

Bradwell with Pattiswick Parish Council
Minutes of the Parish Council Meeting
held on Monday 9th March 2020 at 7.30pm in Bradwell Village Hall

Present: Councillor Tony Dunn - Chairman
Councillor John Bedford
Councillor Craig Edwards
Councillor Glenn Lockey – Vice-Chairman
Councillor Michael Turner

In attendance: Mrs Christine Marshall (Parish Clerk & Responsible Financial Officer)
Three members of the public

20/033 WELCOME AND APOLOGIES FOR ABSENCE

Cllr Dunn opened the meeting and welcomed those present. The following apologies were noted: Parish Cllrs Kinder and Webb, County Cllr Abbott and District Cllrs Unsworth and Walsh. **It was resolved** to accept the apologies of Cllrs Kinder and Webb. **Proposed: Cllr Bedford, seconded Cllr Lockey**

20/034 GENERAL POWER OF COMPETENCE

The Clerk confirmed that it was a requirement to undertake this declaration at the Annual Parish Council meeting in May.

20/035 DECLARATIONS OF INTEREST

Members of the council are subject to the Local Authorities Code of Conduct Order 2007 (SI 2007/1159) (The Revised Code) with the additional, non-mandatory, section 12(2), adopted in May 2015. There were no interests to be recorded.

20/036 PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS NOT ON THE AGENDA

There were no items raised.

20/037 REPORTS OF COUNTY AND DISTRICT COUNCILLORS

The Clerk advised no reports had been received.

20/038 PREVIOUS MEETING

IT WAS RESOLVED to confirm the Minutes of the Parish Council meeting held on 10th February 2020 as a correct record. **Proposed: Cllr Turner, Seconded: Cllr Bedford, all in favour and signed by the Chairman of the meeting.**

20/039 GREENFIELDS COMMUNITY HOUSING

The Chairman advised that Cllr Walsh had contacted Greenfields, but costings for the proposed parking scheme were still awaited. The Chairman will continue to chase, but in the meantime, it was agreed to obtain some indicative costings for the creation of parking space, dropped kerb and grasscrete over the greensward in Forge Crescent. A member of the public advised that it was understood the major part of any cost would be met through disability grant. Cllr Turner kindly offered to undertake the costing exercise. **Action: Cllr Turner/Clerk**

20/040 PLAYING FIELD

- i. A report via email was provided by Cllr Kinder who advised that during the recent high winds a metal frame, originally thought to be from a trampoline but later identified as a fruit screen or greenhouse, had been blown on to the field. Cllr Bedford agreed to look at this and arrange with the Allotment Committee to remove and return it to the owner. **Action: Cllr Bedford**

20/041 FOOTPATHS

A report has not been received. Cllr Kinder had advised via email that the footpath alongside Old Rectory Barn (PROW 67_37) is being used by horse riders and a significant amount of horse manure is being left on the narrow footpath. This is a public right of way (footpath) and should not be used for horse-riding (bridleway). Cllr Kinder had also advised that the footpath behind the Rectory (PROW 67_51) has a lot of earth and rubble tipped along it. The Clerk will report these to Essex Highways.

Action: Clerk

20/042 PLANNING MATTERS**New applications:**

- i. 20/00267/ECC - Consultation on Essex County Council application no.ESS/12/20/BTE -Extraction of 6.5 million tonnes of sand and gravel (from Site A7 as identified in the Essex Minerals Local Plan 2014) including the retention of the existing access onto the A120, the processing plant (including sand and gravel washing plant), office and weighbridge, ready mix concrete plant, bagging unit, DSM plant, water and silt management systems. In addition, extension of the internal haul road into Site A7 and access for private and support vehicles to the Site A7 contractors' compound via Woodhouse Lane and Cuthedge Lane. Restoration of Site A7 to agriculture and biodiversity (species rich grassland and wetland).
- ii. 20/00001/ECCDAC - Consultation on Essex County Council Discharge of Condition Application - Details pursuant to Condition 23 (Noise monitoring results January 2020) of ESS/03/18/BTE. ESS/03/18/BTE was for Extraction of 2 million tonnes of sand and gravel (from Site A5 as identified in the Essex Minerals Local Plan 2014) including the retention of the existing access onto the A120, the processing plant (including sand and gravel washing plant), office and weighbridge, ready mix concrete plant, bagging unit, DSM plant, water and silt management systems and extension of the internal haul road into Site A5 with restoration to agriculture and biodiversity (species rich grassland and wetland)

The Council had no comments to make on these applications as they were both within existing permissions.

Applications determined: None advised.

Appeals received/determined: None advised.

20/043 BP SERVICE STATION, COGGESHALL ROAD

Cllr Bedford informed the meeting of concerns being expressed by residents living on the A120 of the disturbance caused by 24-hour opening, late-night deliveries to the petrol station and the amount of light pollution being suffered. Earlier applications were discussed and it was clear that the current permissions for the site needed clarification.

The Chairman advised that the residents affected needed to report their concerns to the Enforcement Team at BDC. The Clerk will also contact them. **Action: Clerk**

20/044 GRASS CUTTING CONTRACT

Following the close of the Invitation to Tender process, Councillors had considered the two quotations (the third having declined to quote) received. The schedule of costs was presented together with a checklist of information/evidence provided. Following discussion, it was agreed to obtain references in respect of the preferred company. The Clerk confirmed that the intended start date for the contract would be 1st April,

prior to the next Parish Council meeting. **The Chairman proposed that the decision should be delegated to the Clerk, subject to receipt of satisfactory references.** The Clerk confirmed she will keep Councillors advised of progress and provide copies of the references when received.

Proposed: Cllr Lockey, seconded: Cllr Dunn, all in favour

20/045 FINANCIAL MATTERS

- a. The Clerk presented the financial statement to 29th February 2020 and was asked to clarify the payments made during the year to L.A. West (Internal Auditor) and Roy Ingram (noticeboards). There were no other queries and the reports were accepted. **Proposed: Cllr Evans, seconded: Cllr Turner**
- b. Payments for February 2020 were approved and signed as follows, **Proposed: Cllr Evans, Cllr Turner.:**

A G Dunn	27.98	Retirement gift to CEO EALC
HMRC	£79.20	PAYE
C A Marshall	£317.28	Salary

20/046 INFORMATION EXCHANGE

- i. Live Well Essex project – the Clerk outlined this initiative being undertaken by parish councils in Essex in line with the pledges made by Essex County and Braintree District Councils to improve the health and wellbeing of its residents. For Bradwell with Pattiswick Parish Council this will be a collation of information of groups within the parish to identify what is available and where other activities can be arranged. This will require input both from Councillors and residents. Clerk to obtain more information. **Action: Clerk**

The Clerk advised of some correspondence just received:

- ii. RCCE Essex Village of the Year competition – it was agreed to enter this competition again in 2020. Councillors will meet before the next Parish Council meeting at 7.00pm on Monday 6th April. The Clerk will provide each Councillor with a copy of the guidelines and entry form to enable Councillors to be prepared for the meeting. **Action: Clerk/All**
- iii. A copy of the signed lease for the playing field had finally been received from the landlord's solicitors.
- iv. Street Cleaning Agreement – BDC had issued the contract for 2020/21 and it was agreed to complete this again. **Proposed: Cllr Dunn, seconded: Cllr Lockey.** The Clerk to sign on behalf of the Parish Council, complete the activity report and to issue the required invoice in the sum of £387.56. **Action: Clerk**
- v. The Chairman asked the Clerk to arrange for another meeting with Highways England at the next available date. **Action: Clerk**

20/047 CLOSE OF MEETING

The Chairman confirmed the next Parish Council meeting for Monday 6th April 2020 beginning at the earlier time of 7.00pm in the Village Hall, Church Road, Bradwell. *Items for inclusion on the Agenda to be sent to the Parish Clerk to be received no later than 12 noon on Friday 28th March 2020.* **Action: All**

The meeting closed at 8.30pm