

	<p>He was asked about the volunteers at the manor, he informed the PC that the volunteers had been Grant Thornton volunteers, not NT volunteers.</p> <ul style="list-style-type: none"> • Void cottages: Each void cottage is assessed to ensure it makes a return on capital as set by the NT model. He will get any work done on those void cottages that meet the required return. At present there is no other option available for properties that do not meet the required return. • Track up Bradenham Hill: There is a contract to clean the grips regularly, he will chase that up. The condition of the track is a continuous problem, and he will speak with Neil Harris, NT Countryside Manager. There is no easy solution. <p>d. Chairman: he noted that the hedge along “Shana” (Country Supplies) needs to be cut back. Action clerk</p> <p>e. Clerk:</p> <ul style="list-style-type: none"> • She passed on an email from the probation service to Cllr Peggy Ewart offering their volunteer services. The church may be able to make use of the service. • She has now received a guide to using the Rights of Way reporting tool. RoW have their own website to report problems. • She noted that Street lighting regulations were developed explicitly to facilitate the safe and smooth flow of traffic almost a century ago. The majority of street lighting is intended to light the carriage way first, with footways and pedestrians second. Clerk will visit county archives 17/07/24 to look at 1980’s minutes to see if she can get more information on the lights installed on New Road. • The clerk is in the process of writing to landowners to cut their hedges back. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
22	<p>Meetings/training attended.</p> <ul style="list-style-type: none"> • 10/06/24-BC Planning forum on Teams. Clerk attended. The BC planning lead spoke o their achievements. • 18/06/24- RAF Station Commander Annual Reception. Chair and Vice-Chair attended. It had been a pleasant evening. • 19/06/24- Meeting with RAF and Lacey Green PC on speeding plus street lighting. Chair and Clerk attended. We are waiting on the notes of the meeting. • 15/07/24 BC Town and Parish Clerk’s Forum. Clerk attended. <ul style="list-style-type: none"> ❖ A Rights of Way officer spoke to the clerks. They have a 5-year improvement plan for the rights of way and their own website to report problems (CAMS, Countryside and Access Management System). The Chiltern Society provide much volunteer work to maintain footpaths. ❖ Highways spoke on the reduction of grass cutting in rural areas now only the junctions and vision splays are cut. Bridleways need to be safe for horse riders and walkers. It was noted that siding out is very expensive and not carried out by PCs and TCs. BC don’t do it either. 	
23	<p>Updates on activities:</p> <ol style="list-style-type: none"> a. Monthly and year end HMRC information submitted. b. Defibrillator checked by Cllr Paul Wooster c. Copy submitted to Naphill and WA Gazette and Cllr Ewart submitted to Contact. d. PC members are sent the regular updates from BC and other parties. e. New notice board. Having investigated the full costs of a new noticeboard, it was agreed to ask Bo Dison to repair the notice board and make new doors. The posts and backing are still in good order. If required costing to be included in future budgets. f. Hedges, trees and verges see 21.e above. 	<p>Cllr Trevor Hunt</p>
24	<p>Policies, it was noted that:</p> <ol style="list-style-type: none"> 1. The Privacy notice that was reviewed. 2. The Retention of documents policy was reviewed and updated. 3. The Social media policy was reviewed. 4. The Street lighting policy was reviewed. <p>Clerk to place reviewed policies on the website.</p>	<p>Clerk</p>

25	Appoint the village fete committee: moved to the next meeting, when it will be clearer if the manor can be used.	Clerk																																																
26	Review and adopt updated Standing Orders: The reviewed and updated Standing orders are approved and adopted. Clerk to send Cllr Peggy Ewart a hard copy. The new NALC model Financial Regulations need to be studied by the clerk and she needs to consult other clerks.	Clerk																																																
27	<p>Planning:</p> <p>a. BC decisions: None</p> <p>b. Outstanding planning applications awaiting decision:</p> <ul style="list-style-type: none"> • 23/06458/FUL. Willow Barn, New Road Walter's Ash. Demolition of existing building and construction of replacement storage/showroom building. PC objected. • 23/06775/CLE. Bradenham Manor. Certificate of Lawfulness for existing use confirming that existing C2 use class exists that allows a new residential training and educational facility under long term lease. PC confirmed the long-standing use. <p>c. New planning applications:</p> <ul style="list-style-type: none"> • 24/06203/FUL 3 Beech Park, Walter's Ash. Householder application for conversion of integral garage into living accommodation forming family room. PC no objections and no comment. <p>d. To consider asking BC Conservation Officer to do a short presentation on listed buildings and conservation areas. Cllr Paul Oborn will ask Sarah Oborn, one of BC's conservation officers to do a short presentation for the PC.</p>	Clerk																																																
28	<p>Finance</p> <p>a. The accounts year to date 15/07/24 were reviewed.</p> <p>b. Request from Wycombe Homeless connection for financial support in particular to reopen their winter shelter. The PC decided not to donate at this time of year. Clerk to bring the matter back to the meeting later in the year.</p> <p>c. It was agreed to close the NS&I account and move the funds to our HSBC current account. Balance £ 2,570.08, the Chair and Cllr Paul Wooster signed the form to close the account.</p> <p>d. DD @ £30 for the Chiltern Society subscription 2024/25 taken 01/07/24 was approved.</p> <p>e. S/O for staff costs June and July @ £ 396.38 per month were approved.</p> <p>f. Monthly bank charges @ £8/ mth was approved.</p> <p>g. Clerk hours noted:</p> <ul style="list-style-type: none"> • Contracted 5.8 hrs /week • Holiday 0.9 hrs per week. <p>Hours: from 13/05/24 to 08/07/24 = 8 weeks (46.4-7.2=39.2hrs) 47 hours worked. 7.8hrs O/T.</p>	Clerk Clerk																																																
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Saving for new laptop	0	150
Bank charges	32.00	96
Vat	238.03	0
TOTAL	3,400.88	10,336

Income	Ytd £ 15/07/24	Budget £
Precept	4,529.50	9059
WDC devolved services	0	111
BC devolved services	772.26	659
Vat	422.02	500
Interest NS&I	0	37
TOTAL	5,723.78	10366

- h. In between meetings the following invoice was paid:
- invoice SI 1702 (May) from Tactical Facilities management ltd of £77.33 was paid for dog bin emptying.

Payments approved at the meeting:		£
Tactical Facilities Management	Dog bin emptying June	77.33
Princes Risborough TC	Grass cutting	367.49
D Hansen	Clerk's expenses	19.49
Total		464.31

Funds available:	£	£
Opening balances 08/07/24		
HSBC Current account	6,428.05	
Less expenditure incl July payments	464.31	
July salary	396.38	
Current A/C July 2024		5,567.36
NS&I @31/12/22		<u>2,570.08</u>
TOTAL Funds		8,138.44

Clerk

- 29** Members questions
a. the clerk was asked to invite Neil Harris, NT Countryside Manager to the next meeting and to ask him about grass cutting in front of the church.

Clerk

- 30** **The date of the next ordinary meeting was confirmed as Monday 9th September 2024**
Future meeting dates:
Monday 11th November 2024. All meetings start at 7pm.

The Chair.....date.....