**Bradwell with Pattiswick Parish Council**

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| **Chair: Cllr Tony Dunn**  🕿: 01376 331409 | **Clerk & RFO: Mrs Nicki Watkins**  Bradwell Village Hall  Church Road  Bradwell  Braintree  Essex CM77 8EP  🕿: 07561 155328  [**clerktobppc@outlook.com**](mailto:clerktobppc@outlook.com)  [**www.e-voice.org.uk/Bradwell**](http://www.e-voice.org.uk/Bradwell)  Date Issued: 5 November 2024 |

Dear Councillor

I hereby give notice that you are summoned to attend the **Parish Council meeting** of the Bradwell & Pattiswick Parish Council.

This will take place on **Monday 11 November 2024, in the Village Hall, Church Road, Bradwell at 7.30pm** for the purpose of transacting the business shown on the agenda.

The public and press are welcome to be present.

**Nicki Watkins**

Mrs Nicki Watkins, Clerk & RFO to Bradwell with Pattiswick Parish Council

**AGENDA**

**For the Parish Council meeting of the Bradwell with Pattiswick Parish Council on Monday 11 November 2024, in Bradwell Village Hall, Church Road, Bradwell at 7.30pm**

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| **ITEM** | **PRESENTER** | **SUBJECT** | **STATUS** |
| **24-5/169** | **Chair** | **WELCOME AND APOLOGIES**  To **receive** and **accept** any apologies for absence. | **INFORMATION** |
| **24-5/170** | **All Members** | **DECLARATION OF INTERESTS**  To **receive** any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted by the Parish Council in May 2024. | **INFORMATION** |
| **24-5/171** | **Chair** | **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST**   1. The Clerk will read out any queries or questions submitted from the press and public under Public Participation on the agenda. All queries or questions must be received by the Clerk at least 24 hours before the meeting takes place. Anything received after that time for inclusion in the meeting will be at the decision of the Chair. 2. Members of the public should be aware that any issues raised may not be commented on or debated by the Parish Council during the meeting. The Chair will indicate if the issue raised will be added to a future agenda or if it will be dealt with by the Clerk. 3. The Council reserves the right to decline any item deemed inappropriate for inclusion in the meeting. The Chair of the meeting will direct whether the item may be included. 4. The agenda will indicate when the public participation takes place. 5. Questions and comments should address the business on the agenda, otherwise, and in most cases, the matter will be carried forward, without discussion, to the next meeting.   **When submitting a query,** the member of the press or public will be required to:   1. Provide full name. 2. Confirm whether you are a registered Elector of Bradwell with Pattiswick Parish. 3. If you are not a registered elector, you will need to state the basis on which you are raising the issue.   Members of the public can remain to observe the remainder of the meeting except for any closed items. | **INFORMATION** |
| **24-5/172** | **County & District Councillors** | **COUNTY AND DISTRICT COUNCILLORS**   1. To **receive** a report from Witham Northern’s County Councillor Ross Playle 2. To **receive** reports from District Councillors, Tom Walsh & Dennis Abram | **INFORMATION** |
| **24-5/173** | **Chair** | **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11 OCTOBER 2024**  To **receive and confirm** the minutes of the Parish Council meeting held on 11 October 2024.  Minutes to be **signed** by the Chair. | **DECISION / RESOLUTION / ACTION** |
| **24-5/174** | **Chair & Clerk** | **FINANCIAL REPORTS**   1. To **receive** **and approve** financial statements to 31 October 2024 2. To **approve** payments for October 2024 3. AGAR 2023/24 – to receive the Certificate of Conclusion and Final Report from the External Auditor. To note comments and actions for 2024/25 | **DISCUSSION / RESOLUTION / ACTION** |
| **24-5/175** | **Chairman & Clerk** | **BUDGET 2025/26**  To **receive, discuss** and **consider** 2025/26 draft budget | **DISCUSSION** |
| **24-5/176** | **Chair** | **PLANNING MATTERS**  **For Information**   1. **Discharge of Conditions form Rivenhall IWMF ESS/39/23/BTE/69/01 – Noise Assessment** Following the approval of details required by condition 19 and prior to the installation of process equipment and plant, an updated noise assessment shall be undertaken and submitted to the Waste Planning Authority for approval to demonstrate that the maximum noise levels set out in condition 38 would not be exceeded. Installation of process equipment and plant for the IWMF shall not commence until the updated noise assessment has been approved by the Waste Planning Authority. **The application to discharge the condition has been made to the WPA and its not determined yet.**   **New Applications/Variances:**   1. **None advised**   **Applications determined:**   * + 1. **None advised** | **INFORMATION** |
| **24-5/177** | **Chair / Clerk** | **CONSULTATION ON THE DESIGN CODE SUPPLEMENTARY PLANNING DOCUMENT**  To **discuss** the 6-week public consultation regarding Braintree District Council’s new Design Code project (a planning policy document used when determining planning applications setting out “clear expectations of good quality design principles for new development for the district”). Consultation closes Monday 16 December 2024. | **CONSIDERATION / DECISION** |
| **24-5/178** | **Chair** | **NEIGHBOURHOOD PLAN REFRESH**  To **receive** an update from the Chair on the Neighbourhood Plan Refresh and following delivery of the questionnaire packs to parishioners. | **INFORMATION** |
| **24-5/179** | **Clerk** | **GRANTS/FUNDING 2024/25**  To **receive** an update from the Clerk on the Councillor Grant applications.  To **receive** quotes and decide on a provider to install a path along the playing field. Councillors to **decide** how much to apply for from the Locality Fund to contribute to the installation. | **INFORMATION / DISCUSSION / RESOLUTION** |
| **24-5/180** | **Chair & Clerk** | **POTENTIAL OPEN SPACES IMPROVEMENT PLAN**  To **consider** items for inclusion in 2025 version of the POSI (page 5) and considering budget and future projects. | **CONSIDERATION / DECISION**  **RESOLUTION** |
| **24-5/181** | **Cllr Kinder** | **PLAYING FIELD**  **To receive** the monthly report from Cllr. Kinder. | **INFORMATION** |
| **24-5/182** | **Footpaths’ Officer** | **FOOTPATHS**  To **receive** a report from the Footpaths’ Officer. | **INFORMATION** |
| **24-5/183** | **Clerk** | **LINKS SOLAR FARM**  To **receive** an update from the Clerk on the finalised Deed and legal costs. | **INFORMATION** |
| **24-5/184** | **Clerk** | **CCTV/FLY-TIPPING IN BRADWELL VILLAGE**  To **receive** an **update** the on the progress of the CCTV installation at the recycling centre. | **INFORMATION** |
| **24-5/185** | **Clerk** | **RECTORY MEADOW**  To **receive** a report from the Chair regarding the dispute between the residents of Rectory Meadow and McDonnell Mohan Ltd in relation to the outline planning permissions granted. | **CONSIDERATION / DECISION / RESOLUTION** |
| **24-5/186** | **Cllr. Harding** | **VILLIAGE INFRASTRUCTURE**  To **receive** a report from Cllr. Harding | **INFORMATION** |
| **24-5/187** | **Chair** | **INFORMATION EXCHANGE & AGENDA ITEMS FOR THE NEXT MEETING**  To **receive and consider** future Agenda items. | **INFORMATION** |
| **24-5/188** | **Chair** | **NEXT PARISH COUNCIL MEETING**   1. The next **Parish Meeting** will be held on **Monday 9 December 2024** at 7.30pm in the Village Hall, Bradwell 2. Items for inclusion in the next agenda to be sent to the Clerk no later than 12 noon on **Friday 29 November 2024.** | **INFORMATION** |

**Parish Council Meetings 2024**:

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| 08 January |  | 8 July |
| 12 February |  | 5 August – Extraordinary meeting |
| 11 March |  | 9 September |
| 8 April |  | 14 October |
| 13 May – Annual Parish Meeting, Annual Parish Council Meeting, Parish Council Meeting |  | 11 November |
| 10 June |  | 9 December |

**THIS NOTICE WAS ISSUED** on 4 November 2024, by Mrs Nicki Watkins, Clerk & RFO Bradwell with Pattiswick Parish Council

Bradwell Village Hall, Church Road, Bradwell, Braintree, CM77 8EP.

Tel: 07561 155328 e-mail: [clerktobppc@outlook.com](mailto:clerktobppc@outlook.com)

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**Parish Council Meetings 2025**:

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| --- | --- | --- |
| 13 January |  | 14 July |
| 02 February |  | August – Extraordinary meeting |
| 10 March |  | 08 September |
| 14 April |  | 13 October |
| 12 May – Annual Parish Meeting, Annual Parish Council Meeting, Parish Council Meeting |  | 10 November |
| 09 June |  | 08 December |