

**Notice of Ordinary Meeting of BRADENHAM PARISH COUNCIL on Monday 26th
September 2022 at the Cricket Pavilion commencing at 7.00pm**

Agenda

1. Apologies
2. Disclosure of interest in items on the agenda
3. To confirm the minutes of the parish meeting, the annual parish council meeting, and the ordinary meeting of 11th July 2022.
4. To report on matters arising from the minutes not on the agenda.

The meeting will be closed for a Public Session - (15 minutes in total) - Members of the public are invited to attend and speak on items on the agenda or on matters of concern within the village at this point.

5. Reports:
 - a. County Councillors
 - b. RAF
 - c. Chairman
 - d. Clerk:
6. Meetings/training attended.
 - 18/07/22- BC Clerk's Forum
 - 12/09/22- GDPR training
 - 17/09/22-Buckinghamshire Council- Queen's memorial service
7. Updates on activities:
 - a. Monthly and year end HMRC information submitted.
 - b. Defibrillator checked
 - c. Copy submitted to Naphill and WA Gazette and Contact.
 - d. PC members are sent the regular updates from BC and other parties.
 - e. James Glasgow has checked the Lychgate and reported that a few roof tiles need replacing and the wood could do with being treated again around the bottom. Other than that, it looks in fair condition for its age. Cost of replacing the few missing tiles is £87.00
 - f. Correspondence
 - g. Traffic issues:
8. Vandalism on the green. PC asked to consider CCTV
9. Frequent water leaks on New Road.
PC to consider asking support from Buckinghamshire Council to get Affinity Water to make permanent repairs to the water main on this road.
10. Electric vehicle charging points
11. Planning:
 - a. BC decisions:
 - 22/06166/FUL Willow Barn, New Road Walter's Ash. Demolition of existing building and construction of replacement storage/showroom building. PC objection, BC refused.
 - 22/06210/LBC Averingdown Farm, Bradenham Road. Listed building application for proposed removal of modern lean-to building on northeast side of outbuilding. PC support, BC permitted.
 - 22/06484/CTREE Bradenham Conservation Area. Fell 1x sycamore, crown reduce by up to 2m x1 orchard apple and remove stem overhanging and

affecting ha ha wall x1 yew (T3). PC no objection, BC decided not to make a TPO.

- b. New planning applications: none.
- c. Still awaiting decisions by BC:
 - 22/06364/FUL Bradenham Manor, Bradenham Wood Lane. Application for repairs to south boundary.

12. Finance:

- a. Receipts: Zurich Insurance £225.60
Buckinghamshire Council £108.91 for WDC devolved services
Buckinghamshire Council 2nd half 22/23 precept £3,866
- b. Approve S/O for staff costs August and September @ £ 346.04 per month
- c. Clerk hours:
 - Contracted 5.8 hrs /week
 - Holiday 0.6 hrs per week.
Hours: from 05/07/22 to 18/09/22= 11 weeks (63.8-6.6=57.2) worked 55.5 hrs, 1.7hrs short bfw 0.7 hrs short, CFW 2.4 hrs short.
- d. Review the accounts year to date

Expenditure	Ytd 26/09/22 £	Budget as set £
Clerk's salary	2,076.24	4,245
Admin expenses	200.44	450
Bank charges	48.00	0
WFH allowance	0	500
Insurance	328.54	330
Audit fee	50.00	50
Subscriptions	125.89	150
Donation (rent)	200.00	160
Donations S137	0	200
Fete/Jubilee party	250.00	300
Std maintenance	130.00	400
Devolved services grass cutting	717.09	1014
Training	50.00	150
Sundry	0	100
Dog waste collection	220.00	580
HS2 road safety 2021/22 budget	0	500
Project work	0	500
Track maintenance-other	0	250
Information board	0	160
Mvas batteries insurance claim	803.00	0
Subtotal	5,199.20	10,039
Vat	368.20	0
TOTAL	5,567.40	10,039

Income	Ytd £ 12/09/22	Budget £
Precept	7,732.00	7732
WDC devolved services	108.91	108
BC devolved services	592.55	593
Vat	376.93	350
Interest NS&I	0	0
Insurance claim	225.60	0
TOTAL	9,035.99	8783

- e. To approve the following payments as listed below:
Between meetings inv 2606

TBS Hygiene Ltd £60.00 for July dog bin emptying was paid

<i>Payments to be approved at the meeting:</i>	<i>Description</i>	<i>£</i>
TBS Hygiene Ltd	Dog bins emptying August	48.00
Princes Risborough TC	Grass cutting July & August	0
CPRE	Annual subscription 2022/23	36.00
D Hansen	Clerk's expenses	75.96
Total		159.96

Funds available:	£
Opening balances 20/09/22	
HSBC Current account	8,800.82
Less September salary	346.04
Less expenditure incl Sept payments	159.96
Current a/c funds Sept 2022	8,294.82
Add	
NS&I @ 31/12/21	2,567.69
Total Funds available	10,862.51

13. Members' questions.

14. To confirm date of the next ordinary meeting as Monday 7th November 2022.

15. Future meeting dates to be agreed:

Proposed: Monday

9th January 2023,

13th March 2023,

8th May 2023,

3rd July 2023,

11th September 2023,

13th November 2023. All meetings start at 7pm

D Hansen

20/09/22

Clerk to the Council, 05/09/22

Riva, Naphill Common, Naphill, High Wycombe, Bucks. HP14 4SZ Tel: 01494-562254, e-mail: clerkbradenhampc@gmail.com

The meeting is open to the public and members of the press.