

**Bradwell with Pattiswick Parish Council**

**Minutes of the Parish Council Meeting  
held at 7.30pm on Monday 13<sup>th</sup> March 2023  
at Bradwell Village Hall, Church Road, Bradwell**

**Present:** Cllr Tony Dunn (Chairman)  
Cllr Glenn Lockey (Vice-Chairman)  
Cllr Craig Evans  
Cllr Antony Harding  
Cllr Lesley Kinder  
Cllr Michael Turner

**In attendance:** Mrs Christine Marshall, Parish Clerk & RFO  
District Cllr Dennis Abram (Coggeshall Ward)  
Five members of the Public were in attendance,  
Mr David Conlan and Mr Matthew Wood – item 23/035a only

**23/033 WELCOME** - The Chairman welcomed those present.

**23/034 DECLARATIONS OF INTEREST** - Members of the Council are subject to the Local Authorities Code of Conduct Order 2007 (SI 2007/1159) (The Revised Code) with the additional, non-mandatory, section 12(2). Cllrs Turner and Kinder declared an interest in item 23/046a – grant application on behalf of Bradwell Village Hall Management Committee.  
There were no other pecuniary declarations to be noted.

**23/035 PUBLIC PARTICIPATION** - The Clerk advised that no queries had been received from residents.

No items were raised by those present.

**23/035a** - A motion was proposed to receive a presentation by Mr David Conlan and Mr Matthew Wood in respect of development in Hollies Road.

**Proposed: Cllr Lockey, seconded: Cllr Turner, all in favour**

Mr Wood updated the meeting on previous discussions held with Braintree District Council (Local Plan) and this Parish Council (Neighbourhood Plan). The proposal is now for seven properties, reduced from nine, to include two affordable homes.

Cllrs welcomed the reduction and the inclusion of land previously identified for allotments to be within each home's land boundary to make each plot more sustainable. The stated need for starter homes to enable existing, younger, residents to remain within the parish was re-iterated and Mr Wood suggested that the marketing of the development could include restrictions on purchasers to be first-time buyers from the parish and subject to housing association "buy in" these could be marketed on a reduced, part ownership, basis. Mr Conlan suggested one starter home in the overall development, which met with Cllrs approval, but 40% would remain the BDC requirement for affordable housing.

The Chairman thanked Mr Conlan and Mr Wood for attending and sharing their proposals and advised that the Parish Council will respond formally once the application is submitted for comment by BDC.

Mr Conlan and Mr Wood left the meeting.

### **23/036 COUNTY & DISTRICT COUNCILLOR REPORTS**

County Councillor Playle did not attend the meeting and had not submitted a report. District Councillor Dennis Abram reported that BDC Councillor grants had been approved and the Parish Council will receive £500 towards playground equipment. Mr Abram also advised that of the large developments taking place in Coggeshall, some developers were building only as properties were selling. Cllr Abram left the meeting.

### **23/037 MINUTES OF THE MEETING HELD ON 13<sup>th</sup> FEBRUARY 2023** – Minutes of the meeting held on 13<sup>th</sup> February 2023 were confirmed as a correct record.

**Proposed: Cllr Dunn, seconded: Cllr Lockey; all in favour.** The Minutes were signed by the Chairman.

### **23/038 VILLAGE INFRASTRUCTURE** - Cllr Harding presented his report:

- i. Potholes are gradually being repaired, but some are still outstanding, i.e. Hollies Road/A120, Links Road/Five Ash Lane, Links Road at Perry Green, Forge Crescent.
- ii. Vegetation is damaging some footpaths
- iii. Glass in bus shelters on A120 broken or missing

Cllr Harding is in communication with Alan Lindsay (Essex Highways) and Nigel Allsopp (National Highways) concerning re-instatement works to drainage works.

There are no planned roadworks advised for the next four weeks.

### **23/039 PLAYING FIELD** - No issues had been reported, but Cllr Kinder advised that there is a lot of litter and dog fouling still. The Clerk has advised Strutt & Parker of the litter in the scrub and brambles to the eastern side of the field, to the rear of the houses in The Street.

Residents at the meeting expressed their concerns that the amount of dog fouling on footpaths had increased noticeably. Cllrs urged residents to report to BDC any sightings of dog walkers who did not pick up after their dog, as BDC will take action.

### **23/039 FOOTPATHS** - No issues reported.

Residents raised their concerns at the amount of litter being left on footpaths and roadside verges, much of which is coming from the trucks parked overnight on the Haul Road. This will be reported at the forthcoming Site Liaison Meeting with both Bradwell Aggregates and Indaver. Concern was also expressed about the lack of any sanitary provision for truck drivers who might be parked there overnight. It appears that trucks are also queuing on to the A120 and layby waiting for the gates to be opened. **Action: Cllrs Dunn/Turner**

It was reported that incidences of “dogging” had increased again at the old entrance to the quarry in Cuthedge Lane, with a lot of litter being left. This will be followed up with Essex Police again. **Action: Clerk**

### **23/041 LITTER** – As previously, instances of littering are on the increase. Residents are urged to clear litter when they see it (mauve sacks that can be left by litter bins are

available from the Clerk). There are two organised Litter Pick events each year, but they are not well supported.

The Chairman advised of a telephone call from "The Coggeshall Litterati", followed by an email to the Clerk. Cllrs agreed that the content and tone of the email were disrespectful and requested that the Clerk respond to this accordingly. The Parish Council will not act upon the comments as the A120 is the responsibility of National Highways to keep clear. **Action: Clerk**

**22/042 EMERGENCY PLAN** – Cllr Evans advised he has reviewed this but has not yet submitted the updated plan to BDC. **Action: Cllr Evans**

**23/043 VILLAGE HALL LEASE** – The Chairman briefly explained the terms of the lease and confirmed that whilst the Parochial Church Council was entitled to limited free use of the Hall each year, the Parish Council was not entitled to the same benefit. Cllr Turner, speaking as the new Chairman of the Village Hall Management Committee, advised that they are looking at their policies with a view to creating a contingency fund to cover any major work that may be required in the future.

**23/044 EMPLOYMENT COMMITTEE** – The Chairman confirmed that the Committee had met and undertaken the Clerk's Appraisal with the contractual review of salary being completed.

**27/045 PLANNING MATTERS** - the following applications were discussed:

- i. 23/00360/FUL | Provision of private access road to Sheepcotes Hangar across Bradwell Quarry to reinstate a means of access previously provided by the former airfield runway(s) and perimeter track(s). | Hangar 1 Rivenhall Airfield Sheepcotes Lane Silver End Essex CM8 3PJ – *concern was expressed as to the future use of the hangar and relative increase in traffic.* **Action: Clerk**
- ii. 23/00378/DAC | Application for approval of details as reserved by condition 3 of approved application 22/02534/LBC | The Barn Hall Whites Hill Farm Coggeshall Road Bradwell Essex CO6 1NZ – *no comments to be submitted*
- iii. 23/00395/DAC | Application for approval of details as reserved by conditions 3 (Full details) & 4 (Hard standing & internal vehicle routes) of approved application - 21/01878/FUL | Land East Of Periwinkle Hall Links Road Perry Green Bradwell Essex – *Cllrs referred to comments made by Essex Fire Brigade where the access and turning space for engines was insufficient. It was agreed to respond in support of the Fire Brigade's comments.* **Action: Clerk**
- iv. 22/03369/HH | Part single part two storey rear extension | Westlea The Street Bradwell Essex CM77 8EH – *Cllrs discussed previous work undertaken at this property, including the incorporation of Highways' verge for parking purposes. Whilst there had been neighbour objections, Cllrs considered that the footprint of the proposed property did not exceed that of the neighbouring property. Consequently there were no comments to be submitted.* **Action: Clerk**
- v. ESS/01/22/BTE/04/02 | Notification in accordance with condition 4 (Hours of use) of ESS/01/22/BTE to allow the Woodhouse Lane access to be used for an event on Saturday 22nd and Sunday 23rd April 2023. ESS/01/22/BTE was for "Temporary use of Woodhouse Lane by non HGV vehicles to provide access for visitors and staff to the Rivenhall Integrated Waste Management Facility Information Hub and construction of temporary traffic management measures." | Woodhouse Lane, Kelvedon, CO5 9DF – *no comments to be submitted.*

**23/045a** - A motion was proposed to receive to discuss pre-planning information under ref: ESS/23/23/BTE/PRE. **Proposed: Cllr Lockey, seconded: Cllr Dunn, all in favour**

ESS/23/23/BTE/PRE - Replacement bridge over the River Blackwater on the access road to Bradwell Quarry/Rivenhall Integrated Waste Management Facility – *Cllrs discussed the information submitted and were concerned that after this work was undertaken and the haul road no longer being used for its current purpose, that the road would return to agricultural use per the original approvals. It was agreed to discuss in more detail when an application was formally submitted.*

**23/046 FINANCIAL REPORTS** – the RFO presented the reports for February 2023. There were no queries.

- i. **It was resolved** to accept the reports. **Proposed: Cllr Kinder, seconded: Cllr Dunn, all in favour**
- ii. **A motion to approve bank reconciliation at 28<sup>th</sup> February 2023: It was resolved** that the bank reconciliation statement be approved. **Proposed: Cllr Kinder, seconded: Cllr Dunn, all in favour**
- iii. **A motion to approve February 2023 expenditure:** The list of payments and cheques to be signed was presented. There were no queries, and **it was resolved** to approve the payments. **Proposed: Cllr Dunn, seconded Cllr Lockey, all in favour.** Cllrs Dunn and Lockey signed the cheques.

**23/046a** – A motion was put forward by Cllr Turner for the Parish Council to consider a grant application in favour of Bradwell Village Hall Management Committee to assist with costs associated with providing a Coronation Tea to celebrate the coronation of King Charles III. **Proposed: Cllr Lockey, seconded: Cllr Evans**

Cllrs Turner and Kinder confirmed their non-pecuniary interest and did not take part in the discussion, but provided information as required. The Clerk confirmed that an allocation had been made in the budget for 2023-24 for this event. The Clerk also stressed that the grant could not be provided until after 1<sup>st</sup> April. A grant of £250.00 was approved. **Proposed: Cllr Evans, seconded: Cllr Lockey, all in favour.**

**Action: Clerk**

#### **23/047 INFORMATION EXCHANGE**

- i. The Chairman confirmed no response had been received from Low Carbon to arrange site liaison meetings. He will chase.

#### **ITEMS FOR NEXT AGENDA:**

**22/048 DATE OF NEXT MEETING** – is confirmed for Monday 17<sup>th</sup> April 2023, 7.30pm, at Bradwell Village Hall. Items for inclusion on the Agenda to be sent to the Clerk no later than 12 noon on Thursday 6<sup>th</sup> April 2023 (due to Easter Bank Holidays).

**Action: All**

The Chairman declared the meeting closed at 9.07pm.