

# Stisted Parish Council

Chairman	Parish Clerk
Cllr Alan Moor Tel: 01376 325358	Mrs Christine Marshall Mill Cottage Church Road Bradwell Braintree Essex CM77 8EP Tel: 07933 306927  E-Mail: <a href="mailto:stistedparishcouncil@yahoo.co.uk">stistedparishcouncil@yahoo.co.uk</a>

Date Issued: 27<sup>th</sup> March 2018

Dear Councillor

I hereby give notice that you are summoned to attend the forthcoming Parish council meeting of Stisted Parish Council which will take place on **Tuesday 3<sup>rd</sup> April 2018 at 7.30pm** in the Montefiore Institute, 44 The Street, Stisted, Essex CM7 8AW for the purpose of transacting the business shown in the Agenda. The public and press are welcome to be present for the Parish Council meeting.

*Christine Marshall*

**Christine Marshall**  
**PARISH CLERK**

**AGENDA**  
**For the Parish Council meeting Stisted Parish Council**  
**On Tuesday 3<sup>rd</sup> April 2018 in the Montefiore Institute, 44 The Street, Stisted, CM7 8AW at 7.30pm**

ITEM	PRESENTER	SUBJECT	STATUS
18/046	Chairman	<b>WELCOME AND APOLOGIES FOR ABSENCE</b> To receive apologies: Cllr Hewitt	INFORMATION
18/047	Chairman	<b>DECLARATION OF INTERESTS</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct Order 2007 (SI 2007/1159) (The Revised Code) with the additional, non-mandatory, section 12(2).	DECISION
<b>All Councillors will declare an interest in agenda items 18/025, but have dispensation to discuss and vote in respect of matters relating to the Neighbourhood Plan.</b>			
18/048	Chairman	<b>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</b> Councillors are no longer permitted to make representation in the Public Forum if they have disclosable pecuniary interests and/or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. Members of the public have an opportunity to ask questions relevant to the workings and services of the Council. Questions cannot always be answered at the meeting but they will be discussed and dealt with appropriately. The maximum time allowed for the public to participate at this point in the meeting, as stated in the Stisted Parish Council Standing Orders, is 10 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council until requested to do so by the Chairman or until the second public participation session unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
18/049	All Members	<b>PREVIOUS MEETING</b> To confirm the minutes of the Parish Council meeting held on 6 <sup>th</sup> March 2018.	DECISION
18/050	Cllr Hughes	<b>FINANCE REPORT</b> a. To receive end of year Financial Report	INFORMATION
18/051	Clerk	<b>GRANTS</b> i. To discuss and agree grant application on behalf of Stisted Village Hall Charity in the sum of £200 towards replacement of fencing and gates at Orchard/allotments	DECISION
18/052	Mr Robert Powers	<b>PARISH PATHS/P3</b> i. To receive an update from Footpaths' Officer Robert Powers	INFORMATION
18/053	Clerk	<b>HIGHWAYS</b> i. Street lights ii. Road surfaces	ACTION
18/054		<b>SUB-COMMITTEE UPDATES</b> To receive brief update from each chairman: i. Communications	INFORMATION

- Cllr Hodgetts**
- Cllr Burge**
- Cllr Burge**
- Cllr Hughes**
- Cllr Waine**
- Chairman**
- Cllr Tyler**
- Cllr Burge**
- Cllr Burge**
- Cllr Burge**
- Cllr Burge**
- a. To receive update on new website
  - ii. Community Engagement
    - a. Youth Club funding and charitable status
  - iii. Community Safety & Awareness
  - iv. Contingency Planning
    - a. Defibrillator
    - b. Emergency Plan
  - v. Events
  - vi. Recreational Maintenance
    - a. To receive Playing Field Report
    - b. Erection of storage shed on playing field
    - c. Playing field signs
    - d. Village gate signs
  - vii. Street Maintenance

18/055

**Cllr Hewitt**  
**Cllr Hodgetts**

**NEIGHBOURHOOD PLAN**

- i. To receive update
- ii. Strategies for community engagement

INFORMATION  
DISCUSSION

18/056

**Clerk**

**PLANNING MATTERS**

- i. 18/00250/FUL | Erection of new detached dwelling together with associated new access from Hall Drive, detached outbuilding, garden amenity space, car parking and associated development (Re-submission of planning application ref: 17/01261/FUL formally withdrawn on 13th October 2017) | Land Off The Street Stisted Essex
- ii. Enforcement Notice Appeal: HM Planning Inspectorate ref: APP/Z1510/C/18/3193521, BDC ref16/00999/VAR | Application for variation of Condition 4 of approved application 14/00961/FUL - Amended parking layout | The Onley Arms The Street Stisted Essex CM77 8AW

DISCUSSION

DISCUSSION

18/057

**Chairman**

**PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS DISCUSSED ON THE AGENDA**

The Chairman will invite Members of the public to ask questions or give feedback on items discussed by councillors during the meeting. Questions cannot always be answered at the meeting and may be dealt with after the meeting. The maximum time allowed for the public to participate in this agenda item, as stated in the Stisted Parish Council Standing Orders, is 10 minutes in total with each person being invited to speak for a maximum of 3 minutes. If the Chairman deems it appropriate the meeting may be adjourned for further discussion or carried over to be discussed as an agenda item at the next meeting.

DISCUSSION

18/058

**All**

**INFORMATION EXCHANGE AND ITEMS FOR NEXT ORDINARY PARISH COUNCIL MEETING**

INFORMATION

18/059

**All Members**

**NEXT PARISH COUNCIL MEETING**

**Tuesday 1<sup>st</sup> May 2018 in the Montefiore Institute as follows:**

- Annual Parish Assembly: at 19.00
- Annual Parish Council Meeting: at 19.30
- Parish Council Meeting: at 20.00

INFORMATION

**Items for inclusion on the Agenda to be sent to the Parish Clerk to be received no later than 12 noon on Monday 23<sup>rd</sup> April 2018**

THIS NOTICE WAS ISSUED on 27<sup>th</sup> March 2018, by:

Mrs Christine Marshall

Parish Clerk

STISTED PARISH COUNCIL

Mill Cottage, Church Road, Bradwell, Braintree, CM77 8EP

Tel: 07933 306927 E-Mail: stistedparishcouncil@yahoo.co.uk

Dates of forthcoming meetings:

May 1st (to include Annual Parish Assembly and Annual Parish Meeting)

June 12th

July 3<sup>rd</sup>

August – no meeting

September 4th

October 2nd

November 6th

December 4th