

Bradwell with Pattiswick Parish Council - Income and Expenditure Budget Statement 2016/17

		2015-16 Budget	2016-17 Budget	April	May	June	July	August	September	October	November	December	January	February	March	BUDGET	
INCOME																	
	Precept	7,569	7,569	3,785					3,784							7,569	Precept
	General Grant (BDC)	1,842	1,543	1,633												1,543	General Grant
	Street Cleaning Grant from BDC	350	350		350											350	Street Cleaning Grant from BDC
	EALC Bursary		500							474						500	One-off payment from BDC
	Other	7															Other
	VAT refund	800	755													755	VAT refund
RESTRICTED																	
	Blackwater Aggregates	2,160	2,000													2,000	Blackwater Aggregates
	Bradwell Estates	350	400												400	400	Bradwell Estates
	BDC one off payment	137															
	Grant for Parish Plan																
	Grant for Transparency compliance		718	718												718	
	Playing field funding		8,000													8,000	
	Total	13,215	21,835	6,136	350	0	0	0	3,784	474	0	0	0	0	400	21,835	Total
EXPENDITURE																	
	Internal Audit	50	100		100											100	Internal Audit
	Information Commissioner	35	35											35		35	Information Commissioner
	Insurance	400	400			400										400	Insurance
Subscriptions	BALC	18	20	20												20	BALC
	EALC	150	130		130											130	EALC
	NALC	50	25		25											25	NALC
	RCCE	10	80				40		40							80	RCCE
Staff	Office & Clerk's expenses	385	360	30	30	30	30	30	30	30	30	30	30	30	30	360	Clerk expenses
	Clerk salary & NIC (NETT)	3,050	2,857	236	236	236	236	236	236	236	236	236	245	245	245	2,857	Clerk salary & NIC (NETT)
	HMRC (Clerk PAYE)		716	177			177			177			185			716	HMRC (Clerk PAYE)
	Essex Pension Fund	650	0													0	Essex Pension Fund
	Councillor expenses	0	480	40	40	40	40	40	40	40	40	40	40	40	40	480	Councillor expenses
	Richard Edwards Group LLP (Payroll)	200	45	45												45	Richard Edwards Group LLP (Payroll)
Training	Clerk's training	0	604	297		100	47		80					80		604	Clerk's training
	Councillor training	220	1,000	250			250			250			250			1,000	Councillor training
Services	E-ON	216	225				75			75						225	E-ON
	Street lighting maintenance	306	324	108					108				108			324	Street lighting maintenance
	Grass cutting (Churchyard)	1,872	1,598			355	355	355	355	178						1,598	Grass cutting (Churchyard)
	Grass cutting (Playing Field & Orchard)	725	1,506			334	334	334	337	167						1,506	Grass cutting (Playing Field & Orchard)
	Hedge trimming (Churchyard)		550				275			275						550	Hedge trimming (Churchyard)
	Leaf clearing		220				110			110						220	Leaf clearing
	Hire of hall for meetings	360	470	60	50	30	60		30	60	30	30	60	30	30	470	Hire of hall for meetings
	Mobile Phone	180	120	10	10	10	10	10	10	10	10	10	10	10	10	120	Mobile Phone
	RoSPA	85	85				85									85	RoSPA
Environment	Election/by-elections	1,000	1,000				500						500			1,000	Election/by-elections
	Orchard	0	60	30					30							60	Orchard
	Playing field equipment	0	10,000													10,000	Playing field equipment
	Playing field equipment maintenance	0	0													0	Playing field equipment maintenance
	Quality Council	185	200						200							200	Quality Council
Other	Grants & Section 137	150	500			250					250					500	Grants & Section 137
	Churchyard Protection Scheme		300	300												300	Churchyard Protection Scheme
	Parish Plan															0	Parish Plan
	Strutt & Parker - P/field lease								1,830							1,830	Strutt & Parker - P/field lease
	Total	10,297	24,010	1,603	621	2,170	2,239	1,005	3,326	1,608	596	346	1,503	470	355	25,840	Total

	2015-16 Budget	2015-16 ACTUAL	2016-17 Budget	2016-17 Actual	2017-2018 Budget DRAFT	April	April Actual	April Variance	May	May Actual	May Variance	June	June Actual	June Variance	July	July Actual	July Variance	August	August Actual	August Variance	September	October	November	December	January	February	March	BUDGET	ACTUAL TO DATE	VARIANCE TO DATE		
INCOME																														Carried forward		
Carried forward																														Carried forward		
INCOME																														INCOME		
Precept	7,569	7,569	7,569			3,785	3,785	0			0			0			0			0	3,784								7,569	3,785	-3,784	Precept
General Grant (BDC)	1,842	1,842	1,543			1,543	1,633	90			0			0			0			0									1,543	1,633	90	General Grant
Street Cleaning Grant from BDC	350	350	350				359	359	350		-350			0			0			0								350	359	9	Street Cleaning Grant from BDC	
EALC Bursary			500								0			0			0			0								500	0	-500	One-off payment from BDC	
EALC Transparency Fund grant						718	718				0			0			0			0					322			718	718	0	EALC Bursary	
Other	0	455									0			0			0		50	50								50	50	0	EALC Transparency Fund grant	
VAT refund	520	520	755						797	797				0			0			0								755	797	42	VAT refund	
RESTRICTED																														RESTRICTED		
Blackwater Aggregates	2,160	2,160	2,000		2,000						0		2,000	2,000			0			0								2,000	2,000	0	Blackwater Aggregates	
Bradwell Estates	350	400	400		400						0			0			0			0								400	0	-400	Bradwell Estates	
BDC one off payment	137	137									0			0			0			0								0	0	0	BDC one off payment	
Playing field funding			8,000		5,000						0			0			0			0								8,000	0	-8,000	Playing field funding	
Total income	12,928	13,433	21,117		7,400	6,046	6,495	449	350	797	447	0	2,000	2,000	0		0	50	50		3,784	474	0	0	322	0	0	21,117	9,342	-11,775	Total	
RESERVED																														RESERVED		
Grant for Parish Plan C/F		450	450								182			0															182	0	182	Grant for Parish Plan
Grant for Transparency compliance		718	718								718			0															718	0	718	Grant for Transparency compliance
Total											0			0																	Total	
EXPENDITURE																														EXPENDITURE		
Audits	200	170	100		300			0	100		100			0		150	-150			0								200	150	50	Internal Audit	
Information Commissioner	35	35	35		35			0			0			0			0			0					35			35	0	35	Information Commissioner	
Insurance	400	208	400		350			0		214	-214	400		400			0			0								800	214	586	Insurance	
BALC	38	18	20		20	20		20	18	-18				0			0			0								40	18	22	BALC	
EALC	152	838	130		130			0	130	130	0			50	-50		0			0								260	180	80	EALC	
SLCC					30			0	25	29	-4			250		250	-250			0								500	500	0	SLCC	
NALC			25		30			0			0			0			0			0								50	29	21	NALC	
RCCF	10	96	80		100			0			0			48	-48		0			0								120	96	24	RCCF	
Office & Clerk's expenses	385	578	360		300	30	74	-44	30	114	-84			40	48	-8				0	40	30	30	30	30	30	30	450	294	156	Clerk expenses	
Clerk salary & NIC (NETT)	3,050	3,086	2,857		3,200	236	236	0	236	236	-0	235	235	-0	236	235	-1	236	236	-0	236	236	236	236	245	245	245	4,034	1,178	2,856	Clerk salary & NIC (NETT)	
HMRC (Clerk PAYE)			716		800	177	166	11	59	59	-59			59	59	0	177	59	118	-59								1,188	402	786	HMRC (Clerk PAYE)	
Essex Pension Fund	650	281	0		0			0			0			0			0			0								0	0	0	Essex Pension Fund	
Councillor expenses	0	480	480		480	40	40	40	40	40	0	40	40	40	40	40	0	40	40	40	40	40	40	40	40	40	40	680	0	680	Councillor expenses	
Richard Edwards Group LLP (Payroll)	200	202	45		0	45	54	-9			0			0			0			0								90	54	36	Richard Edwards Group LLP (Payroll)	
Clerk's training	0	399	604		500	297	297				0	100	100	47	50	-3				0	80							1,048	50	998	Clerk's training	
Councillor training	220		1,000		500	250	250				0	250	250				250			0								1,500	0	1,500	Councillor training	
E-ON	216	262	225		300		71	-71			0			0	75		75		71	-71								300	143	157	E-ON	
Street lighting maintenance	306	259	324		300	108		108			0			0			0			0								432	0	432	Street lighting maintenance	
Grass cutting (Churchyard)	1,872	3,300	1,598		1,598		190	-190		380	-380	355	380	-25	355	380	-25	355	355	355		178						2,663	1,330	1,333	Grass cutting (Churchyard)	
Grass cutting (A120)	576																											2,508	1,260	1,248	Grass cutting (Playing Field & Orchard))	
Grass cutting (Playing Field & Orchard)	1,360				1,506		180	-180		360	-360	334	360	-26	334	360	-26	334	334	334	337	167						2,825	225	600	Grass cutting (Playing Field & Orchard)	
Hedge trimming (Churchyard)			550		550		225	-225			0	275		275			0			0								600	275	325	Hedge trimming (Churchyard)	
Leaf clearing/servicing			220		220		55	-55		75	-75	110	75	35		75	-75			0								330	280	50	Leaf clearing	
Hire of hall for meetings	286	320	470		500	60	200	-140	50	30	50	30	30	30	60	60	0	30	60	0	30	60	30	30	30	30	670	200	470	Hire of hall for meetings		
Mobile Phone	180	183	120		100	10		10	10	10	0	10	10	10	10	0	10	10	10	0	10	10	10	10	10	10	170	0	170	Mobile Phone		
RoSPA (Playsafety Limited)	85	82	85		85			0			0			85	84	1				0								170	84	86	RoSPA	
Election/by-elections	1,000	633	1,000		1,000			0			0			500		500				0								1,500	0	1,500	Election/by-elections	
Orchard	0	27	60		25	30	66	-36			0			0			0			0								90	66	24	Orchard	
Playing field equipment	0		10,000		5,000			0			0			0			0			0								10,000	0	10,000	Playing field equipment	
Playing field equipment maintenance	0		0		200			0			0			0			0		8	-8								0	8	-8	Playing field equipment maintenance	
Quality Council	185		200		0			0			0			0			0			0								200	0	200	Quality Council	
Grants & Section 137	400	10,085	500		500			0			0	250	250	0			0			0								750	0	750	Grants & Section 137	
Churchyard Protection Scheme			300		200	300		300			0			0			0			0												

Bradwell with Pattiswick Parish Council

Bank Reconciliation

Balance per bank statements as at 29th July 2016

Community Account (Current A/C)

£ 9,480.03

Business Savings Account

£ 11,029.80

£ 20,509.83

Less: unpresented cheques at 29th July 2016

Nancy Powell Davies 101030 150.00

J & N Grass Cutting 101035 815.00

Britlabels 101036 62.00

EALC 101037 63.50

Wicksteed Leisure Ltd 101038 8.04

HMRC 101039 58.80

C A Marshall 101040 282.92

Balance in Community Account

£ 8,039.77

Total

1,440.26

£ 1,440.26

Plus: receipts unpresented at 31st May 2016

Net balances as at 4th August 2016

£ 19,069.57

Bradwell with Pattiswick Parish Council

Staff costs

Employee's salary and costs account

2016 - 2017

Employees: 1 x Parish Clerk & RFO

	Gross	Tax	Pension Employee	Pension Employer	Employee NI	Employer NI	Net		Employer's staff costs
Apr-15 C A Marshall	294.72	58.80			0.00		235.92	Salary	294.72
May-15 C A Marshall	294.72	59.80			0.00		234.92	Salary	294.72
Jun-15 C A Marshall	294.72	59.80			0.00		234.92	Salary	294.72
Jul-15 C A Marshall	294.72	58.80			0.00		235.92	Salary	294.72
Aug-15 C A Marshall									
Sep-15 C A Marshall									
Oct-15 C A Marshall					0.00		0.00	Salary	0.00
Nov-15 C A Marshall					0.00		0.00	Salary	0.00
Dec-15 C A Marshall					0.00		0.00	Salary	0.00
Jan-16 C A Marshall					0.00		0.00	Salary	0.00
Feb-16 C A Marshall					0.00		0.00	Salary	0.00
	1178.88	237.20	0.00	0.00	0.00		941.68		1178.88
Payment to be made in April 2016:									
Mar-16 C A Marshall	294.72	59.00	0.00	0.00	0.00		235.72	Salary	294.72
Total costs for year:	1473.60	296.20	0.00	0.00	0.00	0.00	1177.40		1473.60

Invoices to be paid

Invoice date	Invoice no.		Amount	VAT	Cheque no.
01/07/2016		Britlabels	62.00	4.00	101036
25/07/2016	02/06/1919	EALC	63.50		101037
22/07/2016	20/12/3900	Wicksteed Leisure Ltd	8.04	1.34	101038
31/07/2016		HMRC	58.80		101039
31/07/2016	Salary + expenses	C A Marshall	282.92		101040

Total **475.26** **5.34**

Remittances to be acknowledged

RCCE - VOTY award 50.00

Total receipts **50.00**