Minutes of the Ordinary Meeting of BRADENHAM PARISH COUNCIL on Monday 15th July 2024 at Bradenham Cricket Club commencing at 7.00 pm.

Present:

Cllr Peggy Ewart Cllr Trevor Hunt

Cllr Teif Jones Chair

Cllr Richard Langridge

Cllr Paul Oborn Vice-Chair

Cllr Paul Wooster

And also present

BC Cllr Shade Adoh Ridgeway West Sqr Ldr Paul Armstrong RAF representative

David Surtees-Dawson National Trust Senior Estate Manager for Hughenden & Central

Chilterns and Stowe Portfolios

Deirdre Hansen Clerk

		Action				
17	Apologies received and accepted from Cllr Andrew Stubbings And from BC Cllrs Robert					
	Carington and Carl Etholen.					
18	Declarations of interest:					
	None were declared.					
19	Approval of minutes					
	The minutes of the Annual Parish Meeting, the Annual Parish Council meeting, the Ordinary meeting of 20 th May 2024 were confirmed as a true record and signed by the Chair.					
20	Public question time:					
20	No public present.					
21	Reports:					
	a. BC Cllr Shade Adoh reported:	Clerk				
	 on the meeting held with the RAF, Lacey Green and Bradenham Parish Councils regarding the wish of Lacey Green PC to reduce the speed limit from unrestricted to 40mph between RAF no1 site on New Road to the 30mph sign in Lacey Green. This wish was generally supported by the RAF. Lacey Green PC is progressing the case. The clerk mentioned that at times issues reported on Fix My Street come back as completed when no action seems to have been taken. BC Cllr Shade Adoh asked 	Clerk				
	 the clerk to copy her on any emails to the Local Area Technician (LAT), James Tunnard. The clerk mentioned that she would ask the LAT for assistance in getting some hedges on New Road cut. b. RAF: Sqr Ldr Paul Armstrong reported: 	Clerk				
	 that the RAF may consider timers on the existing streetlighting. the clerk mentioned to him that via the Chair, RAF personnel had asked if the National Trust could supply more wood chippings for the permissive path that runs through the woods from Parkwood to the officers' mess site. The clerk had asked the NT, but they currently have no wood chippings. The NT had asked her if the RAF could consider supplying small stones for that path, which are more durable. v. National Trust: David Surtees- Dawson 					
	 informed the PC that the NT is still in discussion with PGL about the Manor. A pre- planning application has been submitted; the outcome is awaited. It is noted that the BC planners are very keen on minimal intervention. Main considerations are where does the additional accommodation go, activities and access. It is acknowledged that access will be a problem for any party and a long-term solution needs to be found. The site has challenging planning implications. There continues to be interest in the site. The NT keeps the manor protected and contained and is looking for a good custodian. How to balance the impact on the site is kept in mind by all parties. 					

22	He was asked about the volunteers at the manor, he informed the PC that the volunteers had been Grant Thornton volunteers, not NT volunteers. Void cottages: Each void cottage is assessed to ensure it makes a return on capital as set by the NT model. He will get any work done on those void cottages that meet the required return. At present there is no other option available for properties that do not meet the required return. Track up Bradenham Hill: There is a contract to clean the grips regularly, he will chase that up. The condition of the track is a continuous problem, and he will speak with Neil Harris, NT Countryside Manager. There is no easy solution. Chairman: he noted that the hedge along "Shana" (Country Supplies) needs to be cut back. Action clerk Clerk: She passed on an email from the probation service to Cllr Peggy Ewart offering their volunteer services. The church may be able to make use of the service. She has now received a guide to using the Rights of Way reporting tool. RoW have their own website to report problems. She noted that Street lighting regulations were developed explicitly to facilitate the safe and smooth flow of traffic almost a century ago. The majority of street lighting is intended to light the carriage way first, with footways and pedestrians second. Clerk will visit county archives 17/07/24 to look at 1980's minutes to see if she can get more information on the lights installed on New Road. The clerk is in the process of writing to landowners to cut their hedges back. Meetings/training attended.	Clerk Clerk
	their achievements. • 18/06/24- RAF Station Commander Annual Reception. Chair and Vice-Chair attended. It	
	 had been a pleasant evening. 19/06/24- Meeting with RAF and Lacey Green PC on speeding plus street lighting. 	
	Chair and Clerk attended. We are waiting on the notes of the meeting. • 15/07/24 BC Town and Parish Clerk's Forum. Clerk attended.	
	A Rights of Way officer spoke to the clerks. They have a 5-year improvement plan for the rights of way and their own website to report problems (CAMS, Countryside and Access Management System). The Chiltern Society provide much volunteer work to maintain footpaths.	
	Highways spoke on the reduction of grass cutting in rural areas now only the junctions and vision splays are cut. Bridleways need to be safe for horse riders and walkers. It was noted that siding out is very expensive and not carried out by PCs and TCs. BC don't do it either.	
23	Updates on activities:	
	a. Monthly and year end HMRC information submitted.	
	b. Defibrillator checked by Cllr Paul Woosterc. Copy submitted to Naphill and WA Gazette and Cllr Ewart submitted to Contact.	
	d. PC members are sent the regular updates from BC and other parties.	
	e. New notice board. Having investigated the full costs of a new noticeboard, it was agreed	Cllr
	to ask Bo Dison to repair the notice board and make new doors. The posts and backing are still in good order. If required costing to be included in future budgets.	Trevor Hunt
	f. Hedges, trees and verges see 21.e above.	
24	Policies, it was noted that:	
	 The Privacy notice that was reviewed. The Retention of documents policy was reviewed and updated. 	Clerk
	The Retention of documents policy was reviewed and updated. The Social media policy was reviewed.	OIGIK
	4. The Street lighting policy was reviewed.	
	Clerk to place reviewed policies on the website.	

25	Appoint the village fete committee: moved to the next meeting, when it will be clearer if the							
	manor can be used.							
26	Review and adopt updated Standing Orders:							
	The reviewed and updated Standing orders are approved and adopted.							
	Clerk to send Cllr Peggy Ewart a hard copy.							
	The new NALC model Financial Regulations need to be studied by the clerk and she needs							
	to consult other clerks.							
27	Planning:							
	a. BC decisions: None							
	b. Outstanding planning applications awaiting decision:							
	23/06458/FUL. Willow Barn, New Road Walter's Ash. Demolition of existing							
	building and construction of replacement storage/showroom building. PC objected.							
	23/06775/CLE. Bradenham Manor. Certificate of Lawfulness for existing use confirming that existing C2 use class exists that allows a new residential training and educational.							
	that existing C2 use class exists that allows a new residential training and educational facility under long term lease. PC confirmed the long-standing use.							
	,	•	naing asc.					
	 c. New planning applications: 24/06203/FUL 3 Beech Park, Walter's Ash. Householder application for conversion of 							
		ring accommodation forming family		Clerk				
	comment.	mig accommodation forming farmly						
		C Conservation Officer to do a sho	t presentation on listed					
		ation areas. Cllr Paul Oborn will as						
	conservation officers	to do a short presentation for the P	C.					
28	Finance							
		r to date 15/07/24 were reviewed.						
		combe Homeless connection for fir		Clerk				
	reopen their winter shelter. The PC decided not to donate at this time of year. Clerk							
		r back to the meeting later in the ye		Clark				
		lose the NS&I account and move t £ 2,570.08, the Chair and Cllr Pau		Clerk				
	close the account		i wooster signed the form to					
		Chiltern Society subscription 2024	./25 taken 01/07/24 was					
	approved.	Officer Coolety Subscription 2025	720 taken 01/01/24 was					
		June and July @ £ 396.38 per mo	onth were approved.					
		rges @ £8/ mth was approved.						
	g. Clerk hours noted	•						
	 Contracted 5.8 hr 	s /week						
	 Holiday 0.9 hrs per 	er week.						
	Hours: from 13/05	5/24 to 08/07/24 = 8 weeks (46.4-7)	.2=39.2hrs) 47 hours worked.					
	7.8hrs O/T.							
	Expenditure	Ytd 15/07/24	Budget as set					
		£	£					
	Staff costs	1,189.14	4,994					
	Admin expenses	65.49	450					
	WFH allowance	0 357.87	500 345					
	Insurance Audit fee	55.00	55					
	Subscriptions	92.79	150					
	Donations rent	220.00	220					
	Donations	0	140					
	Fete	0	220					
	Std maintenance 0 350							
	Devolved services grass 586.96 1378							
	Training 10.00 100							
	Sundry 0 100							
	Dog waste collection 241.65 838							
	Additional dog bin 311.95 250							
<u> </u>				I				

	Sav	ing for new laptop		0	150	0	
	Bank charges		32.00		96	3	
		Vat		238.03			
		TOTAL		3,400.88		36	
	Inco	Income		Ytd £ 15/07/24		Budget £	
	Pred		4,529.50			9059	
	1 1	C devolved		0	11	1	
	serv	devolved services		772.26	65	Ω	
	Vat	devolved services		422.02	500		
		rest NS&I		0	37		
	TOT			5,723.78	103		
		paid for dog bin Payments approved meeting: Tactical Facilities			ne	£ 77.33	
		Tactical Facilities		Dog bin emptying Ju	ne	77.33	
		Management Princes Risborough	TC	Grass cutting		367.49	
		D Hansen	10	Clerk's expenses		19.49	
		Total		Olerk 3 experises		464.31	
		Funds avail	able:		£	£	
		Opening balances 0 HSBC Current acco Less expenditure ind July salary Current A/C July 20:		3/07/24	~	~	
					6,428.05		
				, , ,	•	667.36	
	NS&I @31/12/22 TOTAL Funds		-			570.08 138.44	
9	Mem	bers questions					Clerk
				l Harris, NT Countrysic	•	next meeting	
				ng in front of the churc			
0	The	date of the next ordi	nary mee	ting was confirmed a	as Monday 9 th Sep	otember 2024	
	Futu	re meeting dates:	nhar 2024	I. All meetings start at	7nm		
		ivioriuay i i " ivover	110 0 1 2024	r. All Hieelings start at	<i>i</i> piii.		

-	O		-1 - 4 -	
Ihe	(:hair		date	