**Bradwell with Pattiswick Parish Council**

**Minutes of the Extraordinary Meeting held at 9.15pm on Thursday 18 January 2024 at Bradwell Village Hall, Church Road, Bradwell**

**Present:**

Cllr. Tony Dunn (Chair)

Cllr. Glenn Lockey (Vice Chair)

Cllr. Adam Deighton

Cllr. Craig Evans

Cllr. Antony Harding

Cllr. Michael Turner

**In attendance:**

Mrs Nicki Watkins, Clerk & RFO

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| **23-4/175** | **WELCOME AND APOLOGIES**  The Chair declared the meeting open at 9.15pm and welcomed those present.  Apologies were received and accepted from Cllr. Kinder. |
| **23-4/176** | **DECLARATIONS OF INTERESTS**  No interests were declared. |
| **23-4/177** | **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST**  No members of the public attended the meeting. |
| **23-4/178** | **BUDGET 2024/25**  Members had approved and agreed to adopt the 2024/25 budget at the Parish Council meeting on 8 January 2024 (**Minute ref 23-24/165**).  At that meeting, Members had discussed the precept request for the coming year and all agreed they would prefer not to request a precept higher than £12,000 (requested last year), with the aim of achieving a zero percent increase.  Following the meeting, the Clerk had updated the budget spreadsheet to reflect the agreed changes and applied £12,000 as a precept. This had produced in increase of 0.67% (equating to an increase of 35p per household) and because Braintree District Council had reduced the tax base for the parish from 228.03 last year, to 226.56 for 2024/25.  The Clerk advised that the Parish Council were required to request whole pounds only and that, by requesting a precept of £11,920 for the coming year a 0.02% decrease would appear on residents’ Council Tax bills.  Members were asked to vote on whether to keep the precept at £12,000 or, based on the new information and reduced tax base, to request £11,920. All members in attendance unanimously voted in favour of requesting £11,920.  **Proposed: Cllr. Dunn; Seconded: Cllr. Lockey; All in favour.**  The Chair and Clerk signed the Precept Request form and the Clerk would advise Braintree District Council accordingly. |
| **23-4/179** | **FINANCIAL MATTERS**  Cllr. Lockey received and signed cheques for the December 2023 payments which were presented and approved by members at the Parish Council meeting on 8 January 2024 (**Minute ref 23-24/166**), but where he had been unable to attend.  The Chair had advised that Metro Bank had confirmed Cllr. Turner was now on the list of approved authorised signatories. |
| **23-4/180** | **NEXT PARISH COUNCIL MEETING**  The next Parish Council meeting would take place on Monday 12 February 2024 at 7.30pm in the Village Hall, Bradwell.  Items for inclusion in the Agenda to be sent to the Parish Clerk no later than 12 noon Friday 2 February 2024. The meeting closed at 9.18pm. |