

Notice of Ordinary Meeting of BRADENHAM PARISH COUNCIL on Monday 11th September 2023 at the Cricket Pavilion commencing at 7.00pm

Agenda

1. Apologies
2. Disclosure of interest in items on the agenda
3. To confirm the minutes of the ordinary meeting of 3rd July 2023.
4. To report on matters arising from the minutes not on the agenda.
The meeting will be closed for a Public Session - (15 minutes in total) - Members of the public are invited to attend and speak on items on the agenda or on matters of concern within the village at this point.
5. Reports:
 - a. County Councillors
 - b. RAF
 - c. Chairman
 - d. Clerk:
 - i. To note plastic window on Bradenham notice board cracked plus some repair needed to doors. Not urgent.
 - ii. Correspondence from resident on stalking
 - iii. Hedges needing trimming
6. Meetings/training attended.
 - 24/07/23- Clerk Forum @ BC
7. Updates on activities:
 - a. Monthly HMRC information submitted.
 - b. Defibrillator checked
 - c. Copy submitted to Naphill and WA Gazette and Cllr Ewart submitted to Contact.
 - d. PC members are sent the regular updates from BC and other parties.
 - e. Grass cutting of the green by the church- done by Cllr Stubbings
 - f. Dog bin contract- previous supplier has contacted clerk asking when the new contract ends.
 - g. Clerk has written to NT- Clearing of run off on Bradenham hill and a request to ask their tenants and contractors not to park on the pavement. NT have responded.
8. New larger dog waste bin.
Due to the dog waste bin in Bradenham village at times overflowing just before the waste gets collected the PC may wish to purchase a larger bin.
 - a. Green pedal operated 45L £304.85 plus vat, 66L £318.23 plus vat (Bin shop)
 - b. Green metal Fido 50L dog waste bin no post £268.09 (Glasdon)
 - c. Green Retriever 60L dog waste bin with key £320.20
9. Money Matters- a survey from Buckinghamshire council to residents asking what areas they want prioritised in next year's budget. Please look at the survey emailed out 31/08/23 before the meeting
10. Planning:
 - a. Government Consultation on Planning Changes see email from BALC sent to you 09/08/23.
 - b. BC decisions: None
 - c. Outstanding planning application:

- 23/06485/FUL. Willow Barn, New Road Walter's Ash. Demolition of existing building and construction of replacement storage/showroom building. PC objected.
- d. New planning applications: None.

11. Finance:

- a. Receipts: £524.81 repayment of 2022/23 Vat by HMRC
- b. Approve DD 2023/24 membership CPRE £36 minimum, they have suggested additional payment.
- c. Approve S/O for staff costs August and September @ £ 371.21 per month
- d. Approve Monthly bank charges @ £8.
- e. Clerk hours:
 - Contracted 5.8 hrs /week
 - Holiday 0.6 hrs per week.
 Hours: from 26/06/23 to 4th September= 10 weeks (50.8-6=44.8hrs) worked 50.25 hrs= 5.45hrs O/T bfw 4.9 hrs short. CFW 0.55 hrs O/T
- f. Review the accounts year to date

Expenditure	Ytd 11/09/23 £	Budget as set £
Staff costs	1856.05	4,544
Admin expenses	112.11	450
WFH allowance	0	500
Insurance	345.42	330
Audit fee	50.00	55
Subscriptions	125.72	150
Donations rent	220.00	200
Donations	0	160
Coronation picnic	296.82	£296.82 from reserve
Std maintenance	287.00	750
Devolved services grass cutting	1003.80	1123
Training	20.00	100
Sundry	0	100
Dog waste collection	240.36	599
Bank charges	48.00	96
Vat	264.61	0
TOTAL	4869.89	9157

Income	Ytd £ 11/09/23	Budget £
Precept	3943.50	7956
WDC devolved services	108.91	108
BC devolved services	645.88	593
Vat	524.81	500
Interest NS&I	0	0
TOTAL	5223.10	9157

- g. In between meetings invoices SI 697(June) & SI 774 (July) from Tactical Facilities management ltd of £51.55 and £64.44 were paid for dog bin emptying.
- h. To approve the following payments as listed below:

Payments to be approved for payment at the meeting:		£
CPRE	Subscription 2023/24	36.00
Tactical Facilities management Ltd	Dog bin emptying August	
Princes Risborough TC	Grass cutting May, June, July and August	344.16 344.16

		286.80
		229.44
D Hansen	Clerk's expenses	41.58
Total		1,282.14

Funds available:		£
Opening balances 04/09/23		
HSBC Current account	5,593.86	
Less expenditure incl Sept. payments	1,282.14	
Less September bank charges	8.00	
Less September staff costs	371.21	
Current A/C September 2023		<u>3,932.51</u>
Add NS&I @31/12/22		<u>2,570.08</u>
TOTAL Funds		<u>6,502.59</u>

12. Members' questions.

13. To confirm date of the next ordinary meeting as Monday 13th November 2023

Agree proposed 2024 meeting dates:

Monday 15th January

Monday 11th March

Monday 13th May

Monday 15th July

Monday 9th September

Monday 11th November. All meetings start at 7pm

D Hansen

Clerk to the Council, 04/09/23

Riva, Naphill Common, Naphill, High Wycombe, Bucks. HP14 4SZ e-mail:

clerkbradenhampc@gmail.com

The meeting is open to the public and members of the press.