

**Bradwell with Pattiswick Parish Council  
Minutes of the Parish Council Meeting  
held on 12<sup>h</sup> December 2016 at 7.30pm in Bradwell Village Hall**

**Present:** Councillor Tony Dunn - Chairman  
Councillor Glenn Lockey – Vice-Chairman  
Councillor John Bedford  
Councillor Craig Evans  
Councillor Gareth Pritchard  
Councillor Marie Webb

**In attendance:** Mrs Christine Marshall (Clerk & Responsible Finance Officer)  
Kelly Milburn – Highways England (Project Sponsor)  
Steve Smith – Amey (Site Supervision team)  
Jack Tappin – Amey (Communications)  
Chris Harkins – Interserve (Public Liaison)  
Adrian Harper – Interserve (Project Manager)  
Frank Leonforte – Interserve (Construction Manager)  
Micky Scott – Interserve (Traffic Management)  
Robbie Bryson – Reporter, Braintree & Witham Times  
Cllr Alan Moor – Chairman, Stisted Parish Council

There were 11 members of the public present.

The Chairman opened the meeting and welcomed guests, press and members of the public.

**16/242 APOLOGIES**

**It was resolved** to accept the apologies of Cllr Lesley Kinder.  
Apologies were also received from District Councillors Bowers-Flint and Lady Patricia Newton and District and County Councillor James Abbott due to previous engagements at Braintree District Council.

**16/243 DECLARATIONS OF INTEREST**

16/253 A non-pecuniary interest was declared by Cllr Webb in respect of Bradwell Village Hall.

**16/244 A120**

Representatives of Highways England (HE), Amey and their traffic management agents, Interserve, attended the meeting to update plans for the A120 roadworks commencing 9<sup>th</sup> January 2017. They were unable to discuss any plans relating to potential new routes as this was another section of Highways England. The following points were discussed and noted:

- Drawings of roadworks were presented, together with diversion route
- One letter drop to residents already taken place, further drop giving more details scheduled
- A120 is one of ten schemes under this contract
- Full closure of carriageways between 8.00pm and 6.30am in 3 stages: Marks Tey, Coggeshall and Bradwell
- 2-way traffic light management will be in place on those sections not closed

- All closures to be signposted in advance and manned by one of the traffic management team at all times
- Roads in or out of closure will have barrier where it joins A120 and will be controlled by member of the traffic management team to provide access/egress
- Access for residents and others who may need to visit residents or businesses through closed sections will be controlled via escort vehicles to protect safety of workmen and residents
- Contact information will be made available to arrange escort vehicles
- Road surface will be quieter, but may not prevent vibrations experienced in some properties close to A120
- Resurfacing will follow contours of and not alter road levels; gulleys and manholes currently causing problems will be addressed. Kerb drainage not suitable along A120 through Bradwell
- Depth of resurfacing will be 40mm (guaranteed for 5 years) through villages, different treatment elsewhere
- Prior to discussion with HE, residents who feel their property is affected by vibrations from traffic are advised to obtain a survey to show whether any cracks, etc. are due to the road
- Jetting and cleaning of old drainage, pipe replacement in verges and road, street light works, footpath re-construction and resurfacing, fencing and safety fencing to be undertaken during closures
- Bradwell closures scheduled for February
- Three additional full weekend closures in Bradwell during March 2017 to permit works to Bradwell bridge, but full extent of work needed will not be known until bridge has been taken down
- HE and Amey will look at effect of a depression on Coggeshall side of Bradwell bridge causing appearance of flashing headlights (drivers exiting the Street interpreting as indication to exit)
- Diversion notices will be in place together with “no access” signs to prevent traffic going through village
- HE are in contact with BT to identify redundant manholes that can be filled in and covered over
- There will be no compensation available for businesses that may be affected by the closures (individual business interruption insurance should cover)
- Coggeshall re-surfacing will be looking at undulations (i.e. those areas where road is sinking), but these may not be resolved at this time
- All timings/dates may be subject to change depending on weather and unexpected delays

- Full contact details will be available on-line for residents to remain up to date and in the event of queries

The Chairman thanked Interserve for attending and they left the meeting.

HE/Amey addressed the following questions and statements by residents in attendance:

- Additional “slow” signs on the road and directional signs for Village Hall will not be part of this project but will be addressed separately
- Approval for 50mph limit from Marks Farm to Bradwell was agreed when Twin Oaks planning permission was given and it is understood that BDC had provided c.£140,000 to HE to enable this restriction to be effected.

**Action:** *Chairman to provide MK (HE) with details for her to follow up*

- A request to consider 30mph limit along this stretch to prevent accidents at the junction with Kings Lane from Stisted to be passed to relevant HE team by MK
- Police monitoring of A120 limit through Bradwell will be put in place to support request for speed reduction from 40 to 30 mph
- Traffic management team will be looking at the installation of speed cameras or speed activated signs close to the pedestrian lights
- Hatched “safety” right-turn zone in centre of road considered inappropriate by residents due to width of carriageway and the increased numbers of large HGV vehicles going through village
- Incidences of vehicles failing to stop at pedestrian lights now being followed up although initial response from both police and HE had been disappointing. Evidence now available is being acted upon by police
- Community Speed Watch scheme being followed up by Clerk
- Suggestions for traffic calming measures at and close to junction of The Street and A120 to be raised with Andy Joplin at HE – this work could not be undertaken as part of this project (budget only covers re-surfacing)

**Action:** *Clerk to invite Andy Joplin to meeting early in New Year*

- Discussions to be held with Andy Joplin with the aim of securing project funding for road safety measures in Bradwell

The Chairman thanked HE and Amey for attending the meeting and for the public in taking part in the discussions. The Parish Council was grateful for the improved communications and for the teams attending meetings to discuss.

#### **16/245 PUBLIC PARTICIPATION SESSION**

Nothing further to report.

#### **16/246 DISTRICT COUNCILLORS TO ADDRESS THE MEMBERS**

Councillors were unable to attend the meeting, but Cllr Abbott provided the following report:

- The Environmental Agency should determine the waste site permit application before the end of the year
- ECC has granted consent to Gent Fairhead for installation of pumping equipment and pipes to abstract water from the River Blackwater
- Cllr Abbott has submitted the weight restriction proposal to Braintree District Council Local Highways Panel on the terms discussed at the last meeting (The Street/Church Road). ECC will carry out survey work.
- ECC confirms they will be carrying out works to drainage pipes under The Street in the area subject to flooding - but no date known yet.

**16/247 PREVIOUS MEETING**

**IT WAS RESOLVED** that the Minutes of the meeting held on 14<sup>th</sup> November were a correct record and should be signed by the Chairman of the meeting.

**Proposed:** Cllr Lockey, **Seconded:** Cllr Webb, All in favour  
Signed by the Chairman

**16/248 A120**

- a. Braintree District Community Forum met 8<sup>th</sup> December:
  - Nine potential routes for new A120 now released ([www.a120essex.co.uk](http://www.a120essex.co.uk))
  - Presentation given on traffic modelling showing anticipated traffic levels between 2026 and 2041
  - Five or six consultation events to be held exclusively for A120; 6 for A12/A120; 1 exclusively for A12.
  - Consultation event in Bradwell Village Hall 30<sup>th</sup> January 2017
  - Responses on proposed routes must be in writing or on-line to be included in an independent report to be presented to ECC
- b. Road safety issues  
See minute 16/244

**16/249 OTHER ROADS**

- a. The Street/Church Road weight restriction – see minute 16/246

**16/250 CHAIRMAN'S REPORT**

- Comments received about shooting parties firing across private land – Cllr Lockey has been in contact with the shoot and any further incidences to be reported to Essex Police Firearm's Officer
- Information is being collected of problems experienced by Broadband users
- On behalf of the Parish Council, the Chairman recorded thanks to Cllr Lesley Kinder for her continued efforts on moving forward the Youth Group
- Community Grants fund might be available to provide funding for a launch event for the new playing field equipment that will include other events themed around the community, sport and fitness. Village Hall to be involved.  
**Action:** *Chairman to investigate Community Grants Fund*
- Overgrown hedge at workshops opposite recycling pad causing road visibility difficulties for drivers  
**Action:** *Clerk to report to Bradwell Estates requesting hedge to be cut back*

**16/251 INTEGRATED WASTE MANAGEMENT FACILITY**

Nothing further to report at this time.

**16/252 PLANNING MATTERS**

- a. **Traveller sites – Twin Oaks** – the following points were raised:

- BDC have acknowledged planning on the site has lapsed and continued occupation is now illegal
  - New fence has been erected in the wrong place and should be 1m further back from roadside. Total cost in excess of £40,000 and Highways England have been asked for explanation as to incorrect positioning and who at BDC authorised the work. As this is a private development, questions were raised as to why the funding came from public funds and why the owners did not pay for the work. Responsibility for upkeep of the fencing was also queried. The Chairman is awaiting responses from HE prior to raising with BDC.
  - Despite notifying BDC Enforcement Team that a new septic tank had been installed at the site, officers could not get access.
- b. **16/02043/FUL** - Property: 6 Riverside, Bradwell - Re-submission of application to erect single storey front extension of 9.7 sq.m to provide entrance porch and additional space to living area. No comments or objections raised.

**16/253 VILLAGE HALL REPRESENTATIVE REPORT**

Cllr Webb had nothing further to report.

**16/254 BRADWELL ENVIRONMENT**

- a. Holy Trinity Church Pond – The Chairman explained the Parish Council’s financial responsibility for the cost of drainage work and piping included within the quotation received by the Parochial Church Council. Concern was raised that this was a non-competitive quote and **it was agreed** that at least one further quotation should be obtained.

**Action:** Cllr Lockey to speak with J & N Grass Cutting

**Action:** Chairman to pursue potential grant through District Councillors’ Community Grant Scheme

- b. Flooding – The Chairman and Vice-Chairman will meet with Mr Ian McIntosh to discuss

**Action:** Clerk to arrange

**16/255 PLAYING FIELD**

- a. Inspection report for November – Cllr Bedford was pleased to provide another positive report.
- b. Playing field entrance – The Clerk has obtained outline quotes, but needs assistance as to actual requirement. **It was agreed** to speak with Mr Anthony Harding at Hylands House who might be able to assist.

**Action:** Clerk to follow up

- c. New lease – The Clerk confirmed that the draft lease was now in order.  
**IT WAS RESOLVED** to accept the new lease prepared by Gepp & Sons and the Chairman signed on behalf of the Parish Council.

**Action:** Clerk to retain copy and return to Gepp & Sons

- d. Outdoor gym equipment – following confirmation of total £12,000 grant from Tesco “Bags for Life”:

- i. **IT WAS RESOLVED** – To accept the grant from Tesco Bags of Help up to a maximum of £12,000 for Playing Field improvements.

**Proposed:** Cllr Lockey: **Seconded:** Cllr Bedford, All in favour

**Action:** Chairman to complete

- ii. **IT WAS RESOLVED** – To accept the quotation from Caloo for playing field equipment and associated installation works in accordance with their quotation no. 007837 dated 2<sup>nd</sup> September 2016 in the total sum of £14,000 (plus VAT). Price valid until 3<sup>rd</sup> December 2016.

**Proposed:** Cllr Webb: **Seconded:** Cllr Pritchard, All in favour  
**Action:** Clerk to place order

- iii. **IT WAS RESOLVED** – To authorise expenditure of £2,000 towards this project.
  - iv. **IT WAS RESOLVED** – Following receipt of guidelines from Tesco, publicity materials to promote the Tesco Bags of Help grant should now be prepared.
- Action:** Clerk to prepare

**16/256 CLERK’S REPORT**

The Clerk’s Report was noted.

- a. Orchard competition – despite the lack of entries (only 2 received to date) **it was agreed** that the deadline for entries will be extended to 28<sup>th</sup> December 2016 with judging to take place by 1<sup>st</sup> January. No further deadlines will be possible.
- b. Community Speedwatch – **IT WAS RESOLVED** To instruct the Clerk to pursue discussions with Essex Police, engage volunteers and arrange training.

**Action:** Clerk to follow up

**16/257 ACTION PLAN**

- a. The action plan was reviewed and updated.
- b. Neighbourhood Plan (NP)
  - RCCE has been asked to provide demographic report
  - Business questionnaires have been distributed, responses awaited
  - The Chairman will draft a structure for the NP using the Parish Plan and other councils’ published plans as guidelines
  - SWAT community session will be organised early in 2017 prior to recruiting volunteers to join working groups and to set up a Steering Group.

**16/258 TRAINING PROGRAMME**

An outline bespoke course still awaited from EALC.

**Action:** Clerk to chase

**16/259 CORRESPONDENCE RECEIVED**

Playground inspection courses were discussed. **It was agreed** that places be booked for Cllrs Bedford and Pritchard on a suitable course.

**Action:** Clerk to arrange

**16/260 INVITATIONS RECEIVED**

None to report

**16/261 FINANCIAL MATTERS**

- a. Budget 2017/18
  - IT WAS RESOLVED:** To agree proposed budget v.4 for 2017/18
  - IT WAS RESOLVED:** To agree the precept for 2017/18 at same level as for 2016/17 at £7,569.
- b. Financial statement to 30<sup>th</sup> November 2016 was agreed. There were no queries.
- c. Cheques were approved and signed by the Chairman and Cllr Pritchard as follows:

Invoice date	Payee	Amount	VAT	Cheque no
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30/11/2016	HMRC	64.00	101062
31/11/2016	C A Marshall - Salary	256.00	101063
04/11/2016	A G Dunn – Parish Plan expenses	64.38	101064
<b>Total:</b>		<b>384.38</b>	<b>3.12</b>

**16/262 Next meeting**

Confirmed for Monday 9<sup>th</sup> January 2017 at 7.30pm in the Village Hall, Church Road, Bradwell.

**Action:** *Items for inclusion on the Agenda to be sent to the Parish Clerk to be received no later than 12 noon on Monday 4<sup>th</sup> January 2017.*

**The meeting closed at 9.15pm**

**Dates of meetings 2017:**

- 9<sup>th</sup> January
- 13<sup>th</sup> February
- 13<sup>th</sup> March
- 10<sup>th</sup> April
- 8<sup>th</sup> May (to include Annual Parish Assembly and Parish Council AGM)
- 12<sup>th</sup> June
- 10 July
- (no meeting in August)
- 11<sup>th</sup> September
- 9<sup>th</sup> October
- 13<sup>th</sup> November
- 11<sup>th</sup> December

**All meetings are held on Mondays and commence at 7.30pm, except for 8<sup>th</sup> may which will commence at 7.00pm.**