Minutes of the Ordinary Meeting of BRADENHAM PARISH COUNCIL on Monday 11th September 2023 at Bradenham Cricket Club commencing at **7.00 pm**

Present:

Cllr Peggy Ewart Cllr Trevor Hunt

Cllr Teif Jones Chair
Cllr Paul Oborn Vice-Chair

Cllr Andrew Stubbings

And also present

Cllr Carl Etholen BC Ridgeway West Cllr

Deirdre Hansen Clerk

		Action
27	Apologies received and accepted from Cllrs Richard Langridge and Paul Wooster. And from BC Cllrs Shade Adoh and Robert Carington.	
28	Declarations of interest: None	
29	Approval of minutes The minutes of the ordinary meeting of 3 rd July 2023 were approved as a true record and signed by the Chair.	
30	Public question time:	
31	No public present. Reports:	
	 a. Buckinghamshire Councillors: The NW Community Board had received petitions from Lacey Green Parish Council, Bledlow cum Saunderton Parish Council and Radnage Parish Council about speeding. Lacey Green Parish Council would like to see the speed limit between Walter's Ash and Lacey Green reduced to 40m/hr. It is currently set at the national speed limit of 60m/hr. Cost is the main obstacle in implementing this proposal. Cllr Carl Etholen is meeting with the school in Lacey Green and parking enforcement officers. He asked the PC for contact details with the RAF. Clerk to send him the email address she has for our contact. Gigaclear have been laying cables in the parish without informing residents, which has blocked driveways, especially the entrance to the Red Lion carpark. Cllr Etholen was asked to look into the total closure of Main Road, Naphill 24/08/23. This will not have been permitted in the licence. The chair to send him photographs. The parking situation and the state of the pavements in High Wycombe town centre since the county went unitary were brought to BC Cllr Carl Etholen 's attention. There is little parking enforcement present, people are not taking note of yellow lines and cars are parked dangerously on a number of roads, in particular Desborough Avenue, Hughenden Road and White Heart Street. Cllr Carl Etholen will take it up with parking enforcement officers. Cllr Rachel Matthews has been appointed Deputy Cabinet member for Town Centre Regeneration. It is acknowledged that investment in High Wycombe is needed. 	Clerk Chair BC Cllr Carl Etholen
	7.25 Cllr Peggy Ewart arrived.	
	b. RAF: Not present, no report.	
	7.30 BC Cllr Carl Etholen leaves the meeting.	
	c. Chairman; Nothing to add.	

	d Clark:	
	d. Clerk; i. the Bradenham notice board has a cracked window and the doors need	
	rehanging. The clerk was asked to get some quotes for the work.	
	ii. Correspondence from resident about stalking received.	
	iii. Various hedges in the parish that needed trimming had been brought to	
	the clerk's attention. They are not in the devolved services area of the	Clerk
	parish. Clerk has gone back to Buckinghamshire Council and with the	Cione
	help of BC Cllr Robert Carington has requested BC to have the hedge on	
	New Road cut. The hedge of Bradenham Road (A4010) is believed to	
	have been cut. Furthermore, the hedge along the Old Rectory needs	
	cutting back the foot/cycle path is being obstructed. Clerk to contact	
	landowner.	
	iv. Clerk had completed a BC survey on Devolution. In general, the PC is	
	happy with the arrangement although the funds provide by BC are not	Clerk
	sufficient for the work that needs to be carried out.	
32	Meetings/training attended.	
	18/07/23- BC Planning forum attended by clerk.	
	24/07/23- Clerk Forum @ BC attended by clerk	
33	Updates on activities:	
	a. Monthly and year end HMRC information submitted.	
	b. Defibrillator checked by Cllr Paul Wooster	
	c. Copy submitted to Naphill, and WA Gazette and Contact noted.	
	d. PC members are sent the regular updates from BC and other parties.	
	e. Grass cutting of the green by the church- done by Cllr Stubbings	
	f. Dog bin contract- it was noted that the previous supplier had contacted the clerk	
	asking when the new contract ends.	
	g. Clerk had written to NT- Clearing of run off on Bradenham hill and a request to ask	
	their tenants and contractors not to park on the pavement. NT responded that they	Ol- ala
	have a contract with the supplier to clear the grips twice a month. The clerk has	Clerk
	looked at all the grips, none are overflowing, but some are completely overgrown. She will send the photographs to the NT. The NT surveyor will ask their contractors	
	and tenants not to park on the pavement and obstructing pedestrians.	
34	New larger dog waste bin.	
• •	Due to the dog waste bin in Bradenham village at times overflowing just before the waste	
	gets collected the PC decided to purchase a larger dog waste bin. Three options were	
	considered and it was decided to purchase the green metal Fido 50l dog waste bin no	Clerk
	post @ £268.09 from Glasdon. Action clerk. Clerk to check with Tactical Facilities if they	
	can handle this size waste bin.	
35	Money Matters- a survey from Buckinghamshire council to residents asking what areas	
	they want prioritised in next year's budget. The survey was considered and it was	
	decided not to complete the survey on behalf of the PC.	
36	Planning:	
	a. Government Consultation on Planning Changes. It was decided that this consultation	
	is for specialists.	
	b. BC decisions: None	
	c. Outstanding planning application noted:	
	23/06485/FUL. Willow Barn, New Road Walter's Ash. Demolition of existing building and construction of replacement storage (shourteen building DC shipseted).	
	and construction of replacement storage/showroom building. PC objected.	
27	d. New planning applications: None.	
37	Finance: a. Receipts: £524.81 repayment of 2022/23 Vat by HMRC noted	
	l	
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	c. S/O for staff costs Augu/st and September @ £ 371.21 per month approved.d. Monthly bank charges @ £8 approved.	
	e. Clerk's hours noted:	
	Contracted 5.8 hrs /week	
	Holiday 0.6 hrs per week.	
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Hours: from 26/06/23 to 04/09/23 = 10 weeks (50.8-6=44.8hrs) worked 50.25 hrs= 5.45hrs O/T bfw 4.9 hrs short. CFW 0.55 hrs O/T

f. The accounts year to date were reviewed:

Expenditure	Ytd 11/09/23	Budget as set
	£	£
Staff costs	1856.05	4,544
Admin expenses	112.11	450
WFH allowance	0	500
Insurance	345.42	330
Audit fee	50.00	55
Subscriptions	125.72	150
Donations rent	220.00	200
Donations	0	160
Coronation picnic	296.82	£296.82 from
		reserve
Std maintenance	287.00	750
Devolved services grass	1003.80	1123
cutting		
Training	20.00	100
Sundry	0	100
Dog waste collection	240.36	599
Bank charges	48.00	96
	004.04	0
Vat	264.61	0

Income	Ytd £ 11/09/23	Budget £
Precept	3943.50	7887
WDC devolved	108.91	108
services		
BC devolved services	645.88	593
Vat	524.81	500
Interest NS&I	0	0
From reserves	0	69
TOTAL	5223.10	9157

g. The bank reconciliation was signed.

h. The clerk reported that she had included the incorrect Precept figure in the income budget figures. She had checked the January 2023 minutes and a precept of £7887 had been agreed with the shortfall of £69 to be met from reserves.

i. In between meetings invoices SI 697(June) & SI 774 (July) from Tactical Facilities management ltd of £51.55 and £64.44 were paid for dog bin emptying.

i. The following payments as listed below were approved:

j. The following payme	nto ao noteu below were approved.	
Payments approved for at		£
the meeting:		
CPRE	Subscription 2023/24	36.00
Tactical Facilities	Dog bin emptying August	
management Ltd		
Princes Risborough TC	Grass cutting May, June, July and	344.16
	August	344.16
		286.80
		229.44
D Hansen	Clerk's expenses	41.58
Total		1,282.14

Clerk

	Funds available: Opening balances 04/09/23	£		
	HSBC Current account	5,593.86		
	Less expenditure incl Sept. payments Less September bank charges Less September staff costs Current A/C September 2023	1,282.14 8.00 371.21	<u>3,932.51</u>	
	Add NS&I @31/12/22 TOTAL Funds		2,570.08 <u>6,502.59</u>	
38	Members questions: None			
39	The date of the next ordinary meeting was confirmed 2023 2024 meeting dates were agreed: Monday 15 th January, 11 th March, 13 th May, 15 th July, 9 th 2024. All meetings start at 7pm.	-		

The Chairdatedate
