

| | | |
|-----------|--|---------------------------|
| | <p>d. Clerk;</p> <ol style="list-style-type: none"> i. the Bradenham notice board has a cracked window and the doors need rehanging. The clerk was asked to get some quotes for the work. ii. Correspondence from resident about stalking received. iii. Various hedges in the parish that needed trimming had been brought to the clerk's attention. They are not in the devolved services area of the parish. Clerk has gone back to Buckinghamshire Council and with the help of BC Cllr Robert Carington has requested BC to have the hedge on New Road cut. The hedge of Bradenham Road (A4010) is believed to have been cut. Furthermore, the hedge along the Old Rectory needs cutting back the foot/cycle path is being obstructed. Clerk to contact landowner. iv. Clerk had completed a BC survey on Devolution. In general, the PC is happy with the arrangement although the funds provide by BC are not sufficient for the work that needs to be carried out. | <p>Clerk</p> <p>Clerk</p> |
| 32 | <p>Meetings/training attended.</p> <ul style="list-style-type: none"> • 18/07/23- BC Planning forum attended by clerk. • 24/07/23- Clerk Forum @ BC attended by clerk | |
| 33 | <p>Updates on activities:</p> <ol style="list-style-type: none"> a. Monthly and year end HMRC information submitted. b. Defibrillator checked by Cllr Paul Wooster c. Copy submitted to Naphill, and WA Gazette and Contact noted. d. PC members are sent the regular updates from BC and other parties. e. Grass cutting of the green by the church- done by Cllr Stubbings f. Dog bin contract- it was noted that the previous supplier had contacted the clerk asking when the new contract ends. g. Clerk had written to NT- Clearing of run off on Bradenham hill and a request to ask their tenants and contractors not to park on the pavement. NT responded that they have a contract with the supplier to clear the grips twice a month. The clerk has looked at all the grips, none are overflowing, but some are completely overgrown. She will send the photographs to the NT. The NT surveyor will ask their contractors and tenants not to park on the pavement and obstructing pedestrians. | <p>Clerk</p> |
| 34 | <p>New larger dog waste bin.</p> <p>Due to the dog waste bin in Bradenham village at times overflowing just before the waste gets collected the PC decided to purchase a larger dog waste bin. Three options were considered and it was decided to purchase the green metal Fido 50l dog waste bin no post @ £268.09 from Glasdon. Action clerk. Clerk to check with Tactical Facilities if they can handle this size waste bin.</p> | <p>Clerk</p> |
| 35 | <p>Money Matters- a survey from Buckinghamshire council to residents asking what areas they want prioritised in next year's budget. The survey was considered and it was decided not to complete the survey on behalf of the PC.</p> | |
| 36 | <p>Planning:</p> <ol style="list-style-type: none"> a. Government Consultation on Planning Changes. It was decided that this consultation is for specialists. b. BC decisions: None c. Outstanding planning application noted: <ul style="list-style-type: none"> • 23/06485/FUL. Willow Barn, New Road Walter's Ash. Demolition of existing building and construction of replacement storage/showroom building. PC objected. d. New planning applications: None. | |
| 37 | <p>Finance:</p> <ol style="list-style-type: none"> a. Receipts: £524.81 repayment of 2022/23 Vat by HMRC noted b. 2023/24 membership CPRE £36 approved. c. S/O for staff costs Augu/st and September @ £ 371.21 per month approved. d. Monthly bank charges @ £8 approved. e. Clerk's hours noted: <ul style="list-style-type: none"> • Contracted 5.8 hrs /week • Holiday 0.6 hrs per week. | |

Hours: from 26/06/23 to 04/09/23 = 10 weeks (50.8-6=44.8hrs) worked 50.25 hrs= 5.45hrs O/T bfw 4.9 hrs short. CFW 0.55 hrs O/T

f. The accounts year to date were reviewed:

| Expenditure | Ytd 11/09/23 £ | Budget as set £ |
|---------------------------------|-------------------|-----------------------------|
| Staff costs | 1856.05 | 4,544 |
| Admin expenses | 112.11 | 450 |
| WFH allowance | 0 | 500 |
| Insurance | 345.42 | 330 |
| Audit fee | 50.00 | 55 |
| Subscriptions | 125.72 | 150 |
| Donations rent | 220.00 | 200 |
| Donations | 0 | 160 |
| Coronation picnic | 296.82 | £296.82 from reserve |
| Std maintenance | 287.00 | 750 |
| Devolved services grass cutting | 1003.80 | 1123 |
| Training | 20.00 | 100 |
| Sundry | 0 | 100 |
| Dog waste collection | 240.36 | 599 |
| Bank charges | 48.00 | 96 |
| Vat | 264.61 | 0 |
| TOTAL | 4869.89 | 9157 |

| Income | Ytd £ 11/09/23 | Budget £ |
|-----------------------|----------------|-------------|
| Precept | 3943.50 | 7887 |
| WDC devolved services | 108.91 | 108 |
| BC devolved services | 645.88 | 593 |
| Vat | 524.81 | 500 |
| Interest NS&I | 0 | 0 |
| From reserves | 0 | 69 |
| TOTAL | 5223.10 | 9157 |

g. The bank reconciliation was signed.

h. The clerk reported that she had included the incorrect Precept figure in the income budget figures. She had checked the January 2023 minutes and a precept of £7887 had been agreed with the shortfall of £69 to be met from reserves.

i. In between meetings invoices SI 697(June) & SI 774 (July) from Tactical Facilities management ltd of £51.55 and £64.44 were paid for dog bin emptying.

j. The following payments as listed below were approved:

| Payments approved for at the meeting: | | £ |
|---------------------------------------|--|--------------------------------------|
| CPRE | Subscription 2023/24 | 36.00 |
| Tactical Facilities management Ltd | Dog bin emptying August | |
| Princes Risborough TC | Grass cutting May, June, July and August | 344.16 344.16 286.80 229.44 |
| D Hansen | Clerk's expenses | 41.58 |
| Total | | 1,282.14 |

Clerk

| | | |
|-----------|--|--|
| | <p>Funds available: £</p> <p>Opening balances 04/09/23</p> <p>HSBC Current account 5,593.86</p> <p>Less expenditure incl Sept. payments 1,282.14</p> <p>Less September bank charges 8.00</p> <p>Less September staff costs 371.21</p> <p>Current A/C September 2023 <u>3,932.51</u></p> <p>Add NS&I @31/12/22 <u>2,570.08</u></p> <p>TOTAL Funds <u>6,502.59</u></p> | |
| 38 | Members questions: None | |
| 39 | The date of the next ordinary meeting was confirmed as Monday 13th November 2023 2024 meeting dates were agreed: Monday 15 th January, 11 th March, 13 th May, 15 th July, 9 th September and 11 th November 2024. All meetings start at 7pm. | |

The Chair.....date.....