

Bradwell with Pattiswick Parish Council
Cash Book 2016-17 - Community Account

Bradwell with Pattiswick Parish Council
Cash Book 2015-16 - Community Account

Cash Book

Date	Payee	Gross	Cleared	VAT	Purpose	Precept	Grants	Streetscene Partnership	Other	VAT refunds	Check total																					
RECEIPTS																																
12/04/2016	Essex Association of Local Councils	718.46	y		Transparency Code compliance grant		718.46				718.46																					
27/04/2016	Brantree District Council	358.57	y		Street Cleaning Contract			358.57			358.57																					
27/04/2016	Brantree District Council	5418.00	y		Precept	5418					5418.00																					
TOTAL RECEIPTS																																
		6,495.03				5,418.00	718.46	358.57			6,495.03																					
Date	Payee	Gross	Chq No	Cleared	VAT	Churchyard Maintenance	Playing Field	Orchard	Footpaths	Highway maintenance	Street lighting	Village Hall hire	Grants & Donations	Clerk's Salary nett	Clerk's PAYE	Clerk's NIC + Pen	Chairman's Allowance	Training	Office Expenses	Advertising & Publicity	Subscriptions & Registrations	Parish Plan	Remembrances	Audit fees	Professional Fees	Insurance	Election	Land Registry	Other	Check total		
EXPENDITURE																																
10/04/2016	HMRC PAYE	165.80	101010	y											165.80																	165.80
	T Dunn - Parish Plan costs	181.77	101011																													
	C A Marshall	309.99	101012	y		Salary £235.72, office expenses 74.27								235.72																		235.72
	Richard Edwards Group	54.00	101013	y																												
	J & N Grass Cutting	650.00	101014	y								200.00																				200.00
	Bradwell Village Hall	200.00	101015	y																												
11/04/2016	East of England Apples & Orchard Project	65.80	101016	y				65.80																								
01/04/2016	E-ON	71.44	DD	y	3.40						68.04																					71.44
09/05/2016	A G Dunn	6.00	101017																													6.00
	HMRC PAYE	58.80	101018												58.80																	58.80
	EALC	18.00	101019																			18.00										18.00
	EALC	158.69	101020																			158.69										158.69
	C A Marshall	351.00	101021		Sal	13.71								236.72						100.57											351.00	
	AON	214.44	101022																						214.44							214.44
21/05/2016	J & N Grass Cutting	390.00	101026			190.00	180.00																									390.00
03/03/2016	EALC	430.00	101025																													430.00
31/05/2016	Mrs C A Marshall	234.92	101024											234.92					430.00													234.92
31/05/2016	HMRC	59.00	101023												59.00																	59.00
02/06/2016	J & N Grass cutting	815.00	101027			380.00	360.00																									815.00
TOTAL EXPENDITURE																																
		4,434.65			17.11	570.00	540.00	65.80			68.04	200.00		707.36	283.60			430.00	100.57		176.69					214.44		6.00	75.00		3,388.81	

VAT Reclaim for Bradwell & Pattiswick Parish Council 2015 / 2016

VAT refund

Date of Invoice	Suppliers VAT + Registration Number	Company Name	Brief description of Supply	To whom addressed	Invoice total	Net amount	VAT Paid
01/04/2016	559 0978 89	E-on	Jan - Mar 2016	Bradwell Parish Council	71.44	68.04	3.40
12/04/2016	GB697 8707 56	Staples	Printer ink	Clerk's expense claim	39.78	33.15	6.63
13/04/2016			Mileage	Clerk's expense claim	6.30	5.25	1.05
			Parking		3.50	2.92	0.58
14/04/2016			Mileage	Clerk's expense claim	6.30	5.25	1.05
			Parking		2.40	2.00	0.40
19/04/2016	220 4302 31	Tesco	Office supplies		36.00	30.00	6.00
	220 4302 31	Tesco	Mobile phone top up		20.00	16.67	3.33

22.44

Bradwell with Pattiswick Parish Council

Bank recon

Bank Reconciliation

Balance per bank statements as at 31st May 2016

Community Account (Current A/C)

£ 9,771.09

Business Savings Account

£ 11,029.80

£ 20,800.89

Less: unpresented cheques at 31st May 2016

A J Dunn 101017 6.00

J & N Grass Cutting 101026 390.00

EALC 101025 430.00

Mrs C A Marshall 101024 234.92

HMRC 101023 59.00

J & N Grass Cutting 101027 815.00

£ 7,836.17

Total

1,934.92

£ 1,934.92

Plus: receipts unpresented at 31st May 2016

Net balances as at 13th June 2016

£ 18,865.97

Bradwell with Pattiswick Parish Council

Staff costs

Employee's salary and costs account

2016 - 2017

Employees: 1 x Parish Clerk & RFO

	Gross	Tax	Pension Employee	Pension Employer	Employee NI	Employer NI	Net		Employer's staff costs
Apr-15 C A Marshall	294.72	58.80			0.00		235.92	Salary	294.72
May-15 C A Marshall	294.72	59.80			0.00		234.92	Salary	294.72
Jun-15 C A Marshall					0.00		0.00	Salary	0.00
Jul-15 C A Marshall					0.00		0.00	Salary	0.00
Aug-15 C A Marshall									
Sep-15 C A Marshall									
Oct-15 C A Marshall					0.00		0.00	Salary	0.00
Nov-15 C A Marshall					0.00		0.00	Salary	0.00
Dec-15 C A Marshall					0.00		0.00	Salary	0.00
Jan-16 C A Marshall					0.00		0.00	Salary	0.00
Feb-16 C A Marshall					0.00		0.00	Salary	0.00
	589.44	118.60	0.00	0.00	0.00		470.84		589.44
Payment to be made in April 2016:									
Mar-16 C A Marshall	294.72	59.00	0.00	0.00	0.00		235.72	Salary	294.72
Total costs for year:	884.16	177.60	0.00	0.00	0.00	0.00	706.56		884.16

Reconciled with Cash Book 20th April 2016

Invoices to be paid at June meeting

Invoice date	Invoice no.		Amount	VAT	Cheque no.
01/06/2016	H123963BAE	E-ON	71.44	3.40	D/D
13/06/2016	May salary	HMRC	59.00		101023
	May salary	Mrs C A Marshall	234.92		101024
	6741	EALC CiLCA	430.00		101025
	April cut	J & N Grass Cutting	370.00		101026
	May cut	J & N Grass Cutting	815.00		101027

Total **1,980.36** **3.40**

Remittances to be acknowledged

Total receipts **0**