

**Notice of Ordinary Meeting of BRADENHAM PARISH COUNCIL on Monday 13th
March 2023 at the Cricket Pavilion commencing at 7.00pm**

Agenda

1. Apologies
2. Disclosure of interest in items on the agenda
3. Presentation from Luke Shearing, Business Development Director PGL on the plans for Bradenham Manor.
4. To confirm the minutes of the ordinary meeting of 9th January 2023
5. To report on matters arising from the minutes not on the agenda.

The meeting will be closed for a Public Session - (15 minutes in total) - Members of the public are invited to attend and speak on items on the agenda or on matters of concern within the parish at this point.

6. Reports:
 - a. County Councillors
 - b. RAF
 - c. Chairman
 - d. Clerk:
7. Meetings/training attended.
 - 25/01/23 Microsoft office training.
 - 23/02/23 E-voice training for our website.
8. Updates on activities:
 - a. Monthly HMRC information submitted.
 - b. Defibrillator checked.
 - c. Copy submitted to Contact via Cllr Peggy Ewart and Naphill Gazette
 - d. PC members are sent the regular updates from BC and other parties.
 - e. Traffic issues:
9. Party for the King's Coronation.

Agree the formation of a working party and update on plans.
Agree to pay £350 for Joan Izod's band to play.
10. Agree and sign Buckinghamshire Council Devolved Services agreement of variation to extend funding for the period 2023-24.

BC shall pay £645.88 for the period. They paid £592.55 for 2022/23. This covered 58% of our costs in 2022/23. For 23/24 estimated it will cover 57.5% of our costs.
We are in a fixed agreement with BC.
11. Local Plan for Buckinghamshire

Any issues with infrastructure and services in our area? We are asked to identify any opportunities or ambitions we might have in terms of new/expanded infrastructure and services. See email 14/02/23.
12. National Trust Woodland Management Plan Consultation

Any comments? Emailed to PC 16/02/23.
13. Litter picking. Does the council want to arrange a litter pick?
14. Planning:
 - a. BC decisions:

None

b. New planning applications:

15. Finance:

- a. Received NS&I interest £2.39.
- b. Consider donations for 2022/23. £154.99 left in budget. To date £200 donation to the cricket club and £5.01 donation to the RBL. Last year we also donated to Saunderton hostel and the One Can Trust
- c. Approve annual DD to ICO data protection renewal @ £35.
- d. Approve S/O for staff costs February and March @ £371.21 per month.
- e. Clerk hours:
- Contracted 5.8 hrs /week.
 - Holiday 0.6 hrs per week.
- Hours: Clerk on sick leave from 09/12/22 to 17/02/23. Hours from 20/2/23-06/03/23 12 hours.
- f. Review the accounts year to date.

Expenditure	Ytd 13/03/23 £	Budget as set £
Clerk's salary	4083.31	4,245
Admin expenses	477.81	450
Bank charges	96.00	0
WFH allowance	500.00	500
Insurance	328.54	330
Audit fee	50.00	50
Subscriptions	125.89	150
Donation (rent) S137	200.00	160
Donations S137	5.01	200
Fete/Jubilee party	350.00	300
Std maintenance	130.00	400
Devolved services grass cutting	1,021.31	1014
Training	50.00	150
Sundry	177.00	100
Dog waste collection	480.00	580
HS2 road safety 2021/22 budget	0	500
Project work	0	500
Track maintenance-other	0	250
Information board	0	160
Mvas batteries insurance claim	803.00	0
Subtotal	8,877.87	10,039
Vat	507.64	0
TOTAL	9,385.51	10,039

Income	Ytd £ 13/03/23	Budget £
Precept	7,732.00	7732
WDC devolved services	108.91	108
BC devolved services	592.55	593
Vat	376.93	350
Interest NS&I	0	0
Insurance claim	225.60	0
TOTAL	9,035.99	8783

- g. To approve the following payments as listed below:
In between meeting a payment of £142 to BALC for the 13th edition of Charles Arnold Baker and a payment of £100 to Joan Izod as deposit for the band was approved and made.

<i>Payments to be approved at the meeting:</i>	<i>Description</i>	<i>£</i>
TBS Hygiene Ltd	Dog bins emptying Jan	48.00
TBS Hygiene Ltd	Dog bins emptying Feb	48.00
D Hansen	Clerk's expenses (incl annual subscription to Microsoft office @ £59.99)	117.76
Total		213.76

Funds available:	£
Opening balances 20/02/23	
HSBC Current account	5,204.68
Less February salary	371.21
Less March bank charges	8.00
Less band deposit payment	100.00
Less ICO data protection	35.00
Less expenditure incl March. payments	213.76
Current a/c funds March 2023	4,476.71
Add	
NS&I @ 31/12/22	<u>2,570.08</u>
Total Funds available	<u>7,046.79</u>

16. Members' questions.

17. To confirm date of the next ordinary meeting as Monday 15th May 2023 incl. Annual Parish Meeting and Annual Parish Council meeting,

18. Future meeting dates:

Monday 3rd July 2023, 11th September 2023, and 13th November 2023. All meetings start at 7pm

D Hansen

06/03/23

Clerk to the Council, 06/03/2023
Riva, Naphill Common, Naphill, High Wycombe, Bucks. HP14 4SZ Tel: 01494-562254, e-mail: clerkbradenhampc@gmail.com

The meeting is open to the public and members of the press.