

**Minutes of the Ordinary Meeting of BRADENHAM PARISH COUNCIL on Monday 13<sup>th</sup>  
January 2025 at Bradenham Cricket Club commencing at 7.00 pm.**

Present:

Cllr Peggy Ewart	
Cllr Teif Jones	Chair
Cllr Richard Langridge	
Cllr Paul Oborn	Vice-Chair
Cllr Andrew Stubbings	
Cllr Paul Wooster	

And also present

Sqr Ldr Paul Armstrong	RAF representative
BC Cllr Carl Etholen	Ridgeway West
Deirdre Hansen	Clerk

	The Chair wishes everyone a Happy New Year.	Action
63	<b>Apologies</b> received and accepted from Cllr Trevor Hunt and from BC Cllrs Shade Adoh and Robert Carington.	
64	<b>Declarations of interest:</b> None were declared.	
65	<b>Approval of minutes</b> The minutes of the Ordinary meeting of 11 <sup>th</sup> November 2024 were confirmed as a true record and signed by the Chair.	
66	<b>Public question time:</b> No public present.	
67	<b>Reports:</b> <ol style="list-style-type: none"> <li>BC Cllr Carl Etholen reported on the public consultations that BC have running: <ol style="list-style-type: none"> <li>BC is reviewing its active Public Space Protection Orders (PSPOs), originally introduced to combat anti-social behaviour in public spaces under the Anti-Social Behaviour, Crime and Policing Act 2014, and is now seeking views from those who live, work in or visit Buckinghamshire. The consultation closes 16<sup>th</sup> February.</li> <li>Its draft budget 2025/26. The budget scrutiny Committee met last week. There is the opportunity to comment. BC Cllr Carl Etholen will send the link. The budget will be considered by full Council at the end of February. BC intends to break even.</li> <li>The last Transport and Road Action group from the Community Board will meet 23/01/25 online.</li> <li>From 1<sup>st</sup> April the 16 Community Boards will be merged into 8 Community Boards. Our Northwest Community board will merge with the Southwest Community Board.</li> <li>The closure of Bradenham Wood Lane due to ice early in the new year was discussed. A drain in National Trust woodland had overflowed causing water to run onto the highway which in turn froze creating sheet ice. The Highway department had closed the road due to the dangerous conditions. Thames water has been out to resolve the problem. The road has since been reopened.</li> </ol> </li> <li>RAF: Sqr Ldr Paul Armstrong's question on why Bradenham Wood Lane had been closed was answered above in 67.a.5. The water on the road had frozen near the entrance to the officer's mess.</li> <li>Chairman: nothing further to report.</li> <li>Clerk: all items on the agenda.</li> </ol>	
68	<b>Meetings/training attended.</b> The clerk reported on the following short courses attended: <ul style="list-style-type: none"> <li>08-01-25- Issuing a compliant contract of employment</li> </ul>	

	<ul style="list-style-type: none"> <li>10-01-25- AI for local councils: unlocking the future of communication &amp; engagement.</li> </ul>	
69	<p><b>Updates on activities:</b></p> <ul style="list-style-type: none"> <li>a. Monthly HMRC information submitted.</li> <li>b. Defibrillator checked by Cllr Paul Wooster</li> <li>c. Copy to Contact and Naphill and WA gazette submitted.</li> <li>d. PC members are sent the regular updates from BC and other parties.</li> <li>e. Blocked gullies reported at the top of Bradenham Wood Lane</li> <li>f. Repairs and maintenance. The clerk has asked Bo Dizon if he would carry out the repair works as listed after the Risk Assessments Oct/Nov 2024. He has declined this work. we have one quote in house. A second quote is awaited from a new supplier. Clerk to chase. Cllr Richard Langridge offered to contact someone else, who he has used, asking him to provide a quote for the work required. Clerk to send Cllr Richardd Langridge the list of work required.</li> <li>g. The meeting discussed the repair work required. Once we have more quotes a schedule of repair work can be discussed. We have an outstanding list of maintenance of our assets. Item f above. A quote received to the value of £2910 for all the work excl paint for the red phone box has been received. Not all this work is urgent. Walter's Ash notice board needs painting soonest (2025). The three bus shelters probably need doing next (2025/26), the Walter's Ash one probably needs to be prioritised (2025). The Red phone box in Bradenham although in a bad state is not used. It has the defibrillator in it, so we do need to ensure the door is safe (2025/26/27). The Bradenham notice board will need replacing or major repairs, but now we have had some recent repairs it is not an immediate issue (2027).</li> <li>h. Hedges, trees and verges <ul style="list-style-type: none"> <li>Hedges: Country Supplies have now cut back their hedges that are obstructing the footpath on New Road. Due to hedges not being cut back over years this has caused extensive siding out required. Due to the costs, it has not yet been resolved how to deal with this problem.</li> <li>Verges: following involvement from BC Cllr Robert Carington the verges along the A4010 have been cut back.</li> </ul> </li> <li>i. Insurance: it was noted that the clerk has contacted our insurers Zurich to check what cover we have for our assets. Although the assets themselves are not insured, if they were to cause damage we are covered as long as we carry out risk assessments and maintain our assets appropriately. Last Risk Assessments carried out Oct/Nov 2024.</li> <li>j. Empty National Trust properties in the village. It was noted that the clerk has sent a letter as agreed by the PC to our MP, Gregg Smith, about the PC's concerns about the empty properties. He in turn has written to the Minister for Housing and Planning, Matthew Pennycook MP. We are awaiting his reply and will follow up at the next meeting.</li> </ul>	<p>Clerk Clerk/ Cllr Richard Langridge</p>
70	<p><b>Princes Risborough Town Council</b> has done grass cutting for us under devolved services from BC in the 30mph zone since 2015. The clerk has been informed by the PRTC clerk that they will no longer be able to take on this work from 1<sup>st</sup> April 2025. The clerk had received two quotes; one for five cuts March-October and one for eight cuts March-October. It was decided to opt for the five cuts at £1100 plus Vat from GardenForces. Action clerk.</p>	<p>Clerk</p>
71	<p><b>Chilterns National Landscape Management Plan.</b> Cllr Richard Langridge will look at this and report any issues to the clerk. Closing date 03/02/25.</p>	<p>Cllr Richard Langridge/ Clerk</p>
72	<p><b>Planning:</b></p> <ul style="list-style-type: none"> <li>a. BC decisions: None</li> <li>b. Outstanding planning applications awaiting decision: <ul style="list-style-type: none"> <li>23/06775/CLE. Bradenham Manor. Certificate of Lawfulness for existing use confirming that existing C2 use class exists that allows a new residential training and educational facility under long term lease. PC confirmed the long-standing use. BC have refused Certificate of Lawfulness.</li> </ul> </li> <li>c. New planning applications: None</li> </ul>	
73	<p><b>Finance</b></p>	



	<table> <tr> <td>Tactical Facilities Management ( Bibby financial Services)</td><td>Dog bin emptying December</td><td>96.66</td></tr> <tr> <td>D Hansen</td><td>Clerk's expenses incl £110 SLCC subs</td><td>128.74</td></tr> <tr> <td>D Hansen</td><td>Working from home allowance 2024/25</td><td>500.00</td></tr> <tr> <td>Total</td><td></td><td>725.40</td></tr> </table>	Tactical Facilities Management ( Bibby financial Services)	Dog bin emptying December	96.66	D Hansen	Clerk's expenses incl £110 SLCC subs	128.74	D Hansen	Working from home allowance 2024/25	500.00	Total		725.40	
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	<p>Funds available: £                      £</p> <p>Opening balances 06/01/24                      9033.85</p> <p>HSBC Current account</p> <p>Less bank charges                      8.00</p> <p>Less January payments as above                      725.40</p> <p>Current a/c January 2025                      <u>8,300.45.</u></p>													
74	<p><b>Members questions:</b></p> <p>The state of the track up Bradenham Hill is deteriorating. It was decided that the Chair would write to Neil Harris, Countryside Manager, National Trust, requesting the track to be improved. Clerk to draft letter.</p>	Chair/ Clerk												
75	<p><b>The date of the next ordinary meeting was confirmed as Monday 3<sup>rd</sup> March 2025.</b></p> <p>All meetings start at 7pm.</p> <p>Future meeting dates: 12<sup>th</sup> May, 14<sup>th</sup> July, 8<sup>th</sup> September and 10<sup>th</sup> November 2025.</p>													

The Chair.....date.....