

Bradwell with Pattiswick Parish Council

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| Chairman | Parish Clerk & Responsible Finance Officer: |
| CLLr Tony Dunn Tel: 01376 331409 | Mrs Christine Marshall Mill Cottage Church Road Bradwell Braintree Essex CM77 8EP Tel: 07736 509716 E-Mail: clerktobjcpc@gmail.com |

Date Issued: 7th December 2015

Dear Councillor

I hereby give notice that you are summoned to attend the forthcoming Parish council meeting of the Bradwell & Pattiswick Parish Council which will take place on **Monday 14th December 2015 in the Village Hall, Church Road, Bradwell at 7.30pm** for the purpose of transacting the business shown in the Agenda. The public and press are welcome to be present.

Christine Marshall

Christine Marshall
PARISH CLERK & RESPONSIBLE FINANCE OFFICER

AGENDA
For the Parish Council meeting of Bradwell with Pattiswick Parish Council
On Monday 14th December 2015 in the Village Hall, Church Road, Bradwell at 7.30pm

| ITEM | PRESENTER | SUBJECT | STATUS |
|--------|---|--|--|
| 15/240 | CHAIRMAN | WELCOME AND APOLOGIES FOR ABSENCE Apologies received: Cllr Tony Dunn | INFORMATION |
| 15/241 | ALL MEMBERS | DECLARATION OF INTERESTS To receive any discloseable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2015. | DECISION |
| 15/242 | CHAIRMAN | PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST Councillors are no longer permitted to make representation in the Public Forum if they have discloseable pecuniary interests and/or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Bradwell with Pattiswick Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting. | INFORMATION |
| 15/243 | DISTRICT COUNCILLORS | DISTRICT COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT | INFORMATION |
| 15/244 | ALL MEMBERS | TO CONFIRM: The minutes of the parish council meeting held on 9 th November 2015. | DECISION |
| 15/245 | CHAIRMAN | CHAIRMAN'S REPORT | INFORMATION |
| 15/246 | CLERK | ADOPTION OF NEW POLICIES: 1. Communications Policy 2. Complaints Policy | DECISION DECISION |
| 15/247 | CHAIRMAN | INTEGRATED WASTE MANAGEMENT FACILITY | |
| 15/248 | CHAIRMAN | PARISH PLAN | |
| 15/249 | CLLR WEBB | VILLAGE HALL REPRESENTATIVE REPORT | |
| 15/250 | CLERK | RESILIENCE PLAN i. Update ii. To agree responsibility for actions | INFORMATION DECISION |
| 15/251 | CLLR BEDFORD CLLR EVANS CLLR PRITCHARD CLLR LOCKEY CLERK CLERK CHAIRMAN | BRADWELL ENVIRONMENT a) Playing-field inspection reports – October and November b) Playing field outdoor gym equipment c) Definitive map of footpaths within the Parishes – update d) Notice Boards – update on repairs e) Request for additional dog bin at junction of FP18 (opposite The Old School House) and Glazenwood Road f) Invitation to Tender – grass cutting/ground maintenance g) Trees for orchard | INFORMATION INFORMATION INFORMATION INFORMATION & DECISION UPDATE UPDATE |

| 15/252 | CLERK CLLR LOCKEY CHAIRMAN CLLR WEBB | ROADS a) A120 – update on repairs and proposed meeting with Highways b) Flooding to Church Road (by Holy Trinity Church) – Project Proposal to be presented and approved c) Speeding in Pattiswick d) Road and water outside Tippets Wade | UPDATE INFORMATION & DECISION UPDATE UPDATE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--------------|--|--|---|-----------|--------|-----|-----------|------------|---------------------------------------|--------|-------|--------|------------|---------------------------------------|-------|--|--------|------------|---------------------------|--------|--|--------|------------|------------------------------------|--------|-------|--------|------------|---------------|--------|--|--------|---|
| 15/253 | CLERK | PLANNING MATTERS There are no new planning applications to report. | INFORMATION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15/254 | CLERK | CLERK'S REPORT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15/255 | CLLR PRITCHARD | BRADWELL POOR'S LAND CHARITY To advise and inform the Parish Council of the Poor's Land Charity and to agree an item for the January Parish Council meeting to re-appoint Bob Hume as a Trustee of the Poor's Land Charity for the next four years (2016-2020) | INFORMATION & DECISION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15/256 | CLERK | CORRESPONDENCE RECEIVED i. O ₂ have confirmed that the Parish Council will not be held liable for any monies outstanding on this account from date of cancellation. ii. Mrs D Jacob | INFORMATION INFORMATION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15/257 | CLLRS WEBB & PRITCHARD CLERK CLERK | TRAINING i. Public Rights of Way & Byways – report ii. Transparency Code iii. Cllr training 2016 | INFORMATION INFORMATION DECISION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15/258 | CLERK | INVITATIONS RECEIVED None | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15/259 | | FINANCIAL MATTERS i. Financial statement for November 2015 ii. Draft Budget 2016/17 iii. Cheques for signature <table border="1"> <thead> <tr> <th>Invoice date</th> <th></th> <th>Amount</th> <th>VAT</th> <th>Cheque no</th> </tr> </thead> <tbody> <tr> <td>30/11/2015</td> <td>Local Council Public Advisory Service</td> <td>120.00</td> <td>20.00</td> <td>100993</td> </tr> <tr> <td>07/11/2015</td> <td>Local Council Public Advisory Service</td> <td>50.00</td> <td></td> <td>100993</td> </tr> <tr> <td>30/11/2015</td> <td>Mrs C A Marshall - Salary</td> <td>191.39</td> <td></td> <td>100994</td> </tr> <tr> <td>30/11/2015</td> <td>Mrs C A Marshall - Office Expenses</td> <td>121.75</td> <td>18.39</td> <td>100996</td> </tr> <tr> <td>19/11/2015</td> <td>EALC training</td> <td>130.92</td> <td></td> <td>100997</td> </tr> </tbody> </table> | Invoice date | | Amount | VAT | Cheque no | 30/11/2015 | Local Council Public Advisory Service | 120.00 | 20.00 | 100993 | 07/11/2015 | Local Council Public Advisory Service | 50.00 | | 100993 | 30/11/2015 | Mrs C A Marshall - Salary | 191.39 | | 100994 | 30/11/2015 | Mrs C A Marshall - Office Expenses | 121.75 | 18.39 | 100996 | 19/11/2015 | EALC training | 130.92 | | 100997 | INFORMATION DISCUSSION ACTION DECISION DECISION |
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| 30/11/2015 | Local Council Public Advisory Service | 120.00 | 20.00 | 100993 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 07/11/2015 | Local Council Public Advisory Service | 50.00 | | 100993 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 30/11/2015 | Mrs C A Marshall - Salary | 191.39 | | 100994 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 19/11/2015 | EALC training | 130.92 | | 100997 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15/260 | ALL MEMBERS | NEXT PARISH COUNCIL MEETING 11th January 2016 at 7.30pm in the Village Hall, Church Road, Bradwell Items for inclusion on the Agenda to be sent to the Parish Clerk to be received no later than 12 noon on Monday 4th January 2016. | INFORMATION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

THIS NOTICE WAS ISSUED on 7th December 2015, by:
Mrs Christine Marshall
Parish Clerk & Responsible Financial Officer
BRADWELL with PATTISWICK PARISH COUNCIL
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