**Bradwell with Pattiswick Parish Council**

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| **Chair: Cllr Tony Dunn**  🕿: 01376 331409 | **Clerk & RFO: Mrs Nicki Watkins**  Bradwell Village Hall  Church Road  Bradwell  Braintree  Essex CM77 8EP  🕿: 07561 155328  [**clerktobppc@outlook.com**](mailto:clerktobppc@outlook.com)  [**www.e-voice.org.uk/Bradwell**](http://www.e-voice.org.uk/Bradwell)  Date Issued: 4 December 2023 |

Dear Councillor

I hereby give notice that you are summoned to attend the Parish Council meeting of the Bradwell & Pattiswick Parish Council.

This will take place on **Monday 11 December 2023 in the Village Hall, Church Road, Bradwell at 7.30pm** for the purpose of transacting the business shown on the Agenda.

The public and press are welcome to be present.

**Nicki Watkins**

Mrs Nicki Watkins, Clerk & RFO to Bradwell with Pattiswick Parish Council

**AGENDA**

**For the Parish Council meeting of the Bradwell with Pattiswick Parish Council on Monday 11 December 2023 in Bradwell Village Hall, Church Road, Bradwell at 7.30pm**

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| **ITEM** | **PRESENTER** | **SUBJECT** | **STATUS** |
| **23-4/138** | **Chair** | **WELCOME AND APOLOGIES**  **To receive** any apologies for absence | **INFORMATION** |
| **23-4/139** | **All Members** | **DECLARATION OF INTERESTS**  **To receive** any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2015 | **INFORMATION** |
| **23-4/140** | **Chair** | **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST**   1. The Clerk will read out any queries or questions submitted from the press and public under Public Participation on the agenda. All queries or questions must be received by the Clerk at least 24 hours before the meeting takes place. Anything received after that time for inclusion in the meeting will be at the decision of the Chairman. 2. Members of the public should be aware that any issues raised may not be commented on or debated by the Parish Council during the meeting. The Chairman will indicate if the issue raised will be added to a future agenda or if it will be dealt with by the Clerk. 3. The Council reserves the right to decline any item deemed inappropriate for inclusion in the meeting. The Chairman of the meeting will direct whether or not the item may be included. 4. The agenda will indicate when the public participation will take place. 5. Questions and comments should address the business on the agenda, otherwise, and in most cases, the matter will be carried forward, without discussion, to the next meeting.   **When submitting a query** the member of the press or public will be required to:   1. Provide full name. 2. Confirm whether you are a registered Elector of Bradwell with Pattiswick Parish. 3. If you are not a registered elector, you will need to state the basis on which you are raising the issue.   Members of the public can remain to observe the remainder of the meeting with the exception of any closed items. | **INFORMATION** |
| **23-4/141** | **Chair** | **RESIDENTS’ PARISH MEETING**  To receive feedback from the Parish Meeting called by residents on 7 December 2023 in the Village Hall | **INFORMATION / DECISION** |
| **23-4/142** | **County & District Councillors** | **COUNTY AND DISTRICT COUNCILLORS**   1. **To receive** a report from Witham Northern’s County Councillor Ross Playle 2. **To receive** reports from District Councillors, Tom Walsh & Dennis Abram | **INFORMATION** |
| **23-4/143** | **Chair** | **MINUTES OF THE MEETING HELD ON 13 NOVEMBER 2023**  **To receive and confirm** the minutes of the Parish Council meeting held on 13 November 2023 as a correct record.  Minutes to be signed by the Chair | **RESOLUTION DECISION / ACTION** |
| **23-4/144** | **Clerk** | **UTILITIES CONTRACT**  **To receive and note** the renewal of the Parish Council utilities contract authorised by the Clerk under designated authority. | **INFORMATION** |
| **23-4/145** | **Chair** | **EMPLOYMENT/COMMITTEE NALC SALARIES – LGA Council Staff Pay Increase 2023-24**  **To note** the LGA agreement to Council staff pay scales for 2023-24, backdated to 1 April 2023. Backdated pay should be made to both the previous and current clerk, which is reflected in the financial reports under agenda item 23-4/146 | **INFORMATION** |
| **23-4/146** | **Chair & Clerk** | **BUDGET 2024/25**  **To receive and discuss 2024/25 Budget** | **DISCUSSION**  **DECISION** |
| **23-4/147** | **Chair & Clerk** | **FINANCIAL REPORTS**   1. **To receive** **and approve** financial statements to 30 November 2023 2. **To approve** payments for November 2023 | **DISCUSSION / DECISION** |
| **23-4/148** | **Chair** | **PLANNING MATTERS**  **New Applications**   1. **ESS/34/15/BTE/NMA9** -**:** **Land at Rivenhall Airfield, Coggeshall Road, Braintree, CO5 9DF** Non-Material Amendment to amend the wording of Condition 8 of planning permission ESS/34/15/BTE to allow the delivery and removal of abnormal indivisible loads associated with mobile cranes in connection with the construction the Integrated Waste Management Facility (IWMF). ESS/34/15/BTE is the planning permission for the IWMF. **Comments by 12 December 2023.** 2. **ESS/34/15/BTE/NMA8** -: **Land at Rivenhall Airfield, Coggeshall Road, Braintree, C05 9DF** Non-Material Amendment to amend the wording of Condition 35 of planning permission ESS/34/15/BTE to allow out of hours working between January 2024 and June 2024. ESS/34/15/BTE is the planning permission for the Integrated Waste Management Facility **Comments by 12 December 2023.** 3. **23/01614/FUL -: Land Adjacent Hanwick Farm Hollies Road Bradwell Essex** Proposed new residential development comprising 7 no. new dwellings with new access from Hollies Road and associated development. **Comments by 14 December 2023** 4. **23/02776/HH** -: **Agers, Doghouse Road, Bradwell, Braintree, CM77 8BH** Single storey side extension & orangery rear extension **Comments by 20 December 2023**   **Applications determined:**   1. **23/02675/NMA** - Land South of Coggeshall Road, Bradwell, Essex Non-Material Amendment to permission 21/01772/OUT granted 06.05.2022 for: Outline Planning Permission for the erection of five houses and one bungalow, with permission sought for Access, Layout and Scale; with Appearance and Landscaping reserved. Amendment would allow: Revision to Plot 1 to provide a detached garage by the repositioning of Plot 1 bungalow and repositioning of the garage to provide a separation gap. **GRANTED** 2. ESS/89/23/BTE - Indaver Rivenhall IWMF, Coggeshall Road, Essex, Bradwell, CM77 8EF Replacement of the existing two bridges over the River Blackwater on the private access road to Rivenhall IWMF and Bradwell Quarry, with a new single bridge and vertical realignment of the connecting access road and a temporary construction compound. **NO OBJECTIONS RAISED** 3. ESS/94/23/BTE – Indaver Rivenhall IWMF, Coggeshall Road, Essex, Bradwell, CM77 8EF Widening of a section of the existing private access road to the site of the Rivenhall Integrated Waste Management Facility to create a queueing lane to Bradwell Quarry (Rivenhall Airfield, Coggeshall Road (A120), Braintree, CO5 9DF). **NO OBJECTIONS RAISED**   **Appeals received/determined: None advised** | **INFORMATION /**  **COMMENTS**  **INFORMATION / COMMENTS**  **CONSULTATION & COMMENTS**  **CONSULTATION & COMMENTS** |
| **23-4/149** | **Cllr Kinder**  **Cllr Kinder**  **Clerk** | **PLAYING FIELD**   1. **To receive** monthly report 2. **To receive** update on repairs to existing equipment 3. **To receive** update on new rotadisk roundabout | **INFORMATION** |
| **23-4/150** | **Clerk** | **PARISH COUNCIL’S BIODIVERSITY PLAN**  **To receive and consider** the draft biodiversity plan which must be published by the Parish Council by 1 January 2024. | **DISCUSSION / DECISION** |
| **23-4/151** | **Footpaths’ Officer** | **FOOTPATHS**  **To receive** a report from the Footpaths’ Officer | **INFORMATION** |
| **23-4/152** | **All** | **SALT BINS**  **To receive** an update on the placement, location and filling of the new and existing salt bins | **INFORMATION** |
| **23-4/153** | **Cllr Turner** | **D-DAY 80 COMMEMORATIONS**  **To consider and decide** whether and how the Parish Council partake in the celebrations taking place across the UK on 6 June 2024. | **DISCUSSION / DECISION** |
| **23-4/154** | **Cllr Turner** | **BRADWELL DOG SHOW 2024**  **To consider** a request from the Village Hall Management Committee for a grant/donation from the Parish Council in support of the Bradwell Village Dog show | **DISCUSSION / DECISION** |
| **23-4/155** | **All** | **INFORMATION EXCHANGE & AGENDA ITEMS FOR THE NEXT MEETING**  **To receive and consider** future Agenda items | **DISCUSSION / DECISION** |
| **23-4/156** | **Chair**  **All** | **NEXT PARISH COUNCIL MEETING**   1. The next Parish Council Meeting will be held on **Monday 8 January 2024,** at 7.30pm in the Village Hall, Bradwell 2. Items for inclusion in the Agenda to be sent to the Clerk no later than 12 noon on **Friday 29 December 2023** | **INFORMATION / ACTION** |

**Parish Council Meetings 2024**:

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| 8 January |  | 8 July |
| 12 February |  | August – No meeting |
| 11 March |  | 9 September |
| 8 April |  | 14 October |
| 13 May – Annual Parish Meeting, Annual Parish Council Meeting, Parish Council Meeting |  | 11 November |
| 10 June |  | 9 December |

THIS NOTICE WAS ISSUED on 4 December 2023 by:

Mrs Nicki Watkins, Clerk & RFO

BRADWELL with PATTISWICK PARISH COUNCIL

Bradwell Village Hall, Church Road, Bradwell, Braintree, CM77 8EP

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