

Bradwell with Pattiswick Parish Council

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| Chairman | Parish Clerk & Responsible Financial Officer: |
| Cllr Tony Dunn Tel: 01376 331409 | Mrs Christine Marshall Mill Cottage Church Road Bradwell Braintree Essex CM77 8EP Tel: 07933 306927 E-Mail: clerktohppc@outlook.com |

Date Issued: 5th February 2018

Dear Councillor

I hereby give notice that you are summoned to attend the forthcoming Parish council meeting of the Bradwell & Pattiswick Parish Council which will take place on **Monday 12th February 2018 in the Village Hall, Church Road, Bradwell at 7.30pm** for the purpose of transacting the business shown in the Agenda. The public and press are welcome to be present.

Christine Marshall

Christine Marshall
PARISH CLERK & RESPONSIBLE FINANCIAL OFFICER

AGENDA
For the Parish Council meeting of Bradwell with Pattiswick Parish Council
On Monday 12th February 2018 in the Village Hall, Church Road, Bradwell at 7.30pm

| ITEM | PRESENTER | SUBJECT | STATUS |
|--------|----------------------|--|------------------------|
| 18/009 | CHAIRMAN | WELCOME AND APOLOGIES FOR ABSENCE Apologies received from Cllr Evans | INFORMATION |
| 18/010 | ALL MEMBERS | DECLARATION OF INTERESTS To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2015. All Councillors will declare an interest in agenda items 18/005 and 18/006, but have dispensation to discuss and vote in respect of matters relating to the Neighbourhood Plan outline draft v.3 and the Precept. | DECISION |
| 18/011 | CHAIRMAN | PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST Councillors are no longer permitted to make representation in the Public Forum if they have disclosable pecuniary interests and/or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Bradwell with Pattiswick Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting. The public participation session will be restricted to items not included on the Agenda. | INFORMATION |
| 18/012 | DISTRICT COUNCILLORS | COUNTY AND DISTRICT COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT | INFORMATION |
| 18/012 | ALL MEMBERS | PREVIOUS MEETING: RESOLUTION: To confirm the minutes of the Parish Council meeting held on 8 th January 2018 as a correct record. Minutes to be signed by the Chairman. | DECISION ACTION |
| 18/013 | CHAIRMAN | NEIGHBOURHOOD PLAN i. To introduce David Coleman of DAC Planning, Planning Consultants ii. To receive feedback on Neighbourhood Plan V.3 iii. To agree amendments and next steps | DISCUSSION ACTION |
| 18/014 | CLERK | ROADS i. Application to Local Highways Panel | INFORMATION |
| 18/015 | CLERK | CORRESPONDENCE RECEIVED i. Subject: Scaffolding in The Street | INFORMATION |

| 18/016 | CLERK CLERK | PLANNING MATTERS i. No new applications or decisions to be discussed. ii. Draft Planning Enforcement Strategy | INFORMATION DISCUSSION | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|------------------------------|--|---------------------------|-------|--------|-----------|------------|-------------|-------|----|------------|----------------|--------|--------|------------|---------------------|--------|--------|------------|------|-------|--------|------------|------------------------------|-------|--------|--|-------|---------|--|-----------------------------------|
| 18/017 | CLLR KINDER | PLAYING FIELD a. Playing field inspection report for January | INFORMATION | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18/018 | CLERK | FINANCIAL MATTERS a. Financial statement to 31 st January 2018 b. List of payments for approval c. Cheques for signature <table border="1"> <thead> <tr> <th>Invoice date</th> <th>Payee</th> <th>Amount</th> <th>Cheque no</th> </tr> </thead> <tbody> <tr> <td>02/01/2018</td> <td>E-On UK Ltd</td> <td>91.74</td> <td>DD</td> </tr> <tr> <td>01/01/2018</td> <td>A & J Lighting</td> <td>160.02</td> <td>800037</td> </tr> <tr> <td>05/02/2018</td> <td>C A Marshall salary</td> <td>283.13</td> <td>800038</td> </tr> <tr> <td>05/02/2018</td> <td>HMRC</td> <td>70.60</td> <td>800039</td> </tr> <tr> <td>05/02/2018</td> <td>C A Marshall office expenses</td> <td>69.36</td> <td>800040</td> </tr> <tr> <td></td> <td>Total</td> <td>£674.36</td> <td></td> </tr> </tbody> </table> | Invoice date | Payee | Amount | Cheque no | 02/01/2018 | E-On UK Ltd | 91.74 | DD | 01/01/2018 | A & J Lighting | 160.02 | 800037 | 05/02/2018 | C A Marshall salary | 283.13 | 800038 | 05/02/2018 | HMRC | 70.60 | 800039 | 05/02/2018 | C A Marshall office expenses | 69.36 | 800040 | | Total | £674.36 | | INFORMATION DECISION ACTION |
| Invoice date | Payee | Amount | Cheque no | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 02/01/2018 | E-On UK Ltd | 91.74 | DD | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 01/01/2018 | A & J Lighting | 160.02 | 800037 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 05/02/2018 | C A Marshall salary | 283.13 | 800038 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 05/02/2018 | HMRC | 70.60 | 800039 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 05/02/2018 | C A Marshall office expenses | 69.36 | 800040 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Total | £674.36 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18/019 | ALL MEMBERS | NEXT PARISH COUNCIL MEETING Monday 12th March 2018 at 7.30pm in the Village Hall, Church Road, Bradwell. Items for inclusion on the Agenda to be sent to the Parish Clerk to be received no later than 12 noon on <u>Friday 2nd March 2018</u> | INFORMATION | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Meeting dates 2018 | Monday: | 12 th March 9 th April 7 th May (to include Annual Parish Assembly and Annual Parish Council Meeting) 11 th June 9 th July 10 th September 8 th October 12 th November 10 th December | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| All meetings commence at 7.30pm, with the exception of 7th May. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

THIS NOTICE WAS ISSUED on 5th February 2018, by:
Mrs Christine Marshall Parish Clerk & Responsible Financial Officer
BRADWELL with PATTISWICK PARISH COUNCIL Mill Cottage, Church Road, Bradwell, Braintree, CM77 8EP
Tel: 07933 306927 E-MAIL: clerktohppc@outlook.com