

Minutes of the Ordinary Meeting of BRADENHAM PARISH COUNCIL on Monday 13th March 2023 at Bradenham Cricket Club commencing at 7.00 pm

Present:

Cllr Peggy Ewart
 Cllr Trevor Hunt
 Cllr Teif Jones Chairman
 Cllr Richard Langridge
 Cllr Paul Oborn Vice-Chairman
 Cllr Paul Wooster

And also present

Cllr Carl Etholen BC Ridgeway West Councillor
 Luke Shearring Business Development Director PGL
 David Surtees-Dawson Senior Manager for Hughenden & Central Chilterns & Stowe Portfolio,
 National Trust
 Deirdre Hansen Clerk

	Paul Oborn, Vice-Chairman took the Chair and opened the meeting due to the late arrival of the Chairman. He welcomed Luke Shearring and David Surtees-Dawson to the meeting.	Action
73	Apologies received and accepted from Cllrs Trevor Hunt, Andrew Stubbings, BC Cllrs Shade Adoh and Robert Carington.	
74	Declarations of interest: None	
75	Presentation by Luke Shearring, Business Development Director PGL. Proposed plans for Bradenham Manor Luke Shearring presented PGL’s proposals for Bradenham Manor. PGL is still in negotiations with the National Trust. Luke Shearring gave a bit of history on PGL and explained PGL’s purpose and vision, enriching young lives through residential activities. They plan 21-day activities and 12 evening activities at the Manor. The view to and from the Manor will not change. No activities will take place in front of the manor. All activities will be within the treeline behind the manor with no fixed activities on the lawn at the side of the manor. Areas of special protection in and around the house will be maintained. PGL will invest in the manor to upgrade the facilities, refurbish, improve safety and security. The plan is for 300 children to be on site Monday to Friday during the season (March to November) with the peak season May-July. The children and their teachers will arrive by coach on Monday afternoon and leave on Friday morning. Safe entry and egress to the back entrance is being investigated and traffic speed on Bradenham Wood Lane needs to be reduced. The National Trust are impressed with PGL emphasising that they have the greatest empathy with the National Trust vision and purposes. PGL can only make the Manor better. They intend to let PGL bed in. PGL intends to have local links and there will be local employment opportunities. They plan to hold a “meet the village” meeting at the Manor pre-emptively before they go to the planning authority. Opening spring 2024 would be ideal, but full opening is unlikely before spring 2025. He was thanked for his informative presentation. The plans sound interesting.	PGL
76	Approval of minutes The minutes of the ordinary meeting of 9 th January 2023 were confirmed as a true record and signed by the Chairman.	
77	Public question time:	

	No public present.	
78	<p>Reports:</p> <p>a. Buckinghamshire Councillor: BC Cllr Carl Etholen enquired if the PC was informed of the weekly work schedule for JSM, who are laying the high-tension cabling for the data centre at the Molins site. The work on Bradenham Wood Lane will be delayed extending the work to 22 weeks. The PC is informed weekly via the clerk.</p> <p>b. He reported that:</p> <ul style="list-style-type: none"> • Transport for Bucks (TfB) will cease to exist after 31/03/23. Buckinghamshire Highway Alliance (Balfour Beatty and Atkins) will take over from Ringway Jacobs starting 01/04/23. • Buckinghamshire Council has £100m to spend over 4 years for the roads surfaces plus £25m from reserves, but due to the weather conditions and the rain the road surfaces have further deteriorated. • Bledlow Ridge Recycling Centre opened Monday 16th January 2023. So far it has been quiet. This could partly be due to Oxfordshire residents having to pay to use the recycling centre. • White lining on Bradenham Woods Lane. Time has elapsed too long since the contractors put the white lines in. TfB don't have the funds to carry out the work. • The next NW Chilterns Community Board meeting of the Traffic and Road group is on Thursday 16th march. Cllrs were invited to attend. The paper by the group on cycling and walking aspirations was circulated. The meeting briefly discussed the aspirational paper. • Council tax 2023/24 will increase by 4.99%. 2.99% council tax increase and 2% for adult social care. • Road noise reduction surface is four times more expensive than ordinary road surface. It was developed for urban surfaces rather than rural one. The A4010 will not get a reduced noise road surface. <p>BC Cllr Carl Etholen was thanked for his report.</p> <p>c. RAF: not present. There has been a lack of reply from the RAF. Clerk is not sure who to contact. Cllr Paul Oborn will make some enquiries.</p> <p>d. The Chairman had no further report.</p> <p>e. Clerk's report:</p> <ul style="list-style-type: none"> • Clerk reported that she had investigated cheaper dog bin collection, but a cheaper company had no reviews, has a small staff team and are new to this business. It was decided to remain with our current supplier. • Clerk will chase the supplier whom we have contracted to repair the lychgate. 	<p>Cllr Paul Oborn</p> <p>Clerk</p>
79	<p>Meetings/training attended.</p> <ul style="list-style-type: none"> • 10/01/23- Chairman attended training on chairing a meeting. It was a very good session. • 25/01/23 Microsoft office training. Clerk attended. The training was more suited to large councils. • 23/02/23 E-voice training for our website. Clerk attended; useful training showed a wider use of the e-voice website. 	
80	<p>Updates on activities:</p> <p>a. Monthly and year end HMRC information submitted noted.</p> <p>b. Defibrillator checked monthly noted.</p> <p>c. Copy submitted to Contact via Cllr Peggy Ewart. She was not happy with the cramped layout and has complained. Clerk submitted copy to the Gazette.</p> <p>d. PC members are sent the regular updates from BC and other parties. Noted</p> <p>e. Cllr Paul Wooster and Olivia Wooster organise monthly quiz night at the cricket club, which are well attended.</p> <p>f. The book club in the church attracts about 20 people.</p> <p>g. It looks like the drains by the pond have not been sucked out, but the content has been blown into the pond. Cllr Paul Wooster will make a complaint of Fix my street.</p>	<p>Cllr Paul Wooster</p>
81	Party for the King's Coronation.	<p>Working party</p>

	<p>a. The formation of a working party to arrange a village party to celebrate the Kings Coronation was agreed. Working party members, Cllr Teif Jones, Peggy Ewart, Paul Wooster, and clerk.</p> <p>b. It had been agreed that the remaining £626 in reserves from the grant from BC Cllr Carl Etholen when he was District Councillor would be used for the fete.</p> <p>c. The plans so far are for a picnic on the green with live music on Monday 8th May.</p> <ul style="list-style-type: none"> • A licence is required from the National Trust to use their land. Action clerk. • Bring your own picnic, • liquid refreshments can be purchased from the cricket club. • cakes and scones can be purchased from the Red Lion • bunting to be purchased. Cllr Peggy Ewart had made enquiries and it was agreed that she could purchase up to £50 worth of bunting and be reimbursed. • Band to play live music for 2 hours. • Marquees required. Cllr Trevor hunt to be asked for 2. <p>d. It was agreed to pay £350 for the band Blue in Green (Joan Izod contact) to play for 2 hours. £100 deposit required and agreed. Balance due on the day.</p>										
82	<p>Buckinghamshire Council Devolved Services agreement of variation to extend funding for the period 2023-24. BC shall pay £645.88 for the period. It was agreed to enter this agreement extension for 1 year. chairman and Clerk signed the agreement.</p>	Clerk									
83	<p>Local Plan for Buckinghamshire Any issues with infrastructure and services in our area. The PC had no comments.</p>										
84	<p>National Trust Woodland Management Plan Consultation The plan shows how they intend to manage local woodland. It looks a sensible and practical plan.</p> <p>As an aside. The question was raised if the National Trust and the tenant could place the notices alerting people about the nesting skylarks back in the field behind the old youth hostel. Action clerk.</p> <p><i>NB. Spoke with the tenant and there are already plans in place to put the notices and maybe further protective measures in place.</i></p>	Clerk									
85	<p>Litter Picking It was agreed to delay this until after the road works are finished. Fast gas canisters litter: The clerk has written to the police about this problem. there is nothing they can do. they will try to carry out more surveillance. They did suggest fencing the car park, this is open land and National Trust land so not feasible.</p>										
87	<p>Planning: a. BC decisions: none b. New planning applications: none.</p>										
88	<p>Finance:</p> <p>a. Received NS&I interest £2.39 noted.</p> <p>b. Consider donations for 2022/23. £154.99 left in budget. It was agreed to donate £154.99 to Bradenham PCC towards the repair of the church clock (S2 Parish Councils Act 1957)</p> <p>c. Annual DD to ICO data protection renewal @ £35 was approved.</p> <p>d. S/O for staff costs February and March @ £371.21 per month was approved.</p> <p>e. Clerk hours noted:</p> <ul style="list-style-type: none"> • Contracted 5.8 hrs /week. • Holiday 0.6 hrs per week. <p>Hours: Clerk on sick leave from 09/12/22 to 17/02/23. Hours from 20/2/23-06/03/23 12 hours.</p> <p>f. Accounts year to date reviewed:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Expenditure</th> <th style="text-align: center;">Ytd 13/03/23 £</th> <th style="text-align: center;">Budget as set £</th> </tr> </thead> <tbody> <tr> <td>Clerk's salary</td> <td style="text-align: center;">4083.31</td> <td style="text-align: center;">4,245</td> </tr> <tr> <td>Admin expenses</td> <td style="text-align: center;">477.81</td> <td style="text-align: center;">450</td> </tr> </tbody> </table>	Expenditure	Ytd 13/03/23 £	Budget as set £	Clerk's salary	4083.31	4,245	Admin expenses	477.81	450	Clerk
Expenditure	Ytd 13/03/23 £	Budget as set £									
Clerk's salary	4083.31	4,245									
Admin expenses	477.81	450									

Bank charges	96.00	0
WFH allowance	500.00	500
Insurance	328.54	330
Audit fee	50.00	50
Subscriptions	125.89	150
Donation (rent) S137	200.00	160
Donations S137	200.00	200
Fete/Jubilee party	350.00	300
Std maintenance	130.00	400
Devolved services grass cutting	1,021.31	1014
Training	50.00	150
Sundry	177.00	100
Dog waste collection	480.00	580
HS2 road safety 2021/22 budget	0	500
Project work	0	500
Track maintenance-other	0	250
Information board	0	160
Mvas batteries insurance claim	803.00	0
Subtotal	9,072.86	10,039
Vat	507.64	0
TOTAL	9,580.50	10,039

Income	Ytd £ 13/03/23	Budget £
Precept	7,732.00	7732
WDC devolved services	108.91	108
BC devolved services	592.55	593
Vat	376.93	350
Interest NS&I	2.39	0
Insurance claim	225.60	0
TOTAL	9,038.38	8783

- g. The following payments as listed below were approved:
In between meeting a payment of £142 to BALC for the 13th edition of Charles Arnold Baker and a payment of £100 to Joan Izod as deposit for the band was approved and made.

<i>Payments approved at the meeting:</i>	<i>Description</i>	<i>£</i>
TBS Hygiene Ltd	Dog bins emptying Jan	48.00
TBS Hygiene Ltd	Dog bins emptying Feb	48.00
Bradenham PCC	Donation towards clock repair	154.99
D Hansen	Clerk's expenses (incl annual subscription to Microsoft office @ £59.99)	117.76
Total		368.75

Funds available:	£
Opening balances 20/02/23	
HSBC Current account	5,204.68
Less February salary	371.21
Less March bank charges	8.00
Less band deposit payment	100.00
Less ICO data protection	35.00
Less expenditure incl March. payments	368.75

Clerk

	Current a/c funds March 2023	4,321.72	
	Add		
	NS&I @ 31/12/22	<u>2,570.08</u>	
	Total Funds available	6,891.80	
89	Members questions: None		
90	Future meeting dates agreed: Next meeting Monday 15th May 2023 incl. Annual Parish Meeting and Annual Parish Council meeting Monday 3 rd July 2023, Monday 11 th September 2023, Monday 13 th November 2023. All meetings start at 7pm		

The Chairman.....date.....

.

.