**Bradwell with Pattiswick Parish Council**

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| **Chairman** | **Parish Clerk & Responsible** **Finance Officer**:  |
| Cllr Tony DunnTel: 01376 331409 | Mrs Christine Marshall Mill Cottage Church RoadBradwellBraintree Essex CM77 8EPTel: 07736 509716 E-Mail: clerktobjcpc@gmail.com  |

Date Issued: 4th January 2016

Dear Councillor

I hereby give notice that you are summoned to attend the forthcoming Parish council meeting of the Bradwell & Pattiswick Parish Council which will take place on **Monday 11th January 2016 in the Village Hall, Church Road, Bradwell at 7.30pm** for the purpose of transacting the business shown in the Agenda. The public and press are welcome to be present.

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**Christine Marshall**

# **PARISH CLERK & RESPONSIBLE FINANCE OFFICER**

| **AGENDA****For the Parish Council meeting of Bradwell with Pattiswick Parish Council****On Monday 11th January 2016 in the Village Hall, Church Road, Bradwell at 7.30pm** |
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| **ITEM**  | **PRESENTER**  | **SUBJECT**  | **STATUS**  |
| **16/001** | **CHAIRMAN**  | **WELCOME AND APOLOGIES FOR ABSENCE**  | INFORMATION  |
| **16/002** | **ALL MEMBERS**  | **DECLARATION OF INTERESTS**To receive any discloseable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2015.  | DECISION  |
| **16/003** | **CHAIRMAN**  | **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST** Councillors are no longer permitted to make representation in the Public Forum if they have discloseable pecuniary interests and/or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Bradwell with Pattiswick Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.  | INFORMATION  |
| **16/004** | **CHAIRMAN** | **DISCUSSION WITH COUNCILLOR LADY PATRICIA NEWTON, BRAINTREE DISTRICT COUNCIL** |  |
| **16/005** | **DISTRICT COUNCILLORS**  | **DISTRICT COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT**.  | INFORMATION  |
| **16/006** | **ALL MEMBERS**  | **TO CONFIRM:**The minutes of the parish council meeting held on 14TH December 2015.  | DECISION  |
| **16/007** | **CHAIRMAN**  | **CHAIRMAN’S REPORT**  | INFORMATION  |
| **16/008** | **CLERK** | **ADOPTION OF REVIEWED POLICIES:**1. Retention of Documents and Records
2. Co-option of a councillor to fill a vacancy
3. Standing Orders
 | DECISIONDECISIONDECISION |
| **16/009** | **CHAIRMAN** | **INTEGRATED WASTE MANAGEMENT FACILITY** |  |
| **16/010** | **CHAIRMAN** | **PARISH PLAN** |  |
| **16/011** | **CLLR WEBB** | **VILLAGE HALL REPRESENTATIVE REPORT** |  |
| **16/013** | **CLERK** | **RESILIENCE PLAN**1. Update
 | INFORMATION |
| **16/014** | **CLLR BEDFORD****CLLR LOCKEY****CHAIRMAN** | **BRADWELL ENVIRONMENT** 1. Playing-field inspection reports – December
2. Flooding to Church Road
3. Trees for orchard
 | INFORMATIONUPDATEUPDATE |
| **16/015** | **CLERK** | **GRASS CUTTING CONTRACT**1. To confirm awarding of grass cutting contract for a period of 1 or 3 years
 | DECISION |
| **16/016** | **CLLR EVANS** | **PLAYING FIELD**1. To agree the purchase and installation of gym equipment
2. To agree method of purchase
3. To appoint Project Manager
 | DECISIONDECISIONDECISION |
| **16/017** | **CLERK****CLLR LOCKEY****CHAIRMAN****CLLR WEBB** | **ROADS**1. A120 – update on repairs and proposed meeting with Highways
2. Flooding to Church Road (by Holy Trinity Church) – Project Proposal to be presented and approved
3. Speeding in Pattiswick
4. Road and water outside Tippets Wade - update
 | UPDATEINFORMATION & DECISIONUPDATEUPDATE |
| **16/018** | **CLERK** | **PLANNING MATTERS** 1. Guestling, The Street, Bradwell – no permission required
2. 15/01590/FUL & 15/01591/LBC Bradwell Hall Farm Barns, Church Road, Bradwell Change of use of former agricultural buildings to 2 no. residential properties, associated amenity space and erection of cartlodge including a new access to Mill Cottage.
 | INFORMATIONDISCUSSION & DECISION |
| **16/019** | **CLERK** | **CLERK’S REPORT** |  |
| **16/020** | **CLLR PRITCHARD** | **BRADWELL POOR’S LAND CHARITY**1. To re-appoint Bob Hume as a Trustee of the Bradwell Poors Land Charity for the next four years
 | DECISION |
| **16/021** | **CLERK** | **CORRESPONDENCE RECEIVED**1. Letter from Strutt & Parker advising planning applications in respect of Bradwell Hall Farm Barns have been withdrawn and new applications will be submitted taking account of the points raised by Bradwell with Pattiswick Parish Council in their previous objection.
2. Copy of a letter from Mrs D Jacob to Telefonica Ltd (O**2**)
3. Queen’s birthday celebrations
 | INFORMATIONINFORMATIONDECISION |
| **16/022** | **CLERK****CLERK** | **TRAINING**1. Transparency Code
2. Cllr training 2016
 | INFORMATIONINFORMATION |
| **16/023** | **CLERK** | **INVITATIONS RECEIVED**None |  |
| **16/024** |  | **FINANCIAL MATTERS**1. Banking arrangements (minute 15/254)
2. Financial statement for December 2015
3. Draft Budget 2016/17
	1. As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary interest. To participate in the setting of a precept for the Council, the Councillors will require a dispensation, and for this purpose, Bradwell with Pattiswick Parish Council to resolve to delegate to the Clerk the power to grant dispensation from exclusion to all Councillors for the purpose of considering and setting the precept.
	2. To agree the precept for 2016/2017.
4. Cheques for signature

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| --- | --- | --- | --- | --- |
| Invoice date |  | Amount | VAT | Cheque no |
| 31/12/2015 | Mrs C A Marshall - Salary | 191.39 |  | 100998 |
| 31/12/2015 | Mrs C A Marshall - Office Expenses | 31.80 | 5.30 | 100999 |

 | DISCUSSION & ACTIONINFORMATIONDECISIONDECISIONDECISIONACTION |
| **16/025** | **ALL MEMBERS**  | **NEXT PARISH COUNCIL MEETING** **8th February 2016** **at 7.30pm in the Village Hall, Church Road, Bradwell****Items for inclusion on the Agenda to be sent to the Parish Clerk to be received no later than 12 noon on Monday 1st February 2016.** | INFORMATION |

THIS NOTICE WAS ISSUED on 4th January 2016, by:

Mrs Christine Marshall

Parish Clerk & Responsible Financial Officer

BRADWELL with PATTISWICK PARISH COUNCIL

Mill Cottage, Church Road, Bradwell, Braintree, CM77 8EP

 Tel: 07933 306927 E-MAIL: clerktobjcpc@Gmail.Com