

# Bradwell with Pattiswick Parish Council - Income and Expenditure Budget Statement 2016/17

		2015-16 Budget	2016-17 Budget	April	May	June	July	August	September	October	November	December	January	February	March	BUDGET	
<b>INCOME</b>																	<b>INCOME</b>
	Precept	7,569	7,569	3,785					3,784								7,569
	General Grant (BDC)	1,842	1,543	1,633													1,543
	Street Cleaning Grant from BDC	350	350		350												350
	EALC Bursary		500							474							500
	Other	7															
	VAT refund	800	755														755
	<b>RESTRICTED</b>																<b>RESTRICTED</b>
	Blackwater Aggregates	2,160	2,000														2,000
	Bradwell Estates	350	400												400		400
	BDC one off payment	137															
	Grant for Parish Plan																
	Grant for Transparency compliance		718	718													718
	Playing field funding		8,000														8,000
	<b>Total</b>	<b>13,215</b>	<b>21,835</b>	<b>6,136</b>	<b>350</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,784</b>	<b>474</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>400</b>	<b>21,835</b>	<b>Total</b>
<b>EXPENDITURE</b>																	<b>EXPENDITURE</b>
	Internal Audit	50	100		100												100
	Information Commissioner	35	35											35			35
	Insurance	400	400			400											400
Subscriptions	BALC	18	20	20													20
	EALC	150	130		130												130
	NALC	50	25		25												25
	RCCE	10	80				40		40								80
Staff	Office & Clerk's expenses	385	360	30	30	30	30	30	30	30	30	30	30	30	30		360
	Clerk salary & NIC (NETT)	3,050	2,857	236	236	236	236	236	236	236	236	236	245	245	245		2,857
	HMRC (Clerk PAYE)		716	177			177			177			185				716
	Essex Pension Fund	650	0														0
	Councillor expenses	0	480	40	40	40	40	40	40	40	40	40	40	40	40		480
	Richard Edwards Group LLP (Payroll)	200	45	45													45
Training	Clerk's training	0	604	297		100	47		80					80			604
	Councillor training	220	1,000	250			250			250			250				1,000
Services	E-ON	216	225				75			75			75				225
	Street lighting maintenance	306	324	108					108				108				324
	Grass cutting (Churchyard)	1,872	1,598			355	355	355	355	178							1,598
	Grass cutting (Playing Field & Orchard)	725	1,506			334	334	334	337	167							1,506
	Hedge trimming (Churchyard)		550				275			275							550
	Leaf clearing		220				110			110							220
	Hire of hall for meetings	360	470	60	50	30	60		30	60	30	30	60	30	30		470
	Mobile Phone	180	120	10	10	10	10	10	10	10	10	10	10	10	10		120
	RoSPA	85	85				85										85
Environment	Election/by-elections	1,000	1,000				500						500				1,000
	Orchard	0	60	30					30								60
	Playing field equipment	0	10,000														10,000
	Playing field equipment maintenance	0	0														0
	Quality Council	185	200						200								200
Other	Grants & Section 137	150	500			250					250						500
	Churchyard Protection Scheme		300	300													300
	Parish Plan																0
	Strutt & Parker - P/field lease								1,830								1,830
	<b>Total</b>	<b>10,297</b>	<b>24,010</b>	<b>1,603</b>	<b>621</b>	<b>2,170</b>	<b>2,239</b>	<b>1,005</b>	<b>3,326</b>	<b>1,608</b>	<b>596</b>	<b>346</b>	<b>1,503</b>	<b>470</b>	<b>355</b>	<b>25,840</b>	<b>Total</b>

	July Actual	July Variance	August	August Actual	August Variance	September	September Actual	September Variance	October	November	December	January	February	March	BUDGET	ACTUAL TO DATE	VARIANCE TO DATE		
<b>INCOME</b>																		<b>INCOME</b>	
Carried forward																		Carried forward	
Precept		0			0	3,784									7,569	3,785	-3,784	Precept	
General Grant (BDC)		0			0										1,543	1,633	90	General Grant	
Street Cleaning Grant from BDC		0			0										350	359	9	Street Cleaning Grant from BDC	
EALC Bursary		0			0				474			322			500	0	-500	One-off payment from BDC	
EALC Transparency Fund grant		0			0											718	718	EALC Bursary	
Other		0		50	50											50	50	EALC Transparency Fund grant	
VAT refund		0			0										755	797	42	VAT refund	
<b>RESTRICTED</b>		0			0											0	0	<b>RESTRICTED</b>	
Blackwater Aggregates		0			0										2,000	2,000	0	Blackwater Aggregates	
Bradwell Estates		0			0										400	0	-400	Bradwell Estates	
BDC one off payment		0			0											0	0	BDC one off payment	
Playing field funding		0			0										8,000	0	-8,000	Playing field funding	
<b>Total income</b>		0	0	50	50	3,784			474	0	0	322	0	0	21,117	9,342	-11,775	<b>Total</b>	
<b>RESERVED</b>																		<b>RESERVED</b>	
Grant for Parish Plan C/F																182		Grant for Parish Plan	
Grant for Transparency compliance																718		Grant for Transparency compliance	
<b>Total</b>																		<b>Total</b>	
<b>EXPENDITURE</b>																		<b>EXPENDITURE</b>	
Audits	150	-150			0			0							100	150	-50	Internal Audit	
Information Commissioner		0			0			0						35	35	0	35	Information Commissioner	
Insurance		0			0			0							400	214	186	Insurance	
Subscriptions		0			0			0							20	18	2	BALC	
BALC		0			0			0							130	180	-50	EALC	
EALC	250	-250			0		103	-103								603	-603	SLCC	
SLCC		0			0			0							25	29	-4	NALC	
NALC		0			0			0							80	96	-16	RCCE	
RCCE	48	-8			0	40		40								360	422	-62	Clerk expenses
Office & Clerk's expenses	59	-29	30	47	-17	30	128	-98	30	30	30	30	30	30	2,857	1,413	1,444	Clerk salary & NIC (NETT)	
Clerk salary & NIC (NETT)	235	1	236	236	-0	236	236	0	236	236	236	245	245	245				HMRC (Clerk PAYE)	
HMRC (Clerk PAYE)	59	118		59	-59		59	-59	177			185			716	461	255	Essex Pension Fund	
Essex Pension Fund		0			0			0							0	0	0	Councillor expenses	
Councillor expenses		40	40		40	40		40	40	40	40	40	40	40	480	0	480	Richard Edwards Group LLP (Payroll)	
Richard Edwards Group LLP (Payroll)		0			0			0							45	54	-9	Clerk's training	
Clerk's training	50	-3			0	80	50	30					80		604	100	504	Councillor training	
Councillor training		250			0			0	250			250			1,000	0	1,000	E-ON	
E-ON		75		71	-71			0	75			75			225	143	82	Street lighting maintenance	
Street lighting maintenance		0			0	108		108				108			324	0	324	Grass cutting (Churchyard)	
Grass cutting (Churchyard)	380	-25	355		355	355	380	-25	178						1,598	1,710	-112	Grass cutting (A120)	
Grass cutting (A120)		0			0			0								0		Grass cutting (Playing Field & Orchard)	
Grass cutting (Playing Field & Orchard)	360	-26	334		334	337	360	-23	167						1,506	1,620	-114	Hedge trimming (Churchyard)	
Hedge trimming (Churchyard)		0			0		275	-275	275						550	500	50	Leaf clearing/servicing	
Leaf clearing/servicing	75	-75			0		75	-75	110						220	355	-135	Hire of hall for meetings	
Hire of hall for meetings		60			0	30		30	60	30	30	60	30	30	470	200	270	Mobile Phone	
Mobile Phone		10	10		10	10		10	10	10	10	10	10	10	120	0	120	RoSPA (Playsafety Limited)	
RoSPA (Playsafety Limited)	84	1			0			0							85	84	1	Election/by-elections	
Election/by-elections		500			0			0							1,000	0	1,000	Orchard	
Orchard		0			0	30		30							60	66	-6	Playing field equipment	
Playing field equipment		0			0			0							10,000	0	10,000	Playing field equipment maintenance	
Playing field equipment maintenance		0		8	-8		152	-152							0	160	-160	Quality Council	
Quality Council		0			0	200		200							200	0	200	Grants & Section 137	
Grants & Section 137		0			0			0			250				500	0	500	Churchyard Protection Scheme	
Churchyard Protection Scheme		0			0			0							300	0	300	Professional fees - playing field lease	
Professional fees - playing field lease		0			0	1,830		1,830								0	0	Land registry fees	
Land registry fees		0			0			0								6	-6	Publications	
Publications		64			-64		21	-21								85	-85	Repayment of CIF	
Repayment of CIF		0			0			0								0	0	Professional fees - Winkworth Sherwood	
Professional fees - Winkworth Sherwood		0			0			0								0	0	Newsletter/publicity	
Newsletter/publicity		0			0			0								0	0	Chairman's allowance	
Chairman's allowance		0			0			0								0	0	Parish Plan	
Parish Plan		0		62	-62			0								62	-62	Transparency compliance	
Transparency compliance		0			0			0								0	0		
<b>Total</b>	<b>1,750</b>	<b>489</b>	<b>1,005</b>	<b>546.70</b>	<b>458</b>	<b>3,326</b>	<b>1,838</b>	<b>1,487</b>	<b>1,608</b>	<b>596</b>	<b>346</b>	<b>1,503</b>	<b>470</b>	<b>355</b>	<b>24,010</b>	<b>8,730</b>	<b>15,280</b>	<b>Total</b>	
	<b>July Actual</b>	<b>July Variance</b>	<b>August</b>	<b>August Actual</b>	<b>August Variance</b>	<b>September</b>			<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>BUDGET</b>	<b>ACTUAL TO DATE</b>	<b>VARIANCE TO DATE</b>		
Cash Flow	-1,750			-497			-1,838											Cash Flow	
Bank balance calculated	8,536		Unpresented	8,018			6,201											Bank balance calculated	
Cumulative cash flow	2,947			2,450			612												
Community (Current) Account	9,480			8,040														Balance according to statement	
Savings Account	11,029			11,029														Savings Account	
Actual funds at bank	20,509			19,069														Actual funds at bank	





## Bradwell with Pattiswick Parish Council

### Bank Reconciliation

Balance per bank statements as at 29th July 2016

Community Account (Current A/C)

£ 8,039.77

Business Savings Account

£ 11,029.80

£ 19,069.57

**Less:** unrepresented cheques at 31st August 2016

J & N Grass Cutting 101041 1090.00

Stocksigns Ltd 101042 182.06

EALC 101043 71.00

C A Marshall 101044 152.76

HMRC 101045 59.00

C A Marshall 101046 235.72

SLCC 101047 103.00

*Balance in Community Account*

£ 6,146.23

**Total**

1,893.54

£ 1,893.54

**Plus:** receipts unrepresented at 31st August 2016

**Net balances as at 31th August 2016**

£ 17,176.03

**Bradwell with Pattiswick Parish Council**

*Staff costs*

**Employee's salary and costs account**

**2016 - 2017**

**Employees: 1 x Parish Clerk & RFO**

	<b>Gross</b>	<b>Tax</b>	<b>Pension Employee</b>	<b>Pension Employer</b>	<b>Employee NI</b>	<b>Employer NI</b>	<b>Net</b>		<b>Employer's staff costs</b>
Apr-15 C A Marshall	294.72	58.80			0.00		235.92	Salary	294.72
May-15 C A Marshall	294.72	59.80			0.00		234.92	Salary	294.72
Jun-15 C A Marshall	294.72	59.80			0.00		234.92	Salary	294.72
Jul-15 C A Marshall	294.72	58.80			0.00		235.92	Salary	294.72
Aug-15 C A Marshall	294.72	59.00			0.00		235.72	Salary	294.72
Sep-15 C A Marshall								Salary	
Oct-15 C A Marshall					0.00		0.00	Salary	0.00
Nov-15 C A Marshall					0.00		0.00	Salary	0.00
Dec-15 C A Marshall					0.00		0.00	Salary	0.00
Jan-16 C A Marshall					0.00		0.00	Salary	0.00
Feb-16 C A Marshall					0.00		0.00	Salary	0.00
	<b>1473.60</b>	<b>296.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>1177.40</b>		<b>1473.60</b>
<b>Payment to be made in April 2016:</b>									
Mar-16 C A Marshall	294.72	59.00	0.00	0.00	0.00		235.72	Salary	294.72
<b>Total costs for year:</b>	<b>1768.32</b>	<b>355.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1413.12</b>		<b>1768.32</b>

### Invoices to be paid

Invoice date	Invoice no.		Amount	VAT	Cheque no.
31/08/2016	7197+6853	EALC	71.00		101041
11/08/2016	INV149063	Stocksigns Ltd	182.06	30.34	101042
31/08/2016	July	J & N Grass Cutting	1090.00	1.34	101043
31/08/2016	Office expenses	C A Marshall	152.76	24.72	101044
31/08/2016		HMRC	59.00		101045
31/08/2016	Salary	C A Marshall	235.72		101046
31/08/2016	Subscription	SLCC	103.00		101047
<b>Total</b>			<b>1,893.54</b>	<b>56.40</b>	

### Remittances to be acknowledged

**Total receipts** **0.00**