's training
	Councillor training	220	1,000	250			250			250			250			1,000	1,000	Councillor training
Services	E-ON	216	225				75			75						225	225	E-ON
	Street lighting maintenance	306	324	108					108				108			324	324	Street lighting maintenance
	Grass cutting (Churchyard)	1,872	1,598			355	355	355	355	178						1,598	1,598	Grass cutting (Churchyard)
	Grass cutting (Playing Field & Orchard)	725	1,506			334	334	334	337	167						1,506	1,506	Grass cutting (Playing Field & Orchard)
	Hedge trimming (Churchyard)		550				275			275						550	550	Hedge trimming (Churchyard)
	Leaf clearing		220				110			110						220	220	Leaf clearing
	Hire of hall for meetings	360	470	60	50	30	60		30	60	30	30	60	30	30	470	470	Hire of hall for meetings
	Mobile Phone	180	120	10	10	10	10	10	10	10	10	10	10	10	10	120	120	Mobile Phone
	RoSPA	85	85				85									85	85	RoSPA
	Election/by-elections	1,000	1,000				500						500			1,000	1,000	Election/by-elections
Environment	Orchard	0	60	30					30							60	60	Orchard
	Playing field equipment	0	10,000													10,000	10,000	Playing field equipment
	Playing field equipment maintenance	0	0													0	0	Playing field equipment maintenance
	Quality Council	185	200						200							200	200	Quality Council
Other	Grants & Section 137	150	500			250					250					500	500	Grants
	Churchyard Protection Scheme		300	300												300	300	Churchyard Protection Scheme
	Parish Plan																	Parish Plan
	Total	10,297	24,010	1,603	621	2,170	2,239	1,005	1,496	1,608	596	346	1,503	470	355	24,010	Total	

Bradwell with Pattiswick Parish Council
Cash Book 2016-17 - Community Account

Bradwell with Pattiswick Parish Council
Cash Book 2015-16 - Community Account

Cash Book

@ 04/07/2016				Bradwell with Pattiswick Parish Council Cash Book 2015-16 - Community Account																			Cash Book								
Date	Payee	Gross	Cleared	VAT	Purpose					Precept	Grants	Streetscene Partnership			Other	VAT refunds													Check total		
RECEIPTS																															
12/04/2016	Essex Association of Local Councils	718.46			Transparency Code compliance grant						718.46																		718.46		
27/04/2016	Braintree District Council	388.57			Street Cleaning Contract							358.57																	388.57		
27/04/2016	Braintree District Council	5418.00			Precept					5418																			5,418.00		
30/06/2016	Cemex (Bradwell Quarry)	2000.00			Contribution to grass cutting/lookup of Churchyard							2,000.00																	2,000.00		
TOTAL RECEIPTS		8,495.03								5,418.00	718.46	358.57			2,000.00														8,495.03		
EXPENDITURE																															
10/04/2016	HMRC PAYE	165.80	10/10/10																										165.80		
	J Dunn - Parish Plan costs	181.77	10/10/11																										181.77		
	C A Marshall	359.69	10/10/12																										359.69		
	Richard Edwards Group	64.00	10/10/13																										64.00		
	J & N Grass Cutting	650.00	10/10/14		415	180.00																							650.00		
	Bradwell Village Hall	200.00	10/10/15									200.00																	200.00		
11/04/2016	East of England Apples & Orchard Project	65.80	10/10/16																										65.80		
01/05/2016	E.ON	71.44	00																										71.44		
09/05/2016	A G Dunn	6.00	10/10/17																										6.00		
	HMRC PAYE	58.80	10/10/18																										58.80		
	BALC	18.00	10/10/19																										18.00		
	EALC	158.69	10/10/20																										158.69		
	C A Marshall	351.00	10/10/21																										351.00		
	ACN	214.44	10/10/22																										214.44		
21/05/2016	J & N Grass Cutting	370.00	10/10/26																										370.00		
03/03/2016	EALC	Cancelled	10/10/25																										-		
31/05/2016	Mrs C A Marshall	254.92	10/10/24																										254.92		
31/05/2016	HMRC	59.00	10/10/23																										59.00		
02/06/2016	J & N Grass cutting	815.00	10/10/27							8.00	380.00	350.00																	815.00		
11/07/2016	ROGEE	48.00	10/10/28																										48.00		
	Playesafety Ltd (RoSPA)	64.00	10/10/29																										64.00		
	Nancy Powell Davies	150.00	10/10/30																										150.00		
	EALC	50.00	10/10/31																										50.00		
	HMRC PAYE	59.00	10/10/32																										59.00		
	C A Marshall	283.70	10/10/33							7.30																			283.70		
	SLCC	250.00	10/10/34																										250.00		
	J & N Grass Cutting	815.00	10/10/35																										815.00		
TOTAL EXPENDITURE		5,734.35			70.74	1,365.00	1,150.00	65.80			68.04	200.00		942.28	342.60			300.00	210.98		216.69	181.77		160.00	45.00	214.44		6.00	280.00		5,734.34

Bradwell with Pattiswick Parish Council

Bank recon

Bank Reconciliation

Balance per bank statements as at 30th June 2016

Community Account (Current A/C)

£ 10,286.17

Business Savings Account

£ 11,029.80

£ 21,315.97

Less: unrepresented cheques at 30th June 2016

RCCE 101028 48.00

Playsafety Ltd (RoSPA) 101029 84.00

Nancy Powell Davies 101030 150.00

EALC 101031 50.00

HMRC 101032 59.00

C A Marshall (salary/expenses) 101033 293.70

SLCC 101034 250.00

J & N Grass Cutting 101035 815.00

Balance in Community Account

£ 8,536.47

Total

1,749.70

£ 1,749.70

Plus: receipts unrepresented at 31st May 2016

Net balances as at 11th July 2016

£ 19,566.27

Bradwell with Pattiswick Parish Council

Staff costs

Employee's salary and costs account

2016 - 2017

Employees: 1 x Parish Clerk & RFO

	Gross	Tax	Pension Employee	Pension Employer	Employee NI	Employer NI	Net		Employer's staff costs
Apr-15 C A Marshall	294.72	58.80			0.00		235.92	Salary	294.72
May-15 C A Marshall	294.72	59.80			0.00		234.92	Salary	294.72
Jun-15 C A Marshall	294.72	59.80			0.00		234.92	Salary	294.72
Jul-15 C A Marshall					0.00		0.00	Salary	0.00
Aug-15 C A Marshall									
Sep-15 C A Marshall									
Oct-15 C A Marshall					0.00		0.00	Salary	0.00
Nov-15 C A Marshall					0.00		0.00	Salary	0.00
Dec-15 C A Marshall					0.00		0.00	Salary	0.00
Jan-16 C A Marshall					0.00		0.00	Salary	0.00
Feb-16 C A Marshall					0.00		0.00	Salary	0.00
	884.16	178.40	0.00	0.00	0.00		705.76		884.16
Payment to be made in April 2016:									
Mar-16 C A Marshall	294.72	59.00	0.00	0.00	0.00		235.72	Salary	294.72
Total costs for year:	1178.88	237.40	0.00	0.00	0.00	0.00	941.48		1178.88

Invoices to be paid at July meeting

Invoice date	Invoice no.	Amount	VAT	Cheque no.
01/07/2016	Renewal RCCE	48.00	8.00	101028
17/06/2016	23205 Playsafety Ltd (RoSPA)	84.00	14.00	101029
07/06/2016	- Nancy Powell Davies	150.00		101030
13/06/2016	7330 EALC	50.00		101031
30/06/2016	- HMRC	59.00		101032
30/06/2016	- C A Marshall (salary/expense	293.70	7.30	101033
01/07/2016	- SLCC	250.00		101034
02/07/2016	- J & N Grass Cutting	815.00		101035

Total **1,749.70** **29.30**

Remittances to be acknowledged

Total receipts **0**