

# Bradwell with Pattiswick Parish Council

<b>Chairman</b>	<b>Parish Clerk &amp; Responsible Financial Officer:</b>
Cllr Tony Dunn Tel: 01376 331409	Mrs Christine Marshall Mill Cottage Church Road Bradwell Braintree Essex CM77 8EP Tel: 07933 306927  E-Mail: clerktohppc@outlook.com

Date Issued: 6<sup>th</sup> March 2017

Dear Councillor

I hereby give notice that you are summoned to attend the forthcoming Parish council meeting of the Bradwell & Pattiswick Parish Council which will take place on **Monday 13<sup>th</sup> March 2017 in the Village Hall, Church Road, Bradwell at 7.30pm** for the purpose of transacting the business shown in the Agenda. The public and press are welcome to be present.

*Christine Marshall*

**Christine Marshall**  
**PARISH CLERK & RESPONSIBLE FINANCIAL OFFICER**

**AGENDA**  
**For the Parish Council meeting of Bradwell with Pattiswick Parish Council**  
**On Monday 13<sup>th</sup> March 2017 in the Village Hall, Church Road, Bradwell at 7.30pm**

ITEM	PRESENTER	SUBJECT	STATUS
17/043	CHAIRMAN	<b>WELCOME AND APOLOGIES FOR ABSENCE</b>	INFORMATION
17/044	ALL MEMBERS	<b>DECLARATION OF INTERESTS</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2015.	DECISION
17/045	CHAIRMAN	<b>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</b> Councillors are no longer permitted to make representation in the Public Forum if they have discloseable pecuniary interests and/or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Bradwell with Pattiswick Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
17/046	DISTRICT COUNCILLORS	<b>DISTRICT COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</b>	INFORMATION
17/047	ALL MEMBERS	<b>PREVIOUS MEETING:</b> <b>RESOLUTION:</b> To confirm the minutes of the parish council meeting held on 13 <sup>th</sup> February 2017 as a correct record. Minutes to be signed by the Chairman.	DECISION ACTION
17/048	CLLR LOCKEY	<b>A120</b> Report on meeting with Coggeshall, Feering and Kelvedon Neighbourhood Plan Groups and Stisted Parish Council 22 <sup>nd</sup> February	UPDATE
17/049	COUNCILLORS	<b>OTHER ROADS</b> a. A120 manholes b. A120 Blackwater Bridge	UPDATE UPDATE
17/050	CHAIRMAN	<b>CHAIRMAN'S REPORT</b>	INFORMATION
17/051	CHAIRMAN	<b>INTEGRATED WASTE MANAGEMENT FACILITY</b> Briefing note from Environment Agency ref new application for Environmental Permit (previously sent to Councillors 1 <sup>st</sup> February 2017)	UPDATE
17/052	CHAIRMAN CLERK	<b>PLANNING MATTERS</b> a. <b>Twin Oaks, Stisted</b>  b. <b>New applications</b> 17/00240/COUPA – Rainbows End, Sheepcotes Lane, Bradwell Prior approval for a proposed change of use of agricultural building to dwelling - conversion of hay barn and stable block into 1 no. two bedroom dwelling (Comments by 10 <sup>th</sup> March)	UPDATE COMMENTS

		<p>Planning enforcement</p> <p>17/000254/FUL - Pattiswick Hall Farm Doghouse Road Bradwell Erection of agricultural grain store (Comments by 15<sup>th</sup> March)</p> <p>17/000355/FUL - Corner Bungalow Hollies Road Bradwell Erection of ground and first floor extension, demolition of existing outbuilding and erection of garage and store (Comments by 27<sup>th</sup> March)</p>	<p>UPDATE</p> <p>COMMENTS</p> <p>COMMENTS</p>
17/053	CLLR WEBB	<b>VILLAGE HALL REPRESENTATIVE REPORT</b>	INFORMATION
17/054	<p><b>CHAIRMAN</b></p> <p><b>CHAIRMAN</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p>	<p><b>BRADWELL ENVIRONMENT</b></p> <p>a. Holy Trinity Church - pond project</p> <p>b. Holy Trinity Church – management plan</p> <p>c. Holy Trinity Church – memorial bench</p> <p>d. Planters at entrances to village</p> <p>e. Green at Hillary Close</p>	<p>UPDATE</p> <p>DECISION</p> <p>DECISION</p> <p>INFORMATION</p> <p>INFORMATION</p>
17/055	<p>CLLR</p> <p><b>BEDFORD</b></p> <p><b>CHAIRMAN</b></p> <p><b>CHAIRMAN</b></p>	<p><b>PLAYING FIELD</b></p> <p>a. Playing field inspection reports for January and February</p> <p>b. Gym Equipment</p> <p>c. Event</p> <p>d. Orchard Information Boards</p>	<p>INFORMATION</p> <p>UPDATE</p> <p>INFORMATION</p> <p>UPDATE</p>
17/056	CLERK	<b>CLERK'S REPORT</b>	INFORMATION
17/057	CLERK	<b>ANNUAL PARISH ASSEMBLY</b>	DISCUSSION
17/058	CLERK	<b>COMMUNITY GOVERNANCE</b>	DISCUSSION
17/059	CLLR KINDER	<b>YOUTH GROUP</b>	UPDATE
17/060	CHAIRMAN	<p><b>NEIGHBOURHOOD PLAN</b></p> <p>a. Outline Plan</p> <p>b. Workshop – future plans</p>	<p>DISCUSSION</p> <p>DECISION</p>
17/061	CLERK	<p><b>ACTION PLAN</b></p> <p>a. Progress review</p>	UPDATES
17/062	CLERK	<p><b>CORRESPONDENCE RECEIVED</b></p> <p>a. None received</p>	
17/063	CLERK	<p><b>INVITATIONS RECEIVED</b></p> <p>a. None received</p>	
17/064	CLERK	<p><b>FINANCIAL MATTERS</b></p> <p>a. Financial statement to 28<sup>th</sup> February 2017</p> <p>b. <b>TO RESOLVE</b> that the Clerk arranges for the transfer of £4,000 from Savings Account to Community Account in respect of payment for additional equipment on the playing field.</p> <p>c. List of payment for approval</p> <p>d. Cheques for signature</p>	<p>INFORMATION</p> <p>DECISION</p> <p>DECISION</p> <p>ACTION</p>

		<table border="1"> <thead> <tr> <th>Invoice date</th> <th>Payee</th> <th>Amount</th> <th>VAT</th> <th>Cheque no</th> </tr> </thead> <tbody> <tr> <td>11/02/2017</td> <td>Information Commissioner</td> <td>35.00</td> <td></td> <td>101072</td> </tr> <tr> <td>12/01/2017</td> <td>Citizens' Advice</td> <td>50.00</td> <td></td> <td>101073</td> </tr> <tr> <td>07/02/2017</td> <td>RCCE</td> <td>36.00</td> <td>6.00</td> <td>101074</td> </tr> <tr> <td>28/02/2017</td> <td>HMRC</td> <td>64.00</td> <td></td> <td>101075</td> </tr> <tr> <td>28/02/2017</td> <td>C A Marshall</td> <td>350.25</td> <td></td> <td>101076</td> </tr> <tr> <td>27/02/2017</td> <td>Caloo Ltd</td> <td>16,800.00</td> <td>2800.00</td> <td>101077</td> </tr> </tbody> </table>					Invoice date	Payee	Amount	VAT	Cheque no	11/02/2017	Information Commissioner	35.00		101072	12/01/2017	Citizens' Advice	50.00		101073	07/02/2017	RCCE	36.00	6.00	101074	28/02/2017	HMRC	64.00		101075	28/02/2017	C A Marshall	350.25		101076	27/02/2017	Caloo Ltd	16,800.00	2800.00	101077	
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<b>17/065</b>	<b>ALL MEMBERS</b>	<p><b>NEXT PARISH COUNCIL MEETING</b>  <b>Monday 10<sup>th</sup> April 2017 at 7.30pm in the Village Hall, Church Road, Bradwell.</b>  <b>Items for inclusion on the Agenda to be sent to the Parish Clerk to be received no later than 12 noon on Monday 3<sup>rd</sup> May 2017.</b></p> <p>Agenda items for 10<sup>th</sup> April 2017 will include:  Andy Jobling, Highways England – road safety  Agenda items for 8<sup>th</sup> May or 12<sup>th</sup> June 2017 will include:  Garry White, Essex Highways – footpaths and PROW</p>					INFORMATION																																			
<b>Meeting dates 2017Monday:</b>		<b>10<sup>th</sup> April</b> <b>8<sup>th</sup> May (to include Annual Parish Assembly and Parish Council AGM)</b> <b>12<sup>th</sup> June</b> <b>10 July</b> <i>(no meeting in August)</i> <b>11<sup>th</sup> September</b> <b>9<sup>th</sup> October</b> <b>13<sup>th</sup> November</b> <b>11<sup>th</sup> December</b>																																								
<b>All meeting will commence at 7.30pm, except of 8<sup>th</sup> May, commencing at 7.00pm.</b>																																										

THIS NOTICE WAS ISSUED on 6<sup>th</sup> February 2017, by:  
Mrs Christine Marshall  
Parish Clerk & Responsible Financial Officer  
BRADWELL with PATTISWICK PARISH COUNCIL  
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Tel: 07933 306927 E-MAIL: clerktohppc@outlook.com