

BRADWELL WITH PATTISWICK PARISH COUNCIL

BUDGET -V- ACTUAL 2024-25

Carry forward as per statement at 01/04/2024
Deposit Account 23858428 : £13,261.82
Current Account 23853787 : £6,204.32
Total Net Balance : 19466.14

INCOME							
DATE	SOURCE	REASON	NET PAYMENT	VAT	TOTAL		RECONCILED
25/04/2024	Braintree District Council	Precept 2024/25 - First instalment	5960.00	0.00	5960.00		✓
30/06/2024	Metro Bank	Interest - November 2024	45.14	0.00	45.14		✓
09/05/2024	HMRC	VAT Reclaim	2901.70	0.00	2901.70		✓
18/04/2024	Braintree District Council	Street Cleaning	401.29	0.00	401.29		✓
24/07/2024	Strutt & Parker Bradwell Estate	Playing Field Contribution	500.00	0.00	500.00		✓
08/08/2024	Blackwater Aggregates	Contribution for Holy Trinity Church & Playing Field	2000.00	0.00	2200.00		✓
	Braintree District Council	Councillor Community Grant	500.00	0.00			
02/05/2024	Braintree District Council	S.106 Fund (23/24)	6351.15	0.00	6351.15		✓
	Essex County Council	Locality Fund		0.00			
	EALC	Training Bursary		0.00			
	Low Carbon	Community Deed for Links Solar Farm	1040.00	208.00	1040.00	VAT to be reclaimed	
23/09/2024	Braintree District Council	Precept 2024/25 - Second instalment	5960.00	0.00	5960.00		✓
09/08/2024	Groundwork UK	Neighbourhood Plan Grant	6082.00	0.00	6082.00		✓
			31741.28	208.00	31441.28		

A
B
C
D
E
F
G
H
I
J
K
L
M

Budget 2024/25

BUDGET -V- ACTUAL 2024/25							
DATE	PAYEE	PURPOSE	NET PAYMENT	VAT	TOTAL	METHOD / CHEQUE NO.	RECONCILED
BUDGET EXPENDITURE							
01/04/2024	npower	D/D for street lighting Nov 2022 never taken - CREDITED	-35.93	-1.80	-37.73		✓
01/04/2024	npower	D/D for street lighting Dec 2022 never taken - CREDITED	-40.20	-2.01	-42.21		✓
1 08/04/2024	Bradwell Village Hall	Grant/Donation for Dog Show	100.00		100.00	800334	✓
2 08/04/2024	Bradwell Village Hall	Grant/Donation for D-Day Celebrations	100.00		100.00	800335	✓
3 08/04/2024	N A Watkins	March 2024 Salary	468.00		468.00	800336	✓
4 08/04/2024	N A Watkins	Quarterly Home Working Allowance Jan-Mar	100.00		100.00	800337	✓
		Reimbursement of annual Microsoft 365 subscription for Parish Council work	79.99		79.99	800338	✓
5 08/04/2024	N A Watkins						
6 08/04/2024	EH Countryside	Pruning of fruit trees and hedge trimming at Church	480.00		480.00	800339	✓
7 13/05/2024	EALC	Charles Arnold-Baker - 13th Edition	148.50		148.50	800340	✓
8 13/05/2024	EALC	EALC & NALC Affiliation fees 24/25	189.14		189.14	800341	✓
9 13/05/2024	RCCE	Annual Membership Renewal	36.75	7.35	44.10	800342	✓
10 13/05/2024	EH Countryside	1st grass cutting at church and playing field	451.20		451.20	800343	✓
11 13/05/2024	SSE	Unmetered power supply Feb 2024	83.84	4.19	88.03	800344	✓
12 13/05/2024	N A Watkins	April 2024 Salary	468.00		468.00	800345	✓
13 13/05/2024	N A Watkins	24 Additional hours worked in April 2024	324.00		324.00	800346	✓
14 13/05/2024	N A Watkins	Clerk's expenses - printer cartridges & stationery	57.95	9.26	67.21	800347	✓
15 13/05/2024	EH Countryside	2nd grass cutting at church and playing field	451.20		451.20	800348	✓
16 13/05/2024	Braintree District Council	Hire of amenity vehicle on 13.04.2024 for litter pick	233.33	46.67	280.00	800349	✓
17 13/05/2024	EH Countryside	3rd grass cutting at church and playing field	451.20		451.20	800350	✓
18 13/05/2024	Clear Councils Insurance	Parish Council Insurance 3-year policy (ends 31.05.2027)	319.88		319.88	800351	✓
19 10/06/2024	Bradwell Village Hall	Hire of Bradwell Village Hall 2024/25 for PC business	250.00		250.00	800352	✓
20 10/06/2024	Playsafety Limited - RoSPA	Annual 2024 RoSPA Inspection (Play area + 5 extra items)	98.00	19.60	117.60	800353	✓
21 10/06/2024	N A Watkins	May 2024 Salary	468.00		468.00	800354	✓
22 10/06/2024	N A Watkins	14 Additional hours worked in May 2024	189.00		189.00	800355	✓
23 10/06/2024	N A Watkins	Clerk's expenses - 1 Book 8 x 1st Class Stamps	10.80		10.80	800356	✓
24 10/06/2024	EH Countryside	4th grass cutting at church and playing field	451.20		451.20	800357	✓
25 08/07/2024	L A West	Lisa A West Internal Audit for year end 31 March 2024	110.00		110.00	800358	✓
26 08/07/2024	EH Countryside	5th grass cutting at church and playing field	496.32		496.32	800359	✓
27 08/07/2024	N A Watkins	June 2024 Salary	468.00		468.00	800360	✓
28 08/07/2024	N A Watkins	Quarterly Home Working Allowance Apr-June	100.00		100.00	800361	✓
29 04/08/2024	N A Watkins	July 2024 Salary (post-dated cheque as no meeting in August)	468.00		468.00	800362	✓
30 11/07/2024	EH Countryside	6th grass cutting at church and playing field & tree cutting	576.32		576.32	800363	✓
31 05/08/2024	EH Countryside	7th grass cutting at church and playing field	496.32		496.32	800364	✓
32 05/08/2024	N A Watkins	Clerk's expenses - printer cartridges	24.25	4.85	29.10	800365	✓
33 05/08/2024	Birketts LLP	Legal advice for Low Carbon Community Benefit Deed	1040.00	208.00	1248.00	800366	✓
34 09/09/2024	EH Countryside	8th grass cutting at church and playing field	496.32		496.32	800367	✓
35 09/09/2024	N A Watkins	August 2024 Salary	468.00		468.00	800368	✓
36 09/09/2024	N A Watkins	8 Additional hours worked in August 2024	108.00		108.00	800369	✓
		Neighbourhood Plan Refresh - Labels (£14.99), Envelopes (£19.99), Stamps (£195.50, £13.60, £172.20)	416.28		416.28	800370	✓
37 09/09/2024	A G Dunn						
38 09/09/2024	EH Countryside	9th grass cutting at church and playing field	496.32		496.32	800371	✓
39 09/09/2024	Brit Labels	Printing of Neighbourhood Plan questionnaires	95.00	19.00	114.00	800372	✓

40	14/10/2024	Braintree District Council	Hire of amenity vehicle on 14.09.2024 for litter pick	233.33	46.67	280.00	800373	✓
41	14/10/2024	A G Dunn	Wildflower seed mix for year 2 of village re-wilding project	23.88		23.88	800374	✓
42	14/10/2024	G Lockey	Reimbursement for paying contractor (Mark Vince) for side-arm fail to urgently clear recycling area in preparation for CCTV pole	75.00		75.00	800375	✓
43	14/10/2024	G Lockey	Replacement Dirty Water pump for the pond at the Churchyard	49.99		49.99	800376	✓
44	14/10/2024	N A Watkins	September 2024 Salary	468.00		468.00	800377	✓
45	14/10/2024	N A Watkins	Quarterly Home Working Allowance Jul-Sep	100.00		100.00	800378	✓
46	14/10/2024	N A Watkins	Clerk's expenses - punched pockets and printer paper	5.60		5.60	800379	✓
47	14/10/2024	RCCE	Neighbourhood Plan Refresh - Local Insight Profile for Bradwell with Pattiswick	33.00	6.60	39.60	800380	✓
48	11/11/2024	Essex & Herts Air Ambulance	Charitable donation made under S.137	100.00		100.00	800381	
49	11/11/2024	N A Watkins	October 2024 Salary	491.19		491.19	800382	
50	11/11/2024	N A Watkins	Backdated salary to April 2024 reflecting NALC increase, 9 hours untaken leave and 3 additional hours	337.68		337.68	800383	
51	11/11/2024	N A Watkins	Clerk's expenses - 1 Book 8 1st Class Stamps	13.20		13.20	800384	
52	11/11/2024	PKF Littlejohn	External Audit 2023/24 AGAR fees	210.00	42.00	252.00	800385	
53	09/12/2024	N A Watkins	November 2024 Salary	491.19		491.19	800386	
54	09/12/2024	N A Watkins	4 additional hours worked in November	56.52		56.52	800387	
55	09/12/2024	N A Watkins	Clerk's expenses 3 printer cartridges	29.85	5.98	35.83	800388	
56	09/12/2024	EH Countryside	10th grass cutting, path spraying & leaf clearance	692.32		692.32	800389	
				15203.73	416.36	15620.09		

	Over or below budget						Over or below budget	
--	-----------------------------	--	--	--	--	--	-----------------------------	--

To note: £7,500.00 was transferred from the deposit account (23858428) to the current account (23853787) on 04.04.2024 Min. Ref 23-24/193 iii ✓

To note: cheques 800343 and 800348 were cleared for £451.00 rather than £451.20. EH Countryside to advise.

To note: £2,000.00 was transferred from the current account (23853787) to the deposit account (23858428) 11.07.2024 - Min. Ref 24-25/095 i ✓

AUTHORISED BY:							
1.							
2.							
c/f 01/04/24	19,466.14						
	12,242.64	uncleared cheques @ 31/03/24					
	37.73	credited D/D					
	42.21	credited D/D					
	6,351.15	unpresented items @ 31/03/24					
	13,494.71						
	38,584.84	plus income (incs. D/D credit)					
To date:	22,964.75	minus outgoing expenditure					
		40p discrepancy due to two cheques each clearing at 451.00 rather than 451.20 [EH Countryside] - to be rectified and noted on minutes at end of budget year					