

Bradwell with Pattiswick Parish Council

Chairman	Parish Clerk & Responsible Financial Officer:
Cllr Tony Dunn Tel: 01376 331409	Mrs Christine Marshall Mill Cottage Church Road Bradwell Braintree Essex CM77 8EP Tel: 07933 306927 E-Mail: clerktohppc@outlook.com

Date Issued: 6th June 2016

Dear Councillor

I hereby give notice that you are summoned to attend the forthcoming Parish council meeting of the Bradwell & Pattiswick Parish Council which will take place on **Monday 13th June 2016 in the Village Hall, Church Road, Bradwell at 7.30pm** for the purpose of transacting the business shown in the Agenda. The public and press are welcome to be present.

Christine Marshall

Christine Marshall
PARISH CLERK & RESPONSIBLE FINANCIAL OFFICER

AGENDA
For the Parish Council meeting of Bradwell with Pattiswick Parish Council
On Monday 13th June 2016 in the Village Hall, Church Road, Bradwell at 7.30pm

ITEM	PRESENTER	SUBJECT	STATUS
16/136	CHAIRMAN	WELCOME AND APOLOGIES FOR ABSENCE	INFORMATION
16/137	ALL MEMBERS	DECLARATION OF INTERESTS To receive any discloseable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2015.	DECISION
16/138	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST Councillors are no longer permitted to make representation in the Public Forum if they have discloseable pecuniary interests and/or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Bradwell with Pattiswick Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
16/139	DISTRICT COUNCILLORS	DISTRICT COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT	INFORMATION
16/140	ALL MEMBERS	TO CONFIRM: a. The minutes of the Annual Parish Meeting held on 9 th May 2016. b. The minutes of the parish council meeting held on 9 th May 2016.	DECISION DECISION
16/141	CHAIRMAN	A120 a. Replacement of village signs b. Directional sign to Village Hall	UPDATE UPDATE
16/142	CLERK	OTHER ROADS a. Pattiswick Road Signs	UPDATE
16/143	CHAIRMAN	CHAIRMAN'S REPORT	INFORMATION
16/144	CHAIRMAN	INTEGRATED WASTE MANAGEMENT FACILITY a. Feedback on IWMF Liaison Meeting held 12 th May 2016	DISCUSSION
16/145	CHAIRMAN	PARISH PLAN a. RESOLUTION: To adopt Draft v.6 of The Parish Plan, May 2016, as the final version, to include Action Plan and Topic Groups.	DECISION
16/146	CLLR WEBB	VILLAGE HALL REPRESENTATIVE REPORT	INFORMATION
16/147	CLLR BEDFORD CLERK CHAIRMAN CLERK CLLR WEBB CLERK	BRADWELL ENVIRONMENT a. Playing-field inspection reports – May b. Holy Trinity Church Pond project c. Orchard – grant application d. Litter Pick e. Flooding f. Neighbourhood Watch	INFORMATION UPDATE INFORMATION DECISION UPDATE INFORMATION

16/148	CLLR EVANS CHAIRMAN	PLAYING FIELD a. Outdoor gym equipment project b. Grant applications	UPDATE UPDATE																														
16/149	CLERK	PLANNING MATTERS a. Application 16/00869/FUL – 6 Riverside, Bradwell Erection of single storey front extension. b. Ref: 16/00002/ECCDAC – Bradwell Quarry – date for comments 9th June 2016 - Consultation on ECC “Discharge of Condition no. 23, appln. 14/00733/MIN, relating to noise monitoring results March 2016 c. Ref: 16/00898/VAR – The Slades, Cut Hedge Lane, Bradwell – date for comment 28 th June 2016. Application for variation of Condition 2 of approved application 12/01034/FUL (Erection of agricultural worker's dwelling) - Alteration to roof design, additional rooflight and additional PV panels d. Application granted - Ref: 16/00100 – application granted to carry out works to tree protected by TPO at 1 Rectory Meadow.	COMMENT COMMENT COMMENT INFORMATION																														
16/150	CLERK	CLERK’S REPORT a. Reviewed Policies to be Adopted: i. Financial Regulations ii. Health & Safety Policy iii. Community Engagement and Social Media Policy iv. Training Policy v. Equality & Diversity Policy b. Youth Committee proposal	INFORMATION DECISION DECISION DECISION DECISION DECISION DISCUSSION / DECISION																														
16/151	CLERK	CORRESPONDENCE RECEIVED 1. Essex Highways - Salt Bag Partnership 2016/17 season																															
16/152	CLERK	INVITATIONS RECEIVED 1. BALC – AGM 14 th June, 7.15pm at Braintree Town Hall. 2. Future East – Fit for the Future information and networking event 9 th June 2016 at Marks Tey Hotel																															
16/153	CLERK	FINANCIAL MATTERS a. Internal Audit i. Annual Return to be agreed ii. Annual Governance Statement 2015/16 iii. Annual Accounting Statement 2015/16 iv. Period for the exercise of public rights to be agreed b. Financial statement to 31 st May 2016 c. Cheques for signature <table border="1"> <thead> <tr> <th>Invoice date</th> <th>Payee</th> <th>Amount</th> <th>VAT</th> <th>Cheque no</th> </tr> </thead> <tbody> <tr> <td>April 2016</td> <td>J & N Grass Cutting</td> <td>390.00</td> <td></td> <td>101026</td> </tr> <tr> <td>03/03/2016</td> <td>EALC</td> <td>430.00</td> <td></td> <td>101025</td> </tr> <tr> <td>31/05/2016</td> <td>Mrs C A Marshall</td> <td>234.92</td> <td></td> <td>101024</td> </tr> <tr> <td>31/05/2016</td> <td>HMRC</td> <td>59.00</td> <td></td> <td>101023</td> </tr> <tr> <td>May 2016</td> <td>J & N Grass Cutting</td> <td>815.00</td> <td></td> <td>101027</td> </tr> </tbody> </table>	Invoice date	Payee	Amount	VAT	Cheque no	April 2016	J & N Grass Cutting	390.00		101026	03/03/2016	EALC	430.00		101025	31/05/2016	Mrs C A Marshall	234.92		101024	31/05/2016	HMRC	59.00		101023	May 2016	J & N Grass Cutting	815.00		101027	DISCUSSION SIGNATURE SIGNATURE DECISION INFORMATION SIGNATURE
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16/154	ALL MEMBERS	NEXT PARISH COUNCIL MEETING Monday 11th July at 7.30pm in the Village Hall, Church Road, Bradwell Items for inclusion on the Agenda to be sent to the Parish Clerk to be received no later than 12 noon on Monday 4th July 2016.	INFORMATION																														

THIS NOTICE WAS ISSUED on 6th June 2016, by:
Mrs Christine Marshall
Parish Clerk & Responsible Financial Officer
BRADWELL with PATTISWICK PARISH COUNCIL
Mill Cottage, Church Road, Bradwell, Braintree, CM77 8EP
Tel: 07933 306927 E-MAIL: clerktohppc@outlook.com