

**Bradwell with Pattiswick Parish Council**

**Minutes of the Parish Council Meeting  
held at 7.30pm on Monday 13<sup>th</sup> February 2023  
at Bradwell Village Hall, Church Road, Bradwell**

**Present:** Cllr Tony Dunn (Chairman)  
Cllr Glenn Lockey (Vice-Chairman)  
Cllr Antony Harding  
Cllr Michael Turner

**In attendance:** Mrs Christine Marshall, Parish Clerk & RFO  
County Cllr Ross Playle  
District Cllr Dennis Abram (Coggeshall Ward)  
District Cllr Sue Wilson (Witham Central Ward)  
No members of the Public were in attendance

**23/016 WELCOME** - The Chairman welcomed those present.

**APOLOGIES** – Apologies were received and accepted from Cllrs Lesley Kinder and Craig Evans/. **Proposed: Cllr Lockey, seconded: Cllr Dunn; all in favour.**

**23/017 DECLARATIONS OF INTEREST** - Members of the Council are subject to the Local Authorities Code of Conduct Order 2007 (SI 2007/1159) (The Revised Code) with the additional, non-mandatory, section 12(2).  
There were no declarations to be noted.

**23/018 RESIGNATION OF A COUNCILLOR**

The Chairman advised the meeting that Cllr Marie Webb had resigned and wished to record the thanks of the Parish Council for her efforts on behalf of Bradwell and Pattiswick.

The timeframe for advertising this vacancy together with the period of purdah prior to the next local elections on 4<sup>th</sup> May, meant that any new Councillor would be in post for a very short time before standing for election. Consequently it was agreed that the vacancy should not be advertised. The Clerk will advise the Electoral Services office at BDC accordingly. **Action: Clerk**

**23/019 PUBLIC PARTICIPATION**

The Clerk advised that no queries had been received from residents.

**23/020 COUNTY & DISTRICT COUNCILLOR REPORTS**

County Councillor Playle reported:

- i. Pothole Scheme – repairs for the remaining potholes are scheduled. ECC will renew the budget for Councillor Pothole Scheme in 2023/24 and will include provision for footpaths. An additional £9m has been allocated.
- ii. Street lighting – ECC will not be proceeding with earlier dimming of street lights.
- iii. Litter on A120 – ECC Cabinet Member has written to National Highways to have the stretch through the district cleared of litter.
- iv. Grit bins – Cllr Playle confirmed funding for these is available. The Clerk confirmed Bradwell Estate Trustees had agreed positions at the Recycling

pad and opposite Holy Trinity Church. The Clerk to provide quotations to Cllr Playle. **Action: Clerk**

- v. Recycling centres – 9 month booking trial commences 13<sup>th</sup> March. Cllrs expressed concerns that due to the booking system (from 27<sup>th</sup> February) being open for district residents only, this could result in more fly-tipping.
- vi. Tree whips – Cllr Turner confirmed the Parish Council would be pleased to accept 10 tree whips from ECC.

District Councillor Dennis Abram reported that of more than 1,600 claims against Essex Highways for damage to vehicles caused by non-repair of potholes, only 16 had been settled.

**23/021 MINUTES OF THE MEETING HELD ON 16<sup>th</sup> January 2023** – Minutes of the meeting held on 16<sup>th</sup> January 2023 were confirmed as a correct record. **Proposed: Cllr Lockey, seconded: Cllr Turner; all in favour.** The Minutes were signed by the Chairman.

### **23/022 VILLAGE INFRASTRUCTURE**

- i. Cllr Harding advised he would be undertaking a further review of roads within the Parish and alerted Cllr Playle that the potholes at the junction of Hollies Road and the A120 were still not repaired.
- ii. The 30mph sign outside The Meads has been knocked down. This needs reporting. **Action: Clerk**
- iii. Drainage works on the A120m at Bradwell scheduled to last until 19<sup>th</sup> February.
- iv. Restoration/repair work to the triangle at Five Ash Lane/Keepers Lane to be referred to Highways Rangers. **Action: Clerk**
- v. Name sign for Cut Hedge Lane needs to be reinstated. This could be referred to Highways Rangers as well. **Action: Clerk**
- vi. It was suggested a sign be requested or Keeper's Lane. **Action: Clerk**

**23/023 PLAYING FIELD** - No issues had been reported. Councillors agreed the new equipment for the playing field and the Clerk should obtain formal quotes. Items chosen: Low fun ball game and swirl roundabout that is level with ground. **Action: Clerk**

**23/024 FOOTPATHS** - No issues reported, however the Chairman advised that the footpath from the gate to Holy Trinity Church was becoming overgrown and it was agreed to ask the grass contractor to attend to this. **Action: Clerk**

**23/025 EMERGENCY PLAN** – Cllr Evans to provide update and confirm submission to BDC at next meeting. **Action: Cllr Evans**

**23/026 KING'S CORONATION** - Cllr Turner advised the VHMC are planning a "Coronation Tea" for 100 people on Sunday 7<sup>th</sup> May at 3.00pm, with a barbeque in the evening and appropriate music. A grant application will be submitted to the Parish Council at the start of the new financial year.

**23/027 TREE PLANTING** - Locations around the Church were confirmed and this will be a mixture of native trees, including some Scot's Pine and Willows. **Action: Cllrs Turner and Lockey**

**27/028 ANNUAL PARISH MEETING** - The Clerk explained the requirement for this meeting and asked for ideas. After some discussion it was agreed that the Dementia Society should be approached to put on a demonstration alongside the Village Hall Management Committee. The meeting was reminded that this event is

for half an hour prior to the Parish Council Annual Meeting. Cllr Kinder will be requested to liaise.

**Action: Clerk**

**27/029 PLANNING MATTERS** - there were no new applications to be discussed.

**23/030 FINANCIAL REPORTS** – the RFO presented the reports for January 2023. There were no queries.

- i. **It was resolved** to accept the reports. **Proposed: Cllr Dunn, seconded: Cllr Lockey, all in favour**
- ii. **A motion to approve bank reconciliation at 31<sup>st</sup> January 2023: It was resolved** that the bank reconciliation statement be approved. **Proposed: Cllr Dunn, seconded: Cllr Lockey, all in favour**
- iii. **A motion to approve January 2023 expenditure:** The list of payments and cheques to be signed was presented. There were no queries, and **it was resolved** to approve the payments. **Proposed: Cllr Dunn, seconded Cllr Lockey, all in favour.** Cllrs Dunn and Lockey signed the cheques.

**23/031 INFORMATION EXCHANGE**

- i. The Chairman spoke of the variation received from BDC regarding Links Solar Farm. Cllrs agreed the draft comments circulated prior to the meeting and it was agreed this should be submitted with an extra point about articulated lorries turning into Lanham Green Road. **Action: Clerk**
- ii. The Chairman confirmed Low Carbon and/or their developers of the Links Road solar farm, together with other interested parties had agreed to host liaison meetings.

**ITEMS FOR NEXT AGENDA:**

- i. Village Hall Lease

**22/032 DATE OF NEXT MEETING** – is confirmed for Monday 13<sup>th</sup> March 2023, 7.30pm, at Bradwell Village Hall. Items for inclusion on the Agenda to be sent to the Clerk no later than 12 noon on Friday 3<sup>rd</sup> March 2023. **Action: All**

The Chairman declared the meeting closed at 8.45pm.

**Bradwell with Pattiswick Parish Council**

**Minutes of the Employment Committee Meeting  
held at 9.00pm on Monday 13<sup>th</sup> February 2023  
at Bradwell Village Hall, Church Road, Bradwell**

**Attending:** Cllr Tony Dunn (Chairman)  
Cllr Glenn Lockey (Vice-Chairman)  
Mrs Christine Marshall, Parish Clerk & RFO

**Apologies:** Cllr Craig Evans

The Chairman presented the Appraisal Report that included comments from the Committee and the Clerk. The document was agreed as a correct reflection of the performance of the Clerk and was duly signed by the Chairman and the Clerk.

Cllrs Dunn and Lockey agreed the contractual review of SCP, and this was confirmed at SCP21.

The meeting closed at 9.30pm.