**Bradwell with Pattiswick Parish Council**

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| **Chair: Cllr Tony Dunn** 🕿: 01376 331409 | **Clerk & RFO: Mrs Nicki Watkins**Bradwell Village HallChurch RoadBradwellBraintreeEssex CM77 8EP🕿: 07561 155328**clerktobppc@outlook.com**[**www.e-voice.org.uk/Bradwell**](http://www.e-voice.org.uk/Bradwell)Date Issued: 12 January 2024 |

Dear Councillor

I hereby give notice that you are summoned to attend the **Extraordinary Parish Council meeting** of the Bradwell & Pattiswick Parish Council.

This will take place on **Thursday 18 January 2024 in the Village Hall, Church Road, Bradwell at 9.15pm** for the purpose of transacting the business shown on the Agenda.

The public and press are welcome to be present.

**Nicki Watkins**

Mrs Nicki Watkins, Clerk & RFO to Bradwell with Pattiswick Parish Council

**AGENDA**

**For the Extraordinary Parish Council meeting of the Bradwell with Pattiswick Parish Council,**

 **on Thursday 18 January 2024 in Bradwell Village Hall, Church Road, Bradwell at 9.15pm**

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| **ITEM** | **PRESENTER** | **SUBJECT** | **STATUS** |
| **23-4/175** | **Chair** | **WELCOME AND APOLOGIES****To receive** any apologies for absence. **NOTE: The Agenda will be restricted to the 2024/25 Precept request.** | **INFORMATION** |
| **23-4/176** | **All Members** | **DECLARATION OF INTERESTS****To receive** any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2015. | **INFORMATION** |
| **23-4/177** | **Chair** | **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST**1. The Clerk will read out any queries or questions submitted from the press and public under Public Participation on the agenda. All queries or questions must be received by the Clerk at least 24 hours before the meeting takes place. Anything received after that time for inclusion in the meeting will be at the decision of the Chairman.
2. Members of the public should be aware that any issues raised may not be commented on or debated by the Parish Council during the meeting. The Chairman will indicate if the issue raised will be added to a future agenda or if it will be dealt with by the Clerk.
3. The Council reserves the right to decline any item deemed inappropriate for inclusion in the meeting. The Chairman of the meeting will direct whether or not the item may be included.
4. The agenda will indicate when the public participation will take place.
5. Questions and comments should address the business on the agenda, otherwise, and in most cases, the matter will be carried forward, without discussion, to the next meeting.

**When submitting a query** the member of the press or public will be required to: 1. Provide full name.
2. Confirm whether you are a registered Elector of Bradwell with Pattiswick Parish.
3. If you are not a registered elector, you will need to state the basis on which you are raising the issue.

Members of the public can remain to observe the remainder of the meeting with the exception of any closed items.  | **INFORMATION** |
| **23-4/178** | **Chair & Clerk** | **PRECEPT REQUEST 2024/25****To receive, discuss and finalise** the 2024/25 Precept request for the Parish Council, following adoption of the 2024/25 Budget at the Parish Council meeting held Monday 8 January 2024. | **DISCUSSION /****DECISION** |
| **23-4/179** | **Cllr. Lockey** | **FINANCIAL MATTERS****Cllr. Lockey to sign cheques for the December 2023 payments** which were approved by members at the Parish Council meeting on Monday 8 January 2024. The Parish Council continues to wait for Metro Bank to add Cllr. Turner to the list of authorised signatories. | **ACTION** |
| **23-4/180** | **Chair** **All** | **NEXT PARISH COUNCIL MEETING** 1. The next Parish Council Meeting will be held on **Monday 12 February 2024,** at 7.30pm in the Village Hall, Bradwell. Items for inclusion in the Agenda to be sent to the Clerk no later than 12 noon on **Friday 2 February 2024.**
 | **INFORMATION / ACTION** |

THIS NOTICE WAS ISSUED on 12 January 2024 by:

Mrs Nicki Watkins, Clerk & RFO

BRADWELL with PATTISWICK PARISH COUNCIL

Bradwell Village Hall, Church Road, Bradwell, Braintree, CM77 8EP

 Tel: 07561 155328 e-mail: clerktobppc@outlook.com

**Parish Council Meetings 2024**:

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| 12 February |  |  |
| 11 March |  |  |
| 8 April |  |  |
| 13 May – Annual Parish Meeting, Annual Parish Council Meeting, Parish Council Meeting |  |  |
| 10 June |  |  |
| August – No meeting |  |  |
| 9 September  |  |  |
| 14 October |  |  |
| 11 November |  |  |
| 9 December |  |  |