

**Notice of Ordinary Meeting of BRADENHAM PARISH COUNCIL on Monday 9th
January 2023 at the Cricket Pavilion commencing at 7.00pm**

Agenda

1. Apologies
2. Disclosure of interest in items on the agenda
3. To confirm the minutes of the ordinary meeting of 7th November 2022.
4. To report on matters arising from the minutes not on the agenda.

The meeting will be closed for a Public Session - (15 minutes in total) - Members of the public are invited to attend and speak on items on the agenda or on matters of concern within the parish at this point.

5. Reports:
 - a. County Councillors
 - b. RAF
 - c. Chairman
 - d. Clerk:
6. Meetings/training attended.
7. Updates on activities:
 - a. Monthly HMRC information submitted.
 - b. Defibrillator checked
 - c. Copy submitted to Contact via Cllr Peggy Ewart.
 - d. PC members are sent the regular updates from BC and other parties.
 - e. Reply from Affinity Water re frequent leaks and a permanent repair received and circulated.
 - f. Jubilee tree collected 28/11/22. To be planted with the NT.
 - g. Traffic issues:
8. Buckinghamshire Council Settlement Review as circulated.
PC to consider.
9. Planning:
 - a. BC decisions:
 - 22/06364/FUL Bradenham Manor, Bradenham Wood Lane. Application for repairs to south boundary. Amended plans omitting the railing on top of the wall. BC permitted. PC no objection to the amended plan. BC permitted.
 - b. New planning applications:
 - 22/08010/CTREE up to 4m crown reduction x2 lime (663,664), fell to ground x young trees (G1), crown reduction up to 3m x1 cherry (OF1) and remove tree x 1 Bird cherry (OF2). Between meetings PC no objections, BC decided not to make a TPO.
10. Approve salary increase clerk:
 - The NALC nationally agreed pay rise @ £1 per hour for the clerk back dated to 01/04/22.
 - The additional one-day holiday from 1st April 2023, taking the total from 22 to 23 days. Excluding bank holidays. The additional three days for those with five years' service or more remains the same. The clerk has 22 years' service hence already 25 days holiday.
11. Finance:
 - a. Set budget and precept for 2023/24.

- b. Consider donations for 2022/23. £154.99 left in budget. To date £200 donation to the cricket club and £5.01 donation to the RBL. Last year we donated to Saunderton hostel and the One Can Trust
- c. Approve S/O for staff costs December @ £ 346.04 per month and January @ £371.21
- d. Approve 9 months (April- December) back pay @ £25.17 per month= £226.53 for clerk.
- e. Approve clerk's working from home allowance for the year as suggested by NALC £500.
- f. Clerk hours:
- Contracted 5.8 hrs /week
 - Holiday 0.6 hrs per week.
- Hours: from 31/10/22 to 09/12/22= 6 weeks (34.8-5.4=29.4) worked 26hrs plus 6hrs. Clerk on sick leave from 09/12/22
- g. Review the accounts year to date

Expenditure	Ytd 09/01/23 £	Budget as set £
Clerk's salary	3,366.06	4,245
Admin expenses	378.13	450
Bank charges	72.00	0
WFH allowance	500.00	500
Insurance	328.54	330
Audit fee	50.00	50
Subscriptions	125.89	150
Donation (rent) S137	200.00	160
Donations S137	5.01	200
Fete/Jubilee party	250.00	300
Std maintenance	130.00	400
Devolved services grass cutting	1,021.31	1014
Training	50.00	150
Sundry	0	100
Dog waste collection	400.00	580
HS2 road safety 2021/22 budget	0	500
Project work	0	500
Track maintenance-other	0	250
Information board	0	160
Mvas batteries insurance claim	803.00	0
Subtotal	7,679.94	10,039
Vat	473.56	0
TOTAL	8,153.50	10,039

Income	Ytd £ 09/01/23	Budget £
Precept	7,732.00	7732
WDC devolved services	108.91	108
BC devolved services	592.55	593
Vat	376.93	350
Interest NS&I	0	0
Insurance claim	225.60	0
TOTAL	9,035.99	8783

- h. To approve the following payments as listed below:

<i>Payments to be approved at the meeting:</i>	<i>Description</i>	<i>£</i>
TBS Hygiene Ltd	Dog bins emptying Nov	48.00

TBS Hygiene Ltd	Dog bins emptying Dec	60.00
D Hansen	Clerk working from home allowance 2022/23	500.00
D Hansen	Clerk's expenses incl £101 SLCC membership 2023.	144.33
D Hansen	Clerk backpay April- December (9 months)	226.53
Total		978.86

Funds available:	£
Opening balances 20/12/22	
HSBC Current account	7,058.79
Less December salary	346.04
Less January salary	371.21
Less January bank charges	8.00
Less expenditure incl Jan. payments	978.86
Current a/c funds Jan 2022	5,354.68
Add	
NS&I @ 31/12/21	<u>2,567.69</u>
Total Funds available	7,922.37

12. Members' questions.

13. To confirm date of the next ordinary meeting as Monday 13th March 2023.

14. Future meeting dates:

Monday 15th May 2023 incl. Annual Parish Meeting and Annual Parish Council meeting, 3rd July 2023, 11th September 2023, and 13th November 2023. All meetings start at 7pm

D Hansen

02/01/23

Clerk to the Council, 02/01/2023
Riva, Naphill Common, Naphill, High Wycombe, Bucks. HP14 4SZ Tel: 01494-562254, e-mail: clerkbradenhampc@gmail.com

The meeting is open to the public and members of the press.